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**Lightcliffe Academy**

# **POLICIES & PROCEDURES**

**COVID-19 School Closure  
Arrangements for Safeguarding**

**Date Policy Approved: 5<sup>th</sup> January 2021  
Approving Body: Local Governing Body  
Next Review Date: As required  
Previous Review Date: 28<sup>th</sup> September 2020**

**Special Addendum to Safeguarding Policy (Version 5)**

# **COVID-19 School Closure Arrangements for Safeguarding at Lightcliffe Academy**

## **Special Addendum to Safeguarding Policy (Version 5)**

Policy Owner: James Clarke

Date: 05/01/2021

Date Shared with Staff: 18/01/2021

### **Context**

From 5<sup>th</sup> January 2021, parents were again asked to keep their children at home, wherever possible, as part of the national effort to help stop the spread of COVID-19. Schools were instructed by central government to remain open only for those children of workers critical to the COVID-19 response - who absolutely need to attend - and those pupils who are vulnerable and cannot be safely cared for at home.

Lightcliffe Academy are currently operating a provision within school for eligible pupils to attend. This is a dynamic situation and parents/carers will be kept up to date with regular communication via email, social media and the school website.

This addendum of the Lightcliffe Academy Safeguarding Policy contains details of our individual safeguarding arrangements in the following areas:

1. Vulnerable Children
2. Attendance Monitoring
3. The Safeguarding Team
4. Reporting a Concern
5. Staff Safeguarding Training and Staff Induction
6. Safer Recruitment and Movement of Staff
7. Online Safety
8. Online Learning
9. Supporting Pupils Not in School
10. Supporting Pupils in School
11. Peer on Peer Abuse
12. Mental Health and Wellbeing
13. Staff Who Bring their Own Children into School due to a Lack of Suitable Alternative Childcare
14. Support from Abbey Multi-Academy Trust

## Key Contacts

Role	Name	Email
Designated Safeguarding Lead	James Clarke	<a href="mailto:jclarke@lightcliffeacademy.co.uk">jclarke@lightcliffeacademy.co.uk</a>
Deputy Designated Safeguarding Lead(s)	Lucy Barr Paul Benson Lauren Conlon Brad Cross Debbie Fenwick Jack Greenwood Philippa Lowe Denise Rathmell Joanne Richardson Louise Williams	<a href="mailto:lbarr@lightcliffeacademy.co.uk">lbarr@lightcliffeacademy.co.uk</a> <a href="mailto:pbenson@lightcliffeacademy.co.uk">pbenson@lightcliffeacademy.co.uk</a> <a href="mailto:lconlon@lightcliffeacademy.co.uk">lconlon@lightcliffeacademy.co.uk</a> <a href="mailto:bcross@lightcliffeacademy.co.uk">bcross@lightcliffeacademy.co.uk</a> <a href="mailto:dfenwick@lightcliffeacademy.co.uk">dfenwick@lightcliffeacademy.co.uk</a> <a href="mailto:jgreenwood@lightcliffeacademy.co.uk">jgreenwood@lightcliffeacademy.co.uk</a> <a href="mailto:plowe@lightcliffeacademy.co.uk">plowe@lightcliffeacademy.co.uk</a> <a href="mailto:drathmell@lightcliffeacademy.co.uk">drathmell@lightcliffeacademy.co.uk</a> <a href="mailto:jrichardson@lightcliffeacademy.co.uk">jrichardson@lightcliffeacademy.co.uk</a> <a href="mailto:lwilliams@lightcliffeacademy.co.uk">lwilliams@lightcliffeacademy.co.uk</a>
Executive Principal	Paul Cooper	<a href="mailto:paul.cooper@abbeytrust.org">paul.cooper@abbeytrust.org</a>
Head of School	Roz Wood-Ives	<a href="mailto:rwoodives@lightcliffeacademy.co.uk">rwoodives@lightcliffeacademy.co.uk</a>
Chair of Governors	Peter Laurence	<a href="mailto:Peter.laurence@abbeytrust.org">Peter.laurence@abbeytrust.org</a>
Safeguarding Governor	Peter Laurence	<a href="mailto:Peter.laurence@abbeytrust.org">Peter.laurence@abbeytrust.org</a>

## Vulnerable children

Vulnerable children include those who have a social worker and those children and young people up to the age of 25 with Education, Health and Care (EHC) plans.

