



Manston St James Primary Academy  
Sandbed Lane  
Cross Gates  
LS15 8JH  
Tel: 0113 273 9180  
Website: [www.manstonstjames.co.uk](http://www.manstonstjames.co.uk)  
Email: [info@manstonstjames.co.uk](mailto:info@manstonstjames.co.uk)

Executive Principal: Mrs Helen Pratten

Principal: Mrs Jane Kent

Respect & Believe

Enjoy & Achieve



September 2018

Dear Parent/Carer

Whilst we recognise that there may be a place for the use of mobile phones for some of our oldest children – for example travelling to or from school alone – we would like to request that as a general rule mobile phones are not brought to school.

If however, you do feel that it is necessary for your child to bring a mobile phone to school we would ask that you complete and return the attached form, that the mobile is clearly marked with your child's name and class, is handed by them to the class teacher at the start of the day and collected by them at the end of the school day. No use of the mobile phone will be allowed during the school day as the school telephones are available for use in an emergency.

As this is a new term we need the form returning even if you have signed one previously.

If any child is found to be in possession of a mobile phone which has been brought in without signed permission then it will be confiscated and only returned to the parent or carer of the child.

Your co-operation in this matter is appreciated.

Yours sincerely

Helen Pratten

Executive Principal

## MOBILE PHONE PERMISSION FORM

Child's name \_\_\_\_\_ Class \_\_\_\_\_

Mobile Number \_\_\_\_\_

I give permission for my child to bring his/her mobile phone to school.

- I understand that the phone is not to be used during the school day.
- I understand that the phone is to be handed to the class teacher on a morning and collected by my child at the end of the school day.
- I understand that the phone is my child's responsibility and the school takes no responsibility for any loss, theft or damage.
- I understand that if my child breaks this agreement the phone may be confiscated and my child will not be allowed to bring it in again.

Signed \_\_\_\_\_ Parent/Carer

Print Name \_\_\_\_\_ Date \_\_\_\_\_