

PTA Minutes

Attendees

Teachers: PM

Chair: AS Secretary: IR

Parents:

Room : KDW; LW

Zoom : NB; EGR; SB; LPP; EM

Apologies: EG; NA; HH

Previous minutes: (8th June 2021) minutes approved.

Actions:

Meeting Date	Action	Member
19/03/2019	Apply for MICE money - EG speaking to KF Follow this up after local election in May PM to create a wish list for garden as need a specific fundraising	EG
02/07/2019	25 inspirational people for the 25 th anniversary - Ongoing. HH will pick this up next year Closed – Thanks to HH for her efforts; Any further suggestions to be raised with the school	HH & wider PTA
27/04/2021	Advertise committee roles and class reps in time for October AGM AGM now November 9th. Document created and in classroom windows. AS/IR to work out communicating plan. PM to put on social media. Ideas include Voice over slide show, drop in for outdoor classroom, Refreshment at AGM advertise Option to alternate face to face & zoom. Zoom starts at 8	AS / IR (and Comms)
27/04/2021	Work on St Chad's recipe book idea AS spoke to SB/LPP still happy to run Consider Children to art work in school – PM to consider Option to DIY or company. AS to send information on companies to PM to forward onto Digital team. KDW to send a company over to AS Request for help on the comms re recipe idea	AS/SB/LPP
27/04/2021	Consider holding an auction of promises fundraiser in 2021/22 Closed due to uncertainty over COVID– add to a list of potential future events	All
08/06/2021	Back to school street party – “Food & Fun” Closed due to uncertainty over COVID– add to a list of potential future events	AMCH
08/06/2021	PTA Sebby's social – Tuesday 12 th October 2021 Regarding the *PTA social on the 12th October* - As Sebbys has just changed hands and I've already started communications with the new owners, I'm happy to organise this first social. The new owner Katy, used to be a student at st Chad's school, which is lovely. If I get menus before the meeting I'll send those across on here. Price will be the same as Christmas 2019. £10 - 2 courses, £15 - 3 courses. Priority to nursery / reception parents like before. 1 option will be vegan. People will need to select dishes when they buy tickets with cash from the office (I still need to check they are happy to do this for us again)	NA

08/06/2021	Second hand uniform - trial a method of collecting money for uniform, by placing little tear off slips on top of the black uniform boxes. Done – Lots of uniform has gone Thanks to all involved HH, LL, N	LL
08/06/2021	Questions regarding bible funding and families opting in / out of the bible gifts. AMcH to contact Hannah, regarding St Chad's Church funding the bibles. Carried over to agenda AS gave over to half of last year 6 during informal gathering. Office has contacted remaining families to see if they still want them.	AMcH

1. Brief update on environment team and school garden

NA been working hard on PTA environment projects, mainly recycling – following on from JM; 3 volunteers recruited looking to hand over. Working with DG

Reflection & prayer garden (now known as flourish Garden), not under environment team. AS/KDW/AH being thinking about it. Request to come and help. PM said an opportunity to come in and help with pebble painting. KDW to speak to PM. School owned project supported by the PTA.

Money raised from Christmas film went to purchase forms for the flourish garden

2 comms – 1 for initial volunteers to help set up the flourish garden and then 1 to support once established

DG looking at reuse and refill shop e.g. shampoo, washing up liquid. DG to supply a funding request

AS to speak to st chads scout group for support

2. Sebby's social

Covered in actions above

3. Christmas

● Christmas Fair

AS provided a background to the Christmas fair. Agreed that it was not feasible to hold this year due to covid situation.

A Saturday grotto was proposed and agreed for potentially the 4th December. Timed entry to control flow and refreshments to be served

- LW/LPP to create and Zhuzh the grotto
- IR to run food
- EGa offered to support where possible
- Need further volunteers to help run on the day, ticket checking, tidying up etc
- *Could we run craft stalls as well, create a pom pom bauble etc*

● Christmas cards

KDW confirmed designs need to be back for 8th October. Request for Children to be able to complete at home / break time

● Christmas Film

NB offered to organize the film / popcorn as very popular with the children. Confirm that last year funds went to purchase benches in the flourish garden

- Christmas Santa chocolates

Now not limited to fair trade so will source ethically traded chocolate; Need c 250 chocolates including 5 for dairy free children and 2 for nut intolerant. Budget no more than 50p per child. Easter chocolates cost 39p

