



In the light of God we care, we share, we laugh, we learn

St Chad's Church of England Primary School

Northholme Avenue
West Park
Leeds
LS16 5QR

Tel: 0113 274 7110

Website: www.st-chadsprimary.co.uk

Email: office@stchadsprimary.net

Executive Principal: Mrs H Pratten
Headteacher: Mrs A Dunn

Wednesday 13th March 2019

Dear Parents/Carers

IMPORTANT: Parents Consultation Evenings – Online Appointment Booking System

We will be holding our Parents Consultation Meetings as follows;

Reception to Year 6

- Wednesday 27th March 3:30-5:00pm
- Thursday 28th March 3:30-7:00pm

Nursery

- Tuesday 19th March: 3:45-5:15pm
- Wednesday 27th March: 3:45-5:15pm
- Thursday 28th March: 3:45-7:15pm

The focus for this meeting will be your child's academic progress and the areas they need to work on to further improve. Appointment times will be for 10 minutes, we therefore ask that if you feel you require a longer time you can discuss this with the class teacher so that an alternative appointment can be made. If you are unable to make either of these days, please see your child's class teacher to arrange a more convenient date. Please note that there will **not** be any child care provision in school during the consultation evenings – if children are attending they **must be supervised**.

Appointments can be made online from 6:00pm on Thursday 14th March 2019 and will close on **Thursday 21st March at 6:00pm**. Should you wish to make any changes after this date please contact the School Office. Please visit **<https://stchadsceprimary.parentseveningsystem.co.uk>** to book your appointments. You will need to log in, as a parent, with the following information:

- Your child's LEGAL first name (***not shortened version/preferred name***)
- Your child's LEGAL surname
- Your child's date of birth

If you do not have access to the internet, please contact Mrs Dixon in the School Office (office@stchadsprimary.net) with your requirements; she will be happy to make appointments on your behalf. We look forward to meeting with you so that together we can help your child have a successful and happy time throughout the rest of this academic year.

Yours sincerely

MRS G MARSLAND

Acting Head of School

