OCTOBER BOARD MEETING MINUTES

*The meeting minutes reflect discussion about board agenda items. Please see committee reports and other documents online for information at* [*www.tulsahonoracademy.org/*](http://www.tulsahonoracademy.org/)

# Call to order

A meeting of **Tulsa Honor Academy Board of Directors** was held at **Tulsa Honor Academy** on **Monday, October 12, 2015 at 6:45pm.**

# Attendees

Attendees included **E. Urueta, M. Lizama, K. Sallee, . Carballo Oberle, M. Echeverria, I. Rocha, S. Arzu**

# Members not in attendance

Members not in attendance included **Y. Charney, K. Ball Kamas, M. Waters-Bilbo, J. Senger, L. . Carballo Oberle**

# Approval of Agenda and Minutes

1. Approval of the agenda – approved as amended
2. Approval of Minutes – August and Septembr 2015 minutes approved as amended and entered into records

# Reports

1. HEAD OF SCHOOL REPORT
	1. Still no word from state board of education on dates of OCCT. The window for administering is set for April.
	2. PTO is functioning and all members of the board are invited to a movie night
	3. Advisory contest tied to literacy. Incentivized by a jeans day
	4. October is busy on the administrative side due to compliance forms due to the state.
	5. Student Enrollment – 94 scholars are enrolled—we have experienced 1 withdrawal
	6. Human Resources – 10 full time staff members; recruitment commences in November. There are two people who have expressed interest thus far.
	7. Policies and procedures – finalizing them and will hear more from the finance committee. With regard to Gifted and Talented as well as Special Education, we are taking measures to be in compliance with state guidelines.
	8. Field Learning Experience – school trip slated for D.C. for teacher professional development experience at a high performing charter school. February 5-6 – Teach For America’s 25th anniversary is there – will be sending teachers to the experience
	9. Contracts – contract with Philadelphia insurance company has been finalized.
	10. Powerschool – to use it or not to use it—a negative with regard to using the program has yet to upload our information into the portal. We cannot run our data reports and this has major implications on our funding. Title II and Title III funds are at risk here.
	11. Fundraising – approved for the Hille Foundation grant ($35,000) and the OneGas grant ($5,000) was submitted this week.
	12. Monthly Teacher Speaker – Margaret Janko (Grade 5 Science)
		1. Vision for Science – rigorous content, inquiry, challenging standards (PASS, California, and Massachusetts state standards), high expectations, data driven
2. GOVERNANCE COMMITTEE REPORT
3. FINANCE COMMITTEE REPORT
4. ACADEMIC ACHIEVEMENT REPORT
5. DEVELOPMENT COMMITTEE REPORT

# Unfinished business

None

# New business

1. School calendar approved
2. Philadelphia Insurance approved

# Announcements

None

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| Secretary |  | Date of approval |