Those who have a social worker include children who have a Child Protection Plan and those who are looked after by the Local Authority. A child may also be deemed to be vulnerable if they have been assessed as being in need or otherwise meet the definition in section 17 of the Children Act 1989.

Those with an EHC plan will be risk-assessed in consultation with the Local Authority and parents, to decide whether they need to continue to be offered a school place in order to meet their needs, or whether they can safely have their needs met at home. This could include, if necessary, carers, therapists or clinicians visiting the home to provide any essential services. Many children and young people with EHC plans can safely remain at home.

The Designated Safeguarding Lead and the wider pastoral and safeguarding teams know who our most vulnerable children are. They have the flexibility to offer a place to those on the edge of receiving children's social care support if it is deemed necessary.

Eligibility for free school meals in and of itself is not the determining factor in assessing vulnerability.

Lightcliffe Academy will continue to work with and support children's social workers to help protect vulnerable children. This includes working with and

supporting children's social workers and the local authority virtual school head (VSH) for looked-after and previously looked-after children. The lead person for this will be James Clarke (Associate Assistant Principal).

There is an expectation that vulnerable children who have a social worker attend an education setting, so long as the risk assessment determines that they would be safer to do so. In circumstances where a parent does not want to bring their child to an education setting, and their child is considered vulnerable, the social worker and Lightcliffe Academy will explore the reasons for this directly with the parent.

Where parents are concerned about the risk of the child contracting COVID19, Lightcliffe Academy or the social worker will talk through these anxieties with the parent/carer following the advice set out by Public Health England.

Lightcliffe Academy will encourage our vulnerable children and young people to attend our school provision, including remotely if needed.

## **Attendance Monitoring**

From Monday 11<sup>th</sup> January 2021, the DfE are asking schools and colleges to resume completing a revised educational setting status form. The form is required to be submitted to the DfE by 2pm each school day.

Following the announcement of the national lockdown on 4<sup>th</sup> January 2021, the DfE have made changes to the educational setting status form to reflect the position on attendance of pupils. The following link provides all necessary details: <https://form.education.gov.uk/service/educational-setting-status>

The information provided through the form continues to support the government's response to the coronavirus (COVID-19) outbreak. School data will help the DfE build a national picture of educational provision, including attendance of vulnerable children and young people and the children of critical workers in school or college. This will enable the DfE to focus support more effectively, help inform the government's response and ensure children and young people are safe.

The DfE request the school provides information on:

- the number of pupils or students and workforce on site
- the number of pupils or students with a social worker or an education, health and care plan; children of critical workers; and eligible for free school meals
- the provision for free school meals for pupils or students on site and those learning remotely
- pupil or student absences due to coronavirus (COVID-19)
- workforce absences

Further guidance on completing the educational setting status form, and the full list of questions for schools and colleges, can be found in the guidance on recording attendance during the coronavirus (COVID-19) outbreak: <https://www.gov.uk/guidance/how-to-complete-the-educational-setting-status-form>

If Lightcliffe Academy is closed for any reason other than a planned holiday (e.g. on public health advice due to coronavirus, for non-coronavirus reasons or a planned teacher training inset day), we will continue to complete the form.

Successful completion of the DfE daily information request will also help the school in accessing the workforce fund to support the cost of staff absences as explained in more detail in the following link:

<https://www.gov.uk/government/publications/coronavirus-covid-19-workforce-fund-for-schools/coronavirus-covid-19-workforce-fund-to-support-schools-with-costs-of-staff-absences-from-1-november-2020-to-31-december-2020#how-schools-can-access-funding>

When recording on SIMS, where students are eligible to attend (keyworker/vulnerable children) and they do so, the normal present marks (/) will be used.

