WPP ref:
TBS ref:
Date:

Spare signing on sheