



Erasmus+ project: "Towards a European Framework for Community Engagement of Higher Education" (TEFCE)

## Project Kick-Off Meeting: Agenda (Draft)

Tuesday 27th – Thursday 29th March 2018

City of Dresden  
Dr.-Külz-Ring 19  
01067 Dresden  
Germany

Meeting room:  
27./29.03.2018 3-200 | 28.03.2018 2-13

Host and co-organiser



Co-organiser



Funding



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**DAY 1: TUESDAY 27 MARCH 2018**

9:00-13:30	Arrival of participants to Dresden
13:30-14:00	Welcome coffee and registration of participants at City of Dresden
14:00-14:15	<b>Welcome remarks</b> Mayor of the City of Dresden t.b.c Representative of the TU Dresden Vice-Rector for Research Office t.b.c. Christian Gerhardts, Head of European Project Center, TU Dresden Ninoslav Šćukanec, Institute for the Development of Education
14:15-14:30	<b>Meeting agenda overview and tour de table</b> Thomas Farnell, Institute for the Development of Education
<b>SESSION 1: PROJECT PRESENTATION</b>	
14:30-14:50	<b>The TEFCE project: objectives, work packages, results, impact</b> Thomas Farnell, Institute for the Development of Education Ninoslav Šćukanec, Institute for the Development of Education
14:50-15:00	<b>Partner roles and responsibilities and project time line</b> Thomas Farnell, Institute for the Development of Education
<b>SESSION 2: PARTNER PRESENTATIONS</b>	
15:00-15:45	<ul style="list-style-type: none"> <li>• Institute for the Development of Education</li> <li>• TU Dresden &amp; City of Dresden</li> <li>• University of Twente &amp; Knowledge Point Twente/Region of Twente</li> <li>• Dublin Institute of Technology &amp; Dublin City Council</li> </ul>
15:45-16:15	Coffee break
16:15-16:45	<ul style="list-style-type: none"> <li>• University of Rijeka &amp; City of Rijeka</li> <li>• Ghent University</li> <li>• Catalan Association of Public Universities/ Global University Network for Innovation</li> <li>• PPMI Group</li> <li>• European Consortium of Innovative Universities</li> </ul>
<b>SESSION 3: ADMINISTRATIVE AND FINANCIAL FRAMEWORK</b>	
16:45-17:15	<b>Partnership agreements and partner budgets, grant installments</b> Ines Schmidt, TU Dresden
17:15-18:00	<b>Financial reporting and supporting documents</b> Ines Schmidt, TU Dresden
19:30	<b>Joint dinner</b> (participants cover costs by their own) Radeberger Spezialausschank Terrassenufer 1 01067 Dresden Germany

**DAY 2: WEDNESDAY 28 MARCH 2018**

8:40	Optional – joint departure to meeting location from Hotel Ibis (meeting point: hotel lobby)
8:45-9:00	Welcome coffee for participants
	<b>SESSION 3: GROUP DISCUSSIONS ON PROJECT OBJECTIVES AND EXPECTED RESULTS (INCLUDING OPPORTUNITIES AND THREATS)</b>
Morning session 1	<b>Partner understandings of community engagement in higher education:</b> Discussing different partner understandings of the meaning of the term “community engagement” and about the obstacles (and opportunities) to it becoming a more central part of higher education in Europe. Discussing how city councils currently see the potential for closer cooperation with universities.
Morning session 2	<b>Partner attitudes to “accountability tools” in higher education:</b> Discussing different partner understandings of the positive and negative aspects of “accountability tools” such as ranking, audits, quality assurance procedures and institutional evaluations. Do they help in impacting change in institutions? Is it realistic to expect that such tools could be developed for community engagement?
12:30-13:30	<b>Lunch</b>
Afternoon session	<b>Potential project impact: how to ensure best results and avoid pitfalls?</b> Discussing opportunities and threats to the success of the project in terms of fostering support and interest of higher education institution, as well as developing recommendations that could have an impact at the EU level. How to ensure a critical mass of supporting universities and university associations? What strategies could influence policymakers and senior civil servant at the European Commission / EU level?

For TEFCE Expert Team members only

16:00-17:30	Expert Team meeting on Work Package 1: progress and next steps
20:00	<b>Joint dinner</b> (participants cover costs by their own) To be arranged

**DAY 3: THURSDAY 29 MARCH 2018**

8:40	Optional – joint departure to Dresden City Council from Hotel Ibis (meeting point: hotel lobby)
8:45-9:00	Welcome coffee for participants
	<b>SESSION 4: PROJECT PLANNING</b>
9:00-10:00	<b>General project planning principles</b> <ul style="list-style-type: none"> <li>• Steering/decision-making</li> <li>• Planning key dates from 2018-2020</li> <li>• Communication channels and frequency</li> </ul>
10:00-10:30	<b>WP2: Toolbox development</b> <ul style="list-style-type: none"> <li>• Role of Expert Team</li> <li>• Role of Consortium</li> <li>• Planning next Consortium meeting in Barcelona</li> </ul>
10:30-11:00	Coffee break
11:00-11:45	<b>WP3: Piloting the toolbox</b> <ul style="list-style-type: none"> <li>• Overview of role of partner universities and local governments in co-organising piloting</li> <li>• Expectations regarding university management involvement and community actors to be included</li> <li>• Planning peer learning visits: who visits whom?</li> <li>• Planning dates</li> </ul>
11:45-12:30	<b>WP5: Stakeholder consultations/ project exploitation</b> <b>WP 6: Visibility and dissemination</b> <ul style="list-style-type: none"> <li>• Practical proposals for promotion / advocacy of project among partner networks?</li> <li>• Proposals of relevant conferences and events to promote project in 2018 and 2019?</li> <li>• What contacts do partners have in E4 group and the DG EAC?</li> </ul>
12:30-12:45	<b>Meeting conclusions and next steps</b>
12:45-13:45	Lunch
	Participants' departures