The 'X' code will be used for those pupils who are not eligible to attend school.

Where a parent informs school that their child will not be returning to school at all despite being eligible to do so, the 'C' code will be pre-populated in the register and daily absence calls are not necessary. These children will still remain part of the regular welfare checking that is going on for all pupils who are not attending school.

In cases where there is a pupil who is eligible to attend but does not do so, normal first day absence/safeguarding procedures will be followed unless parents have informed school that their child will not be returning

The following codes will be used:

- Where eligible pupils are shielding, self-isolating or an individual risk assessment prevents them from attending, the 'X' code will be used.
- Where pupils are eligible to attend but are unwell, the 'I' code will be used as normal. If they are experiencing COVID-19 symptoms, this will be noted to support completion of the DFE form.
- Where eligible pupils do not attend school at the discretion of their parents, the 'C' code will be used. All absence will be authorized until further notice.
- Please note that this means keyworker/vulnerable children who do not attend will be given one of the above absence codes and not the 'X' code as they ARE eligible to attend. All other pupils will be marked with the 'X' code.

The register will be open from 8.40am when the provision for children of critical workers and vulnerable pupils begins until 9.30am. Designated staff will not wait

until all registers have been submitted to begin undertaking absence procedures. For example, if a vulnerable child who is expected at 8.40am has not arrived by 9.00am, a phone call will be made home at this point.

There is an expectation that schools make efforts to encourage vulnerable students to attend school although clearly this will be on a case-by-case basis. Where appropriate the pupil's individual risk assessment will be reviewed or, where it is felt to be necessary, a risk assessment will be completed prior to a pupil's return to school.

Current welfare checking systems will remain in place for ALL pupils on roll who are not attending school on a regular basis with any concerns recorded on CPOMS in the usual manner.

Lightcliffe Academy will agree with keyworker parents whether their children should be attending school and will encourage the attendance of vulnerable children in conjunction with social care. We will also utilise the knowledge of our pastoral and SEND teams to offer places at the provision for students who we feel would benefit from attending, as far as capacity allows for this to happen safely. Lightcliffe Academy will then follow up on any pupil that they were expecting to attend, who does not.

Lightcliffe Academy staff who are working in the provision will inform the safeguarding team via email ([La-safeguarding@lightcliffeacademy.co.uk](mailto:La-safeguarding@lightcliffeacademy.co.uk)) of any students who were expected to attend but who do not arrive so that absence procedures can be undertaken.

To support the above, Lightcliffe Academy will, when communicating with parents/carers, confirm emergency contact numbers are correct and ask for any additional emergency contact numbers where they are available.

In all circumstances where a vulnerable child does not take up their place at school, or discontinues, Lightcliffe Academy will notify their social worker either directly or via [MASTadmin@calderdale.gov.uk](mailto:MASTadmin@calderdale.gov.uk).

## **The Safeguarding Team**

Lightcliffe Academy has a Designated Safeguarding Lead (DSL) and a team of Deputy DSLs.

The Designated Safeguarding Lead is:

- James Clarke (Associate Assistant Principal)

The Deputy Designated Safeguarding Leads are:

- Lucy Barr (Head of Nurture)
- Paul Benson (Associate Vice-Principal)

- Lauren Conlon (Assistant Principal)
- Brad Cross (Achievement Director for Y7 and Y8)
- Debbie Fenwick (Attendance Officer)
- Jack Greenwood (Head of Year 9)
- Philippa Lowe (SENDSCO)
- Denise Rathmell (Post-16 Pastoral Support)
- Joanne Richardson (Head of Year 8)
- Louise Williams (Head of Year 7)

The optimal scenario is to have a trained DSL (or deputy) available on site. The staffing rota for Lightcliffe Academy has been planned to ensure that this is the case. In the unlikely event that this is not possible, a trained DSL (or deputy) will be available to be contacted via phone or online video.

