

OLNEY TOWN COUNCIL



To all members of Olney Town Council HR Committee

You are hereby summoned to attend a meeting of the **HR Committee** to be held online on Microsoft Teams olneytowncouncil.gov.uk open channel, on **Monday 21st September 2020 at 7:00 p.m.** for the purpose of transacting the following business.

For eligible members of the public who wish to either ask a question of the committee or wish to make a statement they should email to townclerk@olneytowncouncil.gov.uk with their question/statement before 18th September 2020.

The proceedings at this meeting may be recorded for the purpose of preparing the minutes of the meeting.

Andrea Vincent

**Town Clerk 16
2020**

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Questions or statements by members of the public.

AGENDA

1. To receive apologies for absence.
2. To receive any declarations of interests.
3. Approval of minutes of HR meeting held on 14th September 2020
4. **To consider exclusion of Public and Press Representatives pursuant to the Public Bodies (admission to meetings) Act 1960 on the basis that publicity would be prejudicial to the public interest by the confidential nature of the business to be contracted.**
5. To receive an updated report from the Town Clerk on HR advice received.

Town Clerk: Mrs Andrea Vincent
Tel: 01234 711679

e: townclerk@olneytowncouncil.gov.uk – Web: www.olneytowncouncil.gov.uk