



Through the light of God we grow

Manston St James Primary Academy

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Executive Principal: Mrs H Pratten

Headteacher: Mrs A Dunn

3rd July 2020

Dear Parent/ Carer

I am writing to you to inform you of class allocations for next year.

I am delighted to inform you that, other than Mr Shuttleworth leaving us to further his career and take up post as an associate assistant head, staffing at Manston St James remains stable for the second consecutive academic year.

I am also happy to inform you that we will not be shuffling classes in any year groups this year.

Class allocation will be as follows:

1G will go to Mrs Crabtree and Miss Hickman and become 2CH (2L's current classroom)

1J will go to Mrs Burton and become 2B (2B's current classroom)

2L will move to Year 3 with Mrs Little and become 3L (3B's current classroom)

2B will go to Miss Whale and become 3W (4C's current classroom)

3W will go to Mr Wilkie and become 4Wi (3W's classroom)

3B will go to Miss Webster and become 4We (4W's current classroom)

4C will move to Year 5 with Miss Carty and become 5C (6S's current classroom)

4W will go to Mr O'Dwyer and Ms Griffin and become 5GO (6CO's current classroom)

5W will move to Year 6 with Miss Williamson and become 6W (6S's current classroom)

5S will go to Miss Stone and become 6S (5G's current classroom)

5G will go to Mr Gatman and become 6G (5W's current classroom)

Due to the limited amount of time our current Reception class have spent in school they will move to Year 1 as one group. They will have two teachers and will generally work in two smaller groups of 18 and 19 but children may move between the two groups. After Christmas we will move towards more traditional 'class groups'. **The Year 1 teachers will be Miss Hutchinson and Mrs Johnson.** Parents of our current Reception class will receive a separate communication informing you which 'key teacher' your child will be with in September.

Our Reception class teachers will be Miss Holmes, Mrs Blackmore and Mrs Barnett.



Transition Arrangements

I am pleased to say that following a rigorous risk assessment the Trust board have approved plans for us to arrange outdoor transition meetings. There are a number of control measure which will need to be put in place and adhered to, to allow these meetings to go ahead; as well as us relying on good weather. As these meetings will be arranged in groups of 15 you will receive an individual letter detailing the day and time of your meeting, as well as clear instructions which must be adhered to enable these meetings to proceed. There is also an alternative date to allow for inclement weather. Unfortunately, due to the current situation and circumstances beyond our control some staff are unable to be present at these meetings. Where this is not possible another member of staff will host the meeting and a 'welcome back to school' message will be posted on the school website by the class teacher.

If you have any questions regarding this information, please contact the school office.

Best wishes



Ashleigh Dunn
Headteacher