Where a trained DSL (or deputy) is not on site, in addition to the above, a senior leader will assume responsibility for co-ordinating safeguarding on site.

This might include updating and managing access to the child protection online management system (CPOMS), liaising with the offsite DSL (or a deputy) as required and liaising with children's social workers where they require access to pupils at the school.

It is important that all Lightcliffe Academy staff have access to a trained DSL (or deputy). All staff, whether they are working remotely or on-site, are aware that CPOMS should be used immediately to report any safeguarding concerns (see below for further details).

The DSL will continue to engage with social workers, and attend all multi-agency meetings, which can be done remotely.

The senior DSL will ensure that operational staff with designated safeguarding responsibilities, access regular supervision, which can be undertaken remotely through electronic communications (e.g. Zoom, mobile communications etc.)

## **Reporting a Concern**

Where staff have a concern about a child, they should continue to follow the process outlined in the school Safeguarding Policy, this includes making a report via CPOMS, which can be done remotely.

**Staff are reminded of the need to report any concern immediately and without delay. In the unlikely event that a member of staff cannot access their CPOMS from home, they should email the Designated Safeguarding Lead and Head of School to arrange a phone call to discuss their concern. This will ensure that it is received and acted upon.**

Where staff are concerned about an adult working with children in the school, they should contact Paul Cooper (Executive Principal) and Roz Wood-Ives (Head of School) via email at [paul.cooper@abbeytrust.org](mailto:paul.cooper@abbeytrust.org) and [rwoodives@lightcliffeacademy.co.uk](mailto:rwoodives@lightcliffeacademy.co.uk) respectively.

Concerns around the Executive Principal or Head of School should be directed by email to the Chair of Governors, Peter Laurence, via email at [peter.laurence@abbeytrust.org](mailto:peter.laurence@abbeytrust.org)

Abbey Multi-Academy Trust will continue to offer support in the process of managing allegations.

All staff must follow Part 4 of Keeping Children Safe in Education (2020) and Lightcliffe Academy Safeguarding Policy guidance for managing allegations against staff. The case manager must use the local authority designated officer (LADO) notification form in order to assess the level of concern. As part of this initial consideration, the case manager should consult with their school's HR Advisor/provider/contact.

Concerns about any adult working with children should be referred to the Local Authority Designated Officer for Child Protection (LADO) via secure email to [LADOAdmin@calderdale.gov.uk](mailto:LADOAdmin@calderdale.gov.uk)

The Calderdale Safer Schools Advisor, Steve Barnes ([steve.barnes@calderdale.gov.uk](mailto:steve.barnes@calderdale.gov.uk)) will continue to offer support in the process of managing allegations.

## **Safeguarding Training and Staff Induction (including Movement of Staff)**

DSL training is taking place remotely whilst there remains a threat of the COVID-19 virus.

For the period COVID-19 measures are in place, a DSL (or deputy) who has been trained will continue to be classed as a trained DSL (or deputy) even if they miss their refresher training.

All existing school staff have had safeguarding training and have read part 1 of Keeping Children Safe in Education (2020). The DSL will communicate with staff any new local arrangements, so they know what to do if they are worried about a child.

Where new staff are recruited they will continue to be provided with a safeguarding induction. This may take place virtually.

If the current situation changes and staff are deployed from another education or children's workforce setting to Lightcliffe Academy, we will take into account the

DfE supplementary guidance on safeguarding children during the COVID-19 pandemic and will accept portability as long as the current employer confirms in writing that:

- the individual has been subject to an enhanced DBS and children's barred list check
- there are no known concerns about the individual's suitability to work with children
- there is no ongoing disciplinary investigation relating to that individual

For movement within Abbey MAT, we will seek assurance from the Trust HR Team that the member of staff has received appropriate safeguarding training. Upon arrival, they will be given a copy of the Lightcliffe Academy Safeguarding Policy, confirmation of local processes and confirmation of DSL arrangements.

