**Grant Application**

**All Proposals must include ALL of the following in three pages or less:**

**Contact Info: Name of organization, Executive Director/Contact Person, Address, Email and Phone Number**.

1.What is the history and mission of the applicant organization? Target population? What services does it provide currently? How many staff, volunteers and board members serve the organization? What are the significant accomplishments of the organization to date?

2. What is the need for a grant? What is the detailed budget on how the grant will be spent? If more money is needed than requested, where will additional funding come from? Please describe the proposed program activities in detail.

3. What will be different (the outcome) if you receive a grant? How will you know? What are the (deliverables) or short term outputs from the grant program (e.g. number of people to be served, classes, books, etc.)?

4. **Please attach the following items:**

 IRS letter/proof of nonprofit status and Board Members

 Total Organization, Project Budgets

 Most recent audit or 990 form. If not available, please submit a

 Detailed revenue and expense form for the past year

***Fifteen (15) copies of the grant proposal application must be submitted and postmarked by dates, (TBA).***

**Eligibility for a Grant**

Nonprofit 501(c)3 organization, church, or school which provides services to economically disadvantaged residents within the city limits of Natchitoches, Louisiana.

**Grant timeline, due dates and grant award dates are announced and posted on this website in April of each year.**