

20<sup>th</sup> September 2018

Dear Parents/Carers,

Early Closure – Tuesday 25<sup>th</sup> September 2018

As you may be aware, our Open Evening for prospective Year 7 students and their families is on Tuesday 25<sup>th</sup> September at 6pm and I am sure you will all appreciate the importance of the event and the work that goes into preparing for it. Therefore, in order to allow the academy to be properly prepared for the evening, our school day will run slightly differently. Students will have normal lessons periods 1-3 and will be dismissed at 12.10pm. A lunch service will be available during morning break.

This means that the academy day will finish at 12:10pm and arrangements have been made for all academy buses to depart by 12:15pm.

Many of your children have been asked to attend this important evening to support various departments and individual permission letters have been distributed. Students who are helping at the evening should return to the academy at 5.30pm in full uniform and must sign in at main reception. We would like to thank you in advance for allowing your children to attend and for your continued support.

If you have any problems with this, please do not hesitate to contact the admin office on 0113 2739149.

Yours faithfully



Rachael Cole  
Vice Principal