## **Safer Recruitment**

It remains essential that people who are unsuitable are not allowed to enter the children's workforce or gain access to children. In the event of recruiting new staff, Lightcliffe Academy will continue to follow the relevant safer recruitment processes for our setting, including, as appropriate, relevant sections in part 3 of Keeping Children Safe in Education (2019) (KCSIE).

NB. In response to COVID-19, the Disclosure and Barring Service (DBS) has made changes to its guidance on standard and enhanced DBS ID checking to minimise the need for face-to-face contact.

Lightcliffe Academy will continue to follow the legal duty to refer to the DBS anyone who has harmed or poses a risk of harm to a child or vulnerable adult. Full details can be found in paragraph 163 of KCSIE. We will also continue to consider and make referrals to the Teaching Regulation Agency (TRA) as per paragraph 166 of KCSIE and the TRA's 'Teacher misconduct advice for making a referral. During the COVID-19 period all referrals will be made by emailing: [Misconduct.Teacher@education.gov.uk](mailto:Misconduct.Teacher@education.gov.uk)

Whilst acknowledging the challenge of the current national emergency, it is essential from a safeguarding perspective that any school is aware, on any given day, which staff will be in the school, and that appropriate checks have been carried out, especially for anyone engaging in regulated activity. As such, Lightcliffe Academy will continue to keep the single central record (SCR) up to date as outlined in paragraphs 148 to 156 in KCSIE.

## Online Safety

Lightcliffe Academy will continue to provide a safe environment, including online. This includes the use of an online filtering system and appropriate supervision where students are using computers in school.

It is important that all staff who interact with children, including online, continue to look out for signs a child may be at risk. Any such concerns will be dealt with as per the Safeguarding Policy and where appropriate referrals will still be made to children's social care and as required, the police.

Lightcliffe Academy recognises that its pupils will be spending increased amounts of time engaged in online activity during the COVID-19 school closures. We will ensure that regular communication occurs with pupils and parents around staying safe online.

## Online Learning

Any online teaching will follow the same principles as set out in both the Abbey MAT Code of Conduct and ICT Acceptable Use Policy and will only be undertaken after consultation with the Designated Safeguarding Lead. All staff will follow the school's Online Learning and Communication Guidance document that was reviewed and shared in April 2020 to ensure safe and consistent practice.

Lightcliffe Academy will ensure any use of online learning tools and systems is in line with privacy and data protection/GDPR requirements. In addition to those documents we would like to add the following guidance to safeguard staff and students during any remote learning that takes place during the Covid-19 crisis.

As always, staff shouldn't communicate with parents or pupils outside school channels (e.g., they shouldn't talk to parents using their personal Facebook accounts, or contact pupils using their personal email addresses or phone numbers).

We expect all staff to use Microsoft Teams or academy email accounts for any live lessons or 'Q and A' sessions with students.

Live lessons and 'Q and A' sessions should be recorded to safeguard staff and students. Online learning sessions may be monitored and/or recorded for safeguarding and operational purposes. Parents/carers will be contacted and informed that for full details of how we use and protect this information and where the information may be found. The information is found within our privacy notices and remote learning addendum at <https://www.abbeymat.co.uk/privacy-notice>

Students accessing live lessons and 'Q and A' sessions may use the chat or microphone function as appropriate. Staff will be able to use the messaging, audio

or video facilities to make a live response to students during live lessons and 'Q and A' sessions.

Staff must ensure that they 'end meeting' at the end of a live lesson. This will close the session for all attendees preventing any unregulated communication online. Please do not 'hang up' as this will not close the virtual classroom.

