

We are recruiting a **Senior Account Executive** for our growing Client Services team in Sydney

We started with a vision.

We've stuck to our four key principles:

fresh. smart. open. real.

We have a flexible, people-first approach to our work (including employee ownership and a permanent 4-day working week) and are looking for someone great to join our team in Sydney to help us become even better. The successful candidate will have:

- Ideally have experience as an Account Executive, or similar, in an agency environment performing project-related tasks according to brief and within agreed timelines
- A flexible and proactive attitude, with the ability to prioritize and work to tight deadlines while maintaining high standards
- Ideally have a minimum of 6 months experience in Medical Communications (or another industry with transferable skills)

Sydney

4-day
(34-hour)
week with
flexible
working

Competitive
salary,
dependent on
experience

23 days'
holiday,
pro-rata
(excl. Bank Holidays)

Reporting to one of our Account Directors, and working closely with our Creative and Editorial teams, the successful candidate will:

- Be involved in the development of omni-channel med-ed activities including digital resources.
- Build and develop relationships with internal teams and clients, collaborating effectively to deliver projects that add value
- Show a good understanding of project objectives, and provide input within your project and team meetings as required (and with clients, where appropriate).
- Be involved in briefing and reviewing the work of the cross-functional team to ensure each project is delivered according to the client's brief.
- Identify high-quality suppliers for all third-party support requirements, liaising with external contractors and suppliers, to ensure that work conforms to project briefs
- Build and sustain successful client relationships by attending client meetings and relevant external meetings/congresses.
- Travel to deliver relevant external meetings/congresses (where required).
- Support development proposals and costings for clients in line with the company pricing structure.
- Ensure internal systems and files are updated accurately. These will need to be updated in line with pharma compliance regulations.

we want to know your vision

Please submit your CV and a brief covering letter to: careers@synergy-vision.com

SV delivers the difference to you with benefits, including:



- FLEXIBLE WORKING
- BIRTHDAY LIE-IN
- WELLBEING PACKAGE
- OPTION TO PURCHASE ADDITIONAL HOLIDAY
- EMPLOYEE OWNERSHIP
- EMPLOYEE ASSISTANCE PROGRAMS
- DOONA DAYS

Staying true to our vision means we have offices in London, Dublin and Sydney – securing a strong future for our employees and clients alike. As we look towards what's next for medical communications and SV, we want to know:

what's your vision?

