



Agile Working Agreement

What Is it?

Working agreements, also known as team norms, are guidelines developed by an individual team, as to how they will work together to create a positive, productive process. Working agreements describe positive behaviors that are targeted to be demonstrated in team processes.

Our Team

Team Name

Our Agreement

Focus | Communication

As a team, we...

- Value strong communication: keeping conversations between all team members public and thorough.
- Will speak up as early as possible for collaboration/help as it is needed - utilizing the daily standup as a communication tool to voice these needs.

Focus | Improving Working Norms

As a team, we...

- Value that the sprint is a common-commitment and one that should be made and iterated upon as a group.
- Will investigate external dependencies early & often, and have increased intentionality and awareness around our technical debt.
- Will focus on delivering tickets to testing during a sprint - allowing time for testing prior to the end of the 2-week cadence.
- View the Jira ticket as the source of truth: publishing any/all updates to the ticket as needed.
- Value our meeting standards: arriving on time, minimizing our distractions & coming prepared.
- Will continue the extension of Crema's value of trust, specifically when it comes to team member availability & responsiveness.
- Understand and respect the "we" mindset: we have a collective responsibility for quality products, growth (in skills, sharing and collaboration), and overall success as a team.