**St Chad’s PTA Treasurer’s Report**

**For AGM of 28th February 2017**

**Bank funds**

We have now closed the Leeds Building Society account and now have just one account now held at the Yorkshire Bank.

Balance 1st January 2017 was £5004.00\*. Balance 1st January 2016 was £3923.00

\*We have recently spent approx £1000 on Mathletics software which needs to come off this amount.

Whilst this still appears to be a very healthy balance we must remind ourselves that we need to leave some money in the account for emergencies before we think about spending it all!

**Income and Expenditure 2016**

I have listed the main incomes and expenses for the last year:

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| --- | --- |
| **Big Spends** | |
| £210 | Easter Eggs |
| £550 | Theatre Play |
| £900 | Robin Wood Coach |
| £574 | Bibles year 6 & reception |
| £125 | Mr Snuffles Disco |
| £160 | Fibulator |
| £770 | Robin Wood Coach |
| £199 | Sponsored Bounce Costs |
| £181 | Goal Posts |
| £120 | Film night |

|  |  |
| --- | --- |
| **Big Earners** | |
| £1750 | Winter Fair profit |
| £1400 | Summer Fair profit |
| £500 | Bellamy – match funding |
| £154 | Gough – match funding |
| £380 | Fish and Chips profit |
| £67 | Disco |
| £361 | Christmas cards profit |

**Process update**

The system of having the cheque book in the office appears to be working well.

I’d like to remind everyone to try and save their receipts. If you have multiple ones please then group them together to save on administration.

Also if you could write down what PTA event it is for it helps with the accounting at year end.

**Giving machine**

? - Can anyone shed any light on how this is paid? There is a payment of £302 on May 2016 which is unaccounted for so perhaps this is from the Giving Machine? Have emailed Emma Ridge for clarification...

**Matched funding**

As you can see we received £654 from matched funding this year – is it worth sending out a reminder to parents that we are a charity and anyone working for a large organisation may also be able to apply for this?

**Insurance**

I have not noticed any payments going out to Insurance companies – does the PTA need some kind of liability insurance?

**Acknowledgements**

I think it’s worth recognising and saying thank you to the generous parents who spend out of their own pocket and don’t always claim the money back.

And finally, a big thank you to Ish, who has produced some professional accounts, which will greatly enhance our chances of any future grants if we choose to apply for any.

It’s wonderful to see that we have such a strong PTA with lots of new members all sharing the same aim – to make St Chad’s a great school to be part of – Well done everyone!