4. Other ideas for future events / activities

- Bun sales

To go ahead; people serving gloves and masks; Year 6 Friday 15th October; Year 5 Friday 19th November

- Curry and Quiz night

Date to be confirmed once COVID situation clear. CA to be quiz master again

- Back to school street party idea – Food and Fun

On hold until new year

- Welcome other ideas

Planetarium – PM to speak to Gina;

KS1 – Skylers missing note. £250 performance and workshop for Year 1 and Year 2

5. Overview of results of PTA opinions survey

AS gave overview of responses

50 responses on survey Monkey (max 40); re done on google forms – 33 responses Very good response rate across year group

Most people understood PTA purpose of enhance through funding; make friends; part of school community;

Some mis-conceptions possibly new to school, it was about representing parental concerns to school; school policy. Need to be clear in comms about the purpose

Who is a member – people recognized as parents and carers they were members

What do you want to see more of – Fun events for children, environmental projects; fund raising projects – more interested in activity based

Other ideas – community events, fun events for parents and staff; Pub quizzes – opportunity to meet at woodies etc

Board game nights – one to consider for when we can get people in – to be after curry and quiz

Walks on a Saturday; Straight from school walks – AS to lead

Bonfire Night – to be considered in summer term

Any barriers : Time lack of; bed times for attending meetings; not interested; no skills; 1 person said don't support what the PTA fund raise for

6. Review of funding Bibles for Reception and Year 6

Small number of people have said they didn't want them. (2 or 3 in reception; 5 in year 6)

A mixture of other faith or all ready having them.

School has new policy of asking parents before giving them out. No longer done in assembly

School has requested funding. Opened up to questions

EGA – if we didn't fund bibles what would we do instead? KDW says the money would just sit there as it's currently budgeted for. PM nothing would be given instead.

PM said has been happening for last 12 years at least
All present voted in favour of funding

7. Overview of what happens at AGM - November

AS provided a view of the AGM

Additional roles being created e.g. uniform officer. Reps voted in

All people currently in roles stepping down mainly to give people chance to come in and fresh leadership. People currently in roles happy to support; roles can be shared. Only a permanent treasurer(s) are needed others can be a rolling role.

AOB

LW – Food bank needs to be started up again

PM – Harvest festival will be for Trussel Trust

Date of next meetings – AGM date agreed - Tuesday 9th November 2021

Minutes protocol

1. Minutes emailed to the Chair / Secretary for initial checking
2. Minutes emailed/WhatsApped to all PTA members present at the meeting – giving them 1 week to highlight any mistakes/amendments
3. Minutes emailed to the **office** to be put on the school website, and emailed to all parents and distributed via PTA WhatsApp

Meeting Date	Action	Member
21/09/21	<u>Mice Money</u> PM to create a wish list for garden as need a specific fundraising	PM
21/9/21	<u>AGM</u> AS/IR to work out communicating plan. PM to put on social media. Ideas include Voice over slide show, drop in for outdoor classroom, Refreshment at AGM advertise AGM to start at 7.30	AS/IR/PM
21/9/21	<u>Recipe Book</u> Consider Children to art work in school – PM to consider Option to DIY or company. AS to send information on companies to PM to forward onto Digital team. KDW to send a company over to AS Request for help on the comms re recipe idea	PM/AS/KDW
21/9/21	<u>Sebby's Social</u> AS to put LPP in touch with NA regarding decoration	AS
21/9/21	<u>Environment Team and School Garden</u> KDW to speak to PM about support for pebble painting DG to raise a funding request AS to speak to St Chads Scout group about support	KDW/DG/AS

21/9/21	<u>Christmas Event</u> LPP/LW to run Grotto IR to run food Send out comms requesting support	LPP/LW/I R/Comms
	<u>Christmas Film</u> NB to organise	NB
	<u>Events and Activities</u> Messaging over the 1 st to bake sales??? PM to speak to GM regarding Planetarium PM to investigate Skylers music workshop for year 1 and 2 and potential funding request	PM
	<u>Survey Response</u> AS to look at leading walks	AS

Ideas on Hold

- Auction of Promises – Revisit in 2022 once COVID clearer
- Street Party – Potential for a summer fayre idea
- Board Games evening
- Community walks
- Pub Quizes
- Bonfire Night