

In Partnership to Educate, Nurture & Empower



Abbey Grange C of E Academy

Butcher Hill
Leeds
LS16 5EA

Tel: 0113 275 7877
Fax: 0113 2754784

Website: www.abbeygrangeacademy.co.uk
Email: info@abbeygrangeacademy.co.uk

Co-CEO: Ms Catherine Garrett
Co-CEO: Mrs Helen Pratten
Principal: Mr Jon Norden

Dear Parent/Carer

13 March 2020

Re: Coronavirus update

As we look at plans and preparations for any potential disruption to school regarding Coronavirus (COVID-19), I thought that it would be helpful to explain our plans.

Firstly, we continue to receive daily updates from the government and Public Health England, and we continue to follow their advice, which at the moment is to remain open.

As an academy, we have developed contingencies, in line with our emergency plans, should we have to close or partially close due to either government instruction or due to staff absence. In the event of any closure, partial or full, we will send you a message via our parent text service and place a message on our website. Currently, we remain open and hope for excellent attendance unless you hear, via one of these methods, to the contrary.

We have also adjusted the cleaning of the academy to focus on surfaces and areas that are most touched and ensured that our hand washing areas remain well-stocked. We have spoken with all students about how to wash their hands properly, placing posters in key areas to remind us all of good hygiene. We are encouraging students to wash their hands on arrival at school, at break and at lunchtime.

We currently have no confirmed cases either with our staff or students of coronavirus, however we do have a very small number of students and staff who have made the decision to self-isolate because of recent symptoms of cough and fever, in line with the latest Public Health England advice. **It is important that you do inform us if your child is either confirmed as having coronavirus or is displaying symptoms for which the advice is to self-isolate (or has been in contact with someone who has tested positive for the virus).**

We are now preparing to provide work for your children should we have to close the academy for any length of time. We are well prepared for this situation and are in the process of ensuring that Foldr and MILK (both apps that students are already familiar with) contain clearly labelled resources. There is also a 'hand work in' facility within Foldr which we will use for students to send in completed work when requested. As we further prepare resources, and in the event that we have to use them, we will send out more information.



We are also working to ensure that printed materials are shared with children who do not have internet access at home. **Please let us know if your child would not be able to access the internet by contacting us by phone on 0113 2757877 or by email info@abbeygrangeacademy.co.uk**

I know that this is a very difficult time but I hope that this letter gives you some comfort that we are making the best possible preparations. In the meantime, we will continue to operate a full and normal school day.

Yours faithfully



Jon Norden
Principal