

CLUB INSPECTION

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PATHFINDER CLUB INSPECTIONS

Purpose of Club Inspections

- Club Inspections are intended to support Club Leaders by encouraging their Pathfinders to be more responsive to order and detail, and to stretch them to their full potential.
- Club Inspections are never intended to be a surprise to a club.
- Club Inspections provide a time for the District Coordinator and the Conference Pathfinder Director to offer specific suggestions tailored to support Club Leaders and meet their needs.
- Club Inspections are intended for the sole purpose of serving the Club Leaders.

Types of Club Inspections

There are 3 times throughout the year when Club Inspections take place

- Pathfinder Camporee (fall) (Inspection form will be included in Camporee Info Packet)
- Pathfinder Club Visit (Schedule anytime throughout the Pathfinder year with the District Coordinator)
- Pathfinder Fair (spring) (Inspection form will be included in the Fair Info Packet)

Suggestions for Club Inspections

- To prepare for an inspection, Club Staff should review the following inspection forms so they know what to expect and how to prepare their Pathfinders ahead of time.
- The Club Director must contact the District Coordinator to schedule a Club Visit Inspection and date. Make sure it is a club meeting when Class-A uniform is required.
- All Club Visit Inspections should be announced to Pathfinders at least two weeks in advance.
- During a Club Visit Inspection’s “Opening Exercises,” the Director should introduce the Coordinators and give them time to say something about the inspection.
- Since there is nothing to be lost in a Club Inspection – that is, no demotions, fines, or public lashings – try to avoid creating the idea that inspection is the Day of Judgment.
- Club Staff should teach their Pathfinders to use the inspection like a mirror to see how sharp they can be.
- Talk positively and encourage the club with how well you think they can and will do.
- Have practice inspections a week or two before actual Club Visit Inspection. Give written suggestions to members as needed. If uniform patches are not in the right place, point them out and provide a photocopied paper showing the proper position. Ask them to have it changed before the Club Visit Inspection.

CLUB VISIT - INSPECTION FORM

This form is filled out by the District Coordinator

(To be left with the Club Staff for their use)

- **Equipment** (check if present – leave blank if not present)
 - Pathfinder yearly theme displayed.....
 - Pathfinder flag posted correctly
 - Unit guidons posted correctly
 - Pathfinder awards on display from previous years

- **Class-A Dress Uniforms** (check if all Pathfinders & Staff are in uniform)
 - Pants or Skirt - black.....
 - Belt - black belt with Pathfinder buckle
 - Shirt - suntan khaki shirt.....
 - Scarf - yellow Pathfinder scarf or Master Guide scarf
 - Slide - cloth world slide or Master Guide slide
 - Shoes - black dress shoes (not athletic shoes)
 - Socks - black socks or nylons
 - Sash - black sash

- **Curriculum** (check if applicable – leave blank if not)
 - All Pathfinder are currently working on AY Honors.....
 - All Pathfinders are currently working on AY Class Levels

- **Facility Safety** (check if present – leave blank if not present)
 - Activity areas clean and free from debris
 - No tripping hazards such as extension cords, torn carpet, loose flooring.....
 - Fire extinguishers accessible.....
 - Exit lights lit.....
 - Exterior lights working after dark.....

- **Personal Safety** (check if present – leave blank if not present)
 - First Aid kit on hand and well-equipped.....
 - Medical History form for each Pathfinder on hand
 - All Pathfinder Staff have been approved as Volunteers by the Conference.....

Club Name _____ Director _____

Coordinator's Name or person acting for Coordinator _____