

**Employers Social Security Tax Deferral Under CARES Act**  
**April 9, 2020**

The CARES act provides for the deferral of required Employer Social Security Tax Deposits and some Self-employment Taxes incurred between March 27, 2020 and December 31, 2020. Fifty percent (50%) of total deferred amounts are due by December 31, 2021 and the remainder is due December 31, 2022. Should you decide that you would like to defer your Employer Social Security Taxes per the schedule shown above, please let us know by completing this form. CS3 will not adjust your payroll system to defer payment of your employer Social Security taxes unless we receive a completed form notifying us of your intent.

While CS3 will assist with system changes regarding the deferral, it is the Employer's responsibility to track the deferred liability of tax deposits and make the tax payments as they become due under the Cares Act.

Please complete this form to affirm your organization's intention to defer Employer Social Security taxes under the CARES Act.

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Company Name: \_\_\_\_\_

**Attestation:**

- I would like CS3 to setup the deferral of Employer Social Security taxes according to provisions of the CARES Act.
- I understand that the deferred amounts must be payed to the IRS at a later date per the CARES Act.
- I understand that electing to defer my payroll tax under the CARES Act may prohibit my business from accessing the SBA Payroll Protection Program or other provisions of the CARES Act.
- I personally have the authority to make this election for the Employer.

Please allow two business days for configuration changes to take place.