

Obstacle Notification Form

PO Box 7636 Garbutt QLD 4814 | P: +61 7 4727 3211 | F: +61 7 4779 1843 | ACN 081 257 490

Temporary Crane/Obstacle Application Process

All applications for **short-term Controlled Activities** (less than 3 months) are pursuant to Regulation 7 of the Airport (Protection of Airspace) Regulations 1996:

- a) The proponent of a proposed controlled activity must obtain approval of the Secretary (Section 183, the Act).
- b) An application for approval **MUST** be submitted to Townsville Airport at least:
 - I. **4 weeks prior** to the proposed start of operations that **DO NOT** impact the OLS or PANS OPS.
 - II. **8 weeks prior** to the proposed start of operations that **impact** the OLS or PANS OPS.
- c) The Airport is required to invite submissions from Industry, CASA and AirServices for operations that impact the OLS and PANS OPS.
- d) The Secretary/Airport, as applicable, may request further information before determining an application.
- e) The applicant must fully complete the application and send it to aviation@tsvairport.com.au for assessment with the subject line '**Obstacle Notification**'.
- f) The operation must not commence without approval and must only proceed in compliance with any imposed conditions by the airport and/or regulators.
- g) By submitting this form, it is taken that the applicant has completed the approval to the best of their knowledge and accepted the **Important Notes** below.

Important Notes

[Airports Act 1996 and Airports (Protection of Airspace) Regulations 1996]

1. Section 182: defines "controlled activities" – includes intrusions by cranes into prescribed airspace.
2. Section 187: if a controlled activity is carried out without approval or is carried out otherwise than in accordance with an approval, the Federal Court may order a person to carry out remedial work on a building, structure or thing; to mark it or light it or both; to reduce its height.
3. Section 183: a person who carries out a controlled activity without the approval of the Secretary or Airport commits an offence.
Penalty: 250 penalty units for each such offence.
4. A building authority that receives a proposal for a building activity that, if undertaken, would constitute a controlled activity in relation to an airport must give notice of the proposal to the airport [Reg 8].
Penalty: 50 penalty units for each such offence.
5. If the activity is a short-term activity (less than 3 months), the Airport will determine the application pursuant to delegated authority from the Secretary.
6. If the activity is a long-term activity (greater than 3 months), the Secretary will determine the application.
7. If the activity is a long-term intrusion into PANS-OPS, the application will not be approved [Reg 9].
8. The Airport will give notice of the application to, and invite submissions from, the Civil Aviation Safety Authority of Australia (CASA) and AirServices Australia [Reg 10].
9. The Airport will refer the application and any submissions from CASA and AirServices, as well as the Airport, to the Secretary, or will determine the application itself if it is a short-term activity.
The Secretary or the Airport will notify you in writing of their decision.
10. Neither the Secretary or the Airport will approve any activity if CASA advises that carrying out the activity would have an unacceptable effect on the safety of existing or future air transport operations into or out of the Airport. [Reg 14(6)].

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Townsville Airport requires a minimum of **48 business hours** to process applications.

Any application that impacts operational surfaces can take in excess of **8 weeks** to be processed.

Timings, dates and heights must be strictly adhered to. The applicant must inform TAPL if the operating date is NOT expected to be met. TAPL may undertake random spot checks of actual heights against this application.

Please submit this form to aviation@tsvairport.com.au with the subject line '**Obstacle Notification**'.

1. Proponent Details	
Company:	Contact Name:
Phone:	Email:
Onsite Contact:	Mobile:
2. Obstacle Location	
Address:	Latitude:
	Longitude:
3. Crane Details	
3.1 Ground Level RL (AHD):	3.3 Crane Operating Height (AGL):
3.2 Maximum Height of Jib (AGL):	3.4 Boom Radius:
Can the crane be lowered during hours of darkness?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Can the crane be lowered for arriving and departing aircraft?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the activity expected to be 3 or more months in duration?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are direct communications available with crane operator/driver?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Contact Name:	Mobile:
Start Date:	Completion Date:
Start Time:	Completion Time:
4. Declaration	
I, the Contractor/Representative for the above application declare that the information provided are correct to the best of my ability and I accept the application process and important notes outlined on page 1.	
Business Address:	
Proponent Signature:	Date: / /
Townsville Airport Office Use Only	
ID Number:	
Calculations	
a. Crane Operating Height: (3.3)	b. Ground Level RL: (3.1)
c. OLS Height at Site:	d. Difference: (a + b - c)
OLS Infringement: <input type="checkbox"/> Yes <input type="checkbox"/> No	Surface: _____
PANS-OPS Infringement: <input type="checkbox"/> Yes <input type="checkbox"/> No	Surface: _____
NOTAM Action: <input type="checkbox"/> Yes* <input type="checkbox"/> No	*Attach copy
Maximum <u>Approved</u> Obstacle Height: m (AHD)	
Advice	
Advice To: <input type="checkbox"/> ARO <input type="checkbox"/> OSM <input type="checkbox"/> Operator <input type="checkbox"/> Defence <input type="checkbox"/> ATC <input type="checkbox"/> CASA <input type="checkbox"/> Airservices Australia	
Special Arrangements: _____	
Calculations made; and advice issued by	
Name:	
Signature:	Date: / /

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