Live and pre-recorded lessons should be recorded in a classroom wherever possible and use the following guidance:

- ✓ Ensure the classroom area you are using to record is appropriate; that the background does not show pupil work or any personal items
- ✓ Double check what other tabs you have open in your browser, if you're sharing your screen. Remove any tabs not required for the lesson
- ✓ Wear professional dress. You should wear what you would wear for work
- ✓ Use professional language
- ✓ Ensure people know you are recording so background noise and conversations are not recorded

If you do have to record the lesson at home, please use the following guidance:

- ✓ Ensure your background is neutral. There should be no objects that are either personal (e.g. family photographs) or may distract from learning (e.g. pictures, window looking out, busy bookcase etc.) Be mindful that backgrounds do not compromise personal confidentiality or breach the guiding principles of safer working practice guidance for staff working in educational settings
- ✓ Record in an appropriate space. Avoid recording in your bedroom if you can (if that's not possible, use a neutral background so the room is not identifiable)
- ✓ Wear professional dress. You should wear what you would wear for work
- ✓ Use professional language
- ✓ Ensure other people in the house know you are recording so background noise is kept to a minimum and you have no interruptions. Other members of your household should not be seen or heard during recording
- ✓ Double check what other tabs you have open in your browser, if you're sharing your screen (e.g. no search results for adult content open in another tab)

We encourage all staff, when delivering or recording lessons, to start the lesson with a wellbeing check in with students and to occasionally remind them that if they need support in relation to their wellbeing, they should contact the academy DSL or Childline.

**Online Safety** - There are significant concerns around the heightened number of online safeguarding incidents being reported nationally. Perpetrators are aware that more children in the UK are spending more time online as their ability to

socialise face to face remains restricted and are subsequently targeting vast numbers of children.

We would also encourage staff to remind students that if they have been worried or uncomfortable about anything they have received or seen whilst they have been online they must report it. They may do this by using the red *Share A Concern* button on the school's website or by emailing their Head of Year or Achievement Director. A quick reminder to students about staying safe online would be appreciated.

If staff have a safeguarding concern about a child, they should report it on CPOMS without delay.

## **Supporting Children Not in School**

Lightcliffe Academy is committed to ensuring the safety and wellbeing of all its pupils.

Where the safeguarding and pastoral teams have identified a child to be on the edge of social care support, or who would normally receive pastoral-type support in school, a robust communication plan is in place for that pupil. An allocated staff member will be making at least weekly contact with the pupil and their parent/carer to offer support and check on their welfare. A record will be made of all such contact on CPOMS.

Communication plans can include virtual contact, email contact, phone contact and door-step visits.

Lightcliffe Academy and its safeguarding team will work closely with all stakeholders to maximise the effectiveness of all communication plans for vulnerable pupils. Plans will be reviewed regularly (at least once a fortnight) and where concerns arise, the DSL will consider any referrals as appropriate using [MASTadmin@calderdale.gov.uk](mailto:MASTadmin@calderdale.gov.uk) to alert Children's Social Care.

Lightcliffe Academy will share safeguarding messages on its website and social media pages. We recognise that school is a protective factor for children and young people, and the current circumstances can affect the mental health of pupils and their parents/carers. Teachers at Lightcliffe Academy will be aware of this in setting expectations of pupils' work where they are at home.

Lightcliffe Academy will continue to maintain contact with pupils and/or parents on a weekly basis to undertake a welfare check. Pupils with an Education, Health and Care Plan, a social worker or those otherwise deemed to be vulnerable will be contacted more regularly if it is necessary. Contact with these pupils will be made by designated staff such as the SENDCO, Assistant-SENDCO and Designated Safeguarding Leads.

## **Supporting Children in School**

Lightcliffe Academy is committed to ensuring the safety and wellbeing of all its students and our school will continue to be a safe space for eligible children to attend and flourish. The Principal will ensure that appropriate Lightcliffe Academy staff are on site and that staff to pupil ratio numbers are appropriate to maximise safety.

We will refer to the government guidance for education and childcare settings on how to implement social distancing whilst also continuing to follow the advice from Public Health England on handwashing and other measures to limit the risk of spread of COVID19.

Lightcliffe Academy will ensure that where we care for children of critical workers and vulnerable children on site, appropriate support is in place for them. This will be bespoke to each child and recorded on CPOMS.

