



COMMUNITY FUTURES
DEVELOPMENT CORPORATION

COVID-19 RELIEF FUNDING APPLICATION

Business Details:

Business Name: _____

Address: _____

Telephone: _____ Cell Phone: _____ Fax: _____

E-mail: _____ Website: _____

Date Business Formed: ____ / ____ / ____

of Employees ____ Full Time ____ Part Time

Business Structure: Sole Proprietorship Partnership Corporation

Has the trade name been registered? Yes (when) ____ / ____ / ____ or, No
DD MM YYYY

Who are the existing or proposed owners of the business?

<i>Name</i>	<i>Home Address & Phone details</i>	<i>Title</i>	<i>% of Ownership</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Who are the existing, or proposed signing officers for banking and legal transactions?

(Please indicate if joint or individual signatures are required)

Name & Address & Phone (if not listed previously)

Signing Authority?

Indicate Yes/No

How much are you applying for under the COVID-19 Relief Funding Program? (maximum \$40,000)*

\$ _____

*Funds will help support fixed operating costs of SMEs, where business revenues have been affected by the COVID-19 pandemic. Costs such as rent, salaries and benefits will only be considered if the applicant is ineligible, rejected and/or not already receiving assistance for these costs from other federal relief measures.

With respect to rent, Applicants are expected to pursue with their landlord access to the Canadian Emergency Commercial Rent Assistance (CECRA) for small businesses.

Do you have arrears for any of the following categories? Circle Yes or No. If yes, indicate the amount owing.

Property Taxes	Yes	No	Amount Owing \$
Goods & Services Tax (GST)	Yes	No	Amount Owing \$
Provincial Sales Tax (PST)	Yes	No	Amount Owing \$
Source Deductions	Yes	No	Amount Owing \$

Are there any judgment(s) or legal proceedings against you or your business? Yes No

If yes, please provide details:

Other Information required to complete application:

- Business Attestation
- Personal Financial Statement
- Cashflow Forecast for at least 4 months
- A write up on how your business has been affected by the COVID-19 shutdown (a few paragraphs to 1 page). You can provide this in the email with the application or attached as a word document/PDF.
- Last full year Financial Statement or Personal Income Tax Return
- Year to date Income Statement (Profit & Loss), Balance Sheet, & Aged Payables report

Declaration
(Please Read Carefully)

The Applicant(s) hereby certify that all of the information given herein and in the accompanying statements is to the best of my/our knowledge true and complete and understand it will be used by Perth Community Futures Development Corporation (Perth CFDC) to determine credit worthiness. The proceeds of the financial support provided will be used for the business purposes applied for and not for personal, family or household purposes. The Applicant(s) further consent(s) to PERTH CFDC making any inquiries it deems necessary to reach a decision on this application, and consent(s) to the disclosure at any time of any credit information about me/us to any credit reporting agency or any one with whom I/we have financial or commercial relations. The Applicant will notify the Corporation immediately of any application pending and under consideration by another lender, or if negotiations are entered into, or an offer of financing is received, during the period of the Corporation's consideration of this application.

The Applicant(s) affirm(s) that there has been no material adverse change in the financial position or operations of the Applicant since _____,

being the end of the last fiscal year of the Applicant for which a balance sheet and a profit and loss statement have been furnished. Further, the Applicant(s) affirm that there is no litigation in course or threatened, nor any proceedings before any court, tribunal, governmental board of agency now in course or threatened, and that there is no unexecuted judgment rendered against the Applicant, except as disclosed in this application.

The Applicant(s) acknowledge(s) that the terms and conditions of any financing which may be authorized will be set forth in a Letter of Offer, for agreement and acceptance by the Applicant. Further, the Applicant(s) agree(s) that all costs/charges incurred in the preparation, execution and registration of security documentation in connection with this application to Perth Community Futures Development Corporation (Perth CFDC) or its solicitor, are the responsibility of the applicant(s) and may be deducted from any loan proceeds disbursed. This includes our standard 1% negotiation fee of the financial amount advanced, or any other special fees negotiated. The Applicant further agrees to hold the Corporation harmless and hereby releases and discharges the Corporation from any actions, damages, claims or demands which may arise, directly or indirectly, as a result of any act or omission by the Corporation in providing information to the Applicant, and to indemnify the Corporation from any such actions, damages, claims or demands which might be suffered by the Applicant's business or any guarantor in connection with any such information.

COLLECTION, USE, AND DISCLOSURE OF PERSONAL AND BUSINESS INFORMATION

If accepted for financing, the undersigned acknowledges that Perth Community Futures Development Corporation (Perth CFDC) may be required from time to time to verify the status of obligations of the subject business. These may include (but are not necessarily limited to) municipal property taxes, municipal business taxes, Goods & Services Taxes (GST), Provincial Sales Taxes (PST), business income taxes and employee source deductions. This application for financing, coupled with a financial commitment from PERTH CFDC constitutes your assent and the Corporation's good and sufficient authority to conduct these investigations as required.

The Applicant(s) acknowledge(s) that, as the operation of the Corporation is financially supported by the Government of Canada, representatives of Industry Canada are permitted access to the files of the Corporation for monitoring and evaluation purposes and that the Applicant may be contacted by representatives of Industry Canada and that, such information as is acquired by the Ministry will be treated as confidential.

The Applicant acknowledges receipt of the Corporation's Privacy Statement and hereby consents to his or her personal and business information being collected, used, retained, and disclosed by the Corporation for the limited purposes as set out above. The Applicant further understands that under Federal privacy law, he or she has access to the information held by the Corporation and knows to refer to the Corporation's Privacy Policy or contact the Chief Privacy Officer if a question or concern arises about the handling of the Applicant's personal information. The Applicant further understands and consents to the Corporation publicizing the Applicant's business venture if the Applicant is successful in obtaining financing from the Corporation, which may or may not include personal information such as the name of the Applicant.

The undersigned understand(s) that any false information given in this application and any accompanying materials may result in the rejection of this application or immediate demand for repayment of the loan, guarantee or investment, in full, together with interest accrued thereon.

Legal Name of Business (Please Print)

Trade Name of Business (if different from Legal)

Applicant
Signature _____

Date _____

Applicant
Signature _____

Date _____