



Personal Electronic Device Policy (students) **St Anne's Primary School**

Rationale

At St. Anne's East Kew we acknowledge that personal electronic devices (including mobile phones) fill a need for some families, especially with regards to the occasional issues that arise with before or after school safety and communication. However, personal electronic devices can easily be improperly used, lost or damaged and therefore must be effectively managed. Due to these issues St. Anne's does not encourage students bringing personal electronic devices to school.

Aims

- To ensure the student usage of personal electronic devices at school is kept to a minimum.
- To ensure that personal electronic devices are used appropriately.

Implementation

- The student must hand their personal electronic device into the school office where it will be signed in and kept securely for the school day. The personal electronic device can be collected at the end of the school day.
- The application that enables personal electronic devices to take photos or video is not to be used at St. Anne's School. On occasions such as school camps and certain excursions e.g. the zoo, students maybe allowed to bring along, and use, cameras. Staff will inform students and parents in writing prior to the activity if a camera is permissible.
- Students who breach any of the above requirements will have their personal electronic device confiscated, until contact is made between school staff and the student's parents. Continuous breaches may lead to the Principal revoking a student's privilege of bringing or using a personal electronic device whilst at school.
- Personal electronic devices must be named.
- The school does not accept responsibility for lost or damaged student personal electronic devices.