Where it is necessary to provide personal and/or intimate care in respect of a child, we will follow their substantive personal and intimate care policy including making a record of the nature/time/date and staff involved in respect of care provided.

Where Lightcliffe Academy has concerns about the impact of staff absence – such as our Designated Safeguarding Lead or first aiders – will discuss them immediately with the trust and, if required, with the local authority.

Lightcliffe Academy will ensure that the school site is COVID secure, with an appropriate risk assessment to ensure the safety of all.

## **Peer on Peer Abuse**

Lightcliffe Academy recognises that during the closure a revised process may be required for managing any report of such abuse and supporting victims.

Where we receive a report of peer on peer abuse, we will follow the principles as set out in part 5 of KCSIE 2020 and of those outlined within the substantive Lightcliffe Academy Safeguarding Policy. The school will listen and work with the young person, parents/carers and any multiagency partner required to ensure the safety and security of that young person.

Concerns and actions will be recorded on CPOMS and appropriate referrals made.

## **Mental Health and Wellbeing**

Lightcliffe Academy recognises that the current exceptional circumstances may affect the mental health and wellbeing of pupils, parents and staff in many different

ways. School will ensure that they have details of appropriate support available and this will be accessible for pupils, parents and staff.

These are unusual and difficult times for many people and for some families they may become traumatic times and involve loss and grief. We have provided appropriate remote learning for our pupils to complete during this period of time whilst the vast majority of pupils are at home. For the children in school, there will be a focus on supporting wellbeing in addition to the remote learning. Although learning is very important, and we want to make the best use of this time, we recognise that the expectations of this may be challenging on some students and families. School will provide reassurance and support to pupils, parents and staff in order to manage these expectations without putting additional stresses and pressure on individuals.

Lightcliffe Academy will follow their Bereavement and Loss Policy to support pupils, families and staff where appropriate.

Useful contacts/web links:

[www.childline.org.uk](http://www.childline.org.uk)

[www.nhs.uk](http://www.nhs.uk)

[www.mind.org.uk](http://www.mind.org.uk)

[www.gov.uk/government/publications/covid-19-guidance-for-the-public-on-mental-health-and-wellbeing](http://www.gov.uk/government/publications/covid-19-guidance-for-the-public-on-mental-health-and-wellbeing)

[www.nhs.uk/oneyou/every-mind-matters/coronavirus-covid-19-staying-at-home-tips](http://www.nhs.uk/oneyou/every-mind-matters/coronavirus-covid-19-staying-at-home-tips)

[www.mentalhealth.org.uk/publications/looking-after-your-mental-health-during-coronavirus-outbreak](http://www.mentalhealth.org.uk/publications/looking-after-your-mental-health-during-coronavirus-outbreak)

[www.nhs.uk/conditions/stress-anxiety-depression/talking-to-children-about-feelings/](http://www.nhs.uk/conditions/stress-anxiety-depression/talking-to-children-about-feelings/)

<https://www.gov.uk/government/publications/covid-19-guidance-on-supporting-children-and-young-peoples-mental-health-and-wellbeing>

[www.mindmate.org.uk/](http://www.mindmate.org.uk/)

## **Staff Who Bring their Own Children into School due to a Lack of Suitable Alternative Childcare**

In addition to advice issued centrally by the Local Authority on this issue: where these are pre-school children, Lightcliffe Academy will also have regard to the Disqualification Regulations 2018: The Childcare (Disqualification) Regulations 2018 and Childcare Act 2006, which set out who is disqualified from working with children.

The Principal will complete the Abbey MAT risk assessment document in advance of agreeing that a member of staff's child(ren) may accompany them to work.

## **Support from Abbey Multi-Academy Trust**

The Abbey Multi-Academy Trust (MAT) Central Education Team will provide support and guidance as appropriate to enable the DSL to carry out their role effectively.

This may include, remotely accessing child safeguarding files for the purpose of quality assurance, support, guidance and direction.

Regular group and individual safeguarding supervision sessions should remain a key factor in ensuring the effectiveness of safeguarding at the school.