



Through the light of God we grow

Manston St James Primary Academy

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Co-CEO: Ms Catherine Garrett

Co-CEO: Mrs Helen Pratten

Headteacher: Mrs A Dunn

Friday 3rd July 2020

Dear Parent/Carer

I am writing to let you know that the Universal Free School Meal Scheme is only available for pupils in reception through to the end of year 2.

As your child will be moving to year 3 in September we need to advise you that payment will be required if your child continues to have a school meal unless you qualify for Free School Meals (see below). School meals currently cost £2.40 per day* (£12.00 a week). This must be paid prior to, or during, the week the meals are taken. Payment should be made via the online Parentpay system; if you require your Parentpay Activation codes please contact the school office.

If you think you might be entitled to Free School Meals, then please visit the following website for more information www.leeds.gov.uk/residents/council-tax-and-benefits/free-school-meals

Please follow the link below to let school know if you would like your child to stay on school meals, or move to packed lunches in September. Please complete this form by Wednesday 15th July 2020.

<https://forms.office.com/Pages/ResponsePage.aspx?id=Okx3hiW8n0K6FiKwpYCfrBlnlu20mcllonZvblXzOpJUOE9GWUg1SVJWQ1pUVUExTVJlOFFLVOIXTy4u>

If you have any queries regarding the provision of school meals or about this letter, please call or email the school office.

Yours sincerely

M Willcox

Molly Willcox
Office Junior

*This price may increase depending on our supplier. At present there are no plans to increase the cost of school meals.

