

OLNEY TOWN COUNCIL



Minutes of the meeting of Olney Town Council

HR Committee held on Monday 14th September 2020 at 7:00 pm on MS Teams

Present: Councillors Joanne Eley, Malcom Messenger, Desmond Eley, Paul Collins, Graham Harrison, Peter Geary

In attendance: Andrea Vincent (Town Clerk)

- 1. Apologies**
None received.
- 2. To receive any declarations of interests.**
None received.
- 3. Approve the minutes of the meeting held on 20th July 2020**
Resolved: Minutes agreed.
- 4. To receive a report on changes in the HR advice contract**
Noted: Although Crispin Rhodes is now a daughter company of HR Solutions Kettering, our contract terms remain the same and Angela Rhodes will be our main contact for HR matters.
- 5. To discuss Councillor Training needs.**

Town clerk raised concerns that not all councillors have attended training and that some training should be Included in the standing orders.

It was noted that all Councillors have a right to attend full Council, as is there right if elected. Training before fulfilling their duty though desirable cannot be compulsory. However, training as a Chair and/or for particular specialisms such as HR and Finance could be added to Standing Orders as they are appointments by the Council. There should also be annual updates for those committees.

The Town Clerk is to draw together a list of good broad training available for Councillors in the new session and if Councillors feel comfortable with distance learning they should take up training now.

Resolved: To ensure general Councillor training is provided for the new Council in May 21 all councillors should be asked to attend. The Town Clerk is to draw together a list of good broad training available for Councillors in the new session. The committee recommends to

Signed: Cllr J Eley, 21st September 2020

full Council that the standing orders be changed to include enforced training for chairs, finance and HR before the new Council is in place.

6. To consider exclusion of Public and Press Representatives pursuant to the Public Bodies (admission to meetings) Act 1960 on the basis that publicity would be prejudicial to the public interest by the confidential nature of the business to be contracted.

Resolved: To exclude Press and Public

7. To receive a report from the Town Clerk on HR advice received.

Resolved: Report Noted and the Committee requested to be kept informed of the progress

8. To receive a report on the training needs of individual members of the staff team.

Resolved: As the training needs are contractual the training is agreed.
CPD to be built in for all staff