In the light of God we care, we share, we laugh, we learn

St Chad's Church of England Primary School

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Executive Principal: Mrs H Pratten
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Tuesday 4th June 2019

Dear Parents/ Carers,

We use an online app with children to document their learning called Seesaw. Seesaw is an application which can be accessed on a computer or laptop, or on any Apple or Android device such as a tablet or smart phone. We have chosen this company because they offer a secure and also exciting way of displaying your child's learning and achievements during their time with us. The children are able to upload photos, videos and complete activities using the application. Parents will be notified through the app or by email when a new item is added and will then be able to log on and view it. You will also be able to add comments to your child's journal, making it easier to share your child's 'wow' moments between home and school.

The safeguarding of our children is very important to us. Everything that is added to Seesaw is owned by school on our school account and can only be viewed by school staff that use the system, or by parents via your individual password. You will only have access to your child's own learning journal and this cannot be seen by other parents. Children often choose to work with friends and in small groups, and many children learn best this way. Because of this, journal entries of your child may also contain images of other children. **As such it is crucial that you do not share photos or videos from your child's journal on social media or through other online platforms. Any incidents where this confidentiality is broken will result in your access to the system being withdrawn.**

On the back of this letter you will find some Frequently Asked Questions about the system. I would also like to signpost you to Seesaw's website where you will find lots of information and videos: https://web.seesaw.me/. In order to access your child's learning journey we ask that you fill in and return the attached permission slip as soon as possible. We can then link you to our system so that you can begin to view your child's learning journal. If you have any further questions, please do not hesitate to contact us.

Kind regards

Mrs Niemczyk

Child's Name:_____ Class: _____

I give permission for my child's photo to appear in any group photos used in Learning Journeys

Signed: _____ Print Name:_____ Date: _____

I agree not to electronically share, by social media or other platforms, any part of my child's learning journey

Signed: _____ Print Name:_____ Date: _____

The email address I wish to use for my Seesaw account is: _____

Please use _____ *(first and surname)* as my username.

Please return this slip to your child's teacher as soon as possible.

PRIVACY NOTICE
Under data protection law, individuals have a right to be informed about how Abbey Multi Academy Trust and its academies use any personal data that we hold about them. We comply with this right by providing 'privacy notices' to individuals where we are processing their personal data. To view this information please visit our website www.st-chadsprimary.co.uk and select 'Privacy Notices' under the 'About Us' tab. Privacy notices are also available on request from the school office.

Frequently Asked Questions

Why use an online system?
Hand writing observations, printing out photos, cutting out and sticking all of these into a paper book is very time consuming. By taking photos and videos that can be instantly uploaded this increases the time that staff can spend with your children, supporting their learning.
We were also impressed with the way in which parents can instantly see what their child has been learning at school, and can add their own comments to the child and teacher.

How do I get onto the system?
School will set up an account for you and provide you with log on details.
Seesaw can be accessed online at: https://web.seesaw.me/
It is available as a free app from the Apple Store and also on Android devices.
We will ask you to provide us with an email address so that we can set you up a personal account. This is a secure way of logging in, and you will only be able to see your own child's learning journal.

Why do you need my email address?
Your email address is required in order to set you up with access to your child's account. It is to ensure security on the site and also so that we can email you when a new entry has been added for your child.