

05 May 2015

Leah Macdonald  
Gold Coast Airport  
PO Box 112  
Coolangatta QLD 4225

Dear Leah,

**RE: Australia wide (AUS) Aviation Security Identification Card (ASIC)**

Please may EMPLOYEE NAME be issued with an AUS ASIC. In his/her role as POSITION TITLE with Townsville Airport Ltd, EMPLOYEE NAME is required to provide services to various ports under the Queensland Airport Limited (QAL) group including but not limited to Townsville, Mount Isa and Gold Coast.

Yours Sincerely

DEPARTMENT MANAGER  
TITLE  
Townsville Airport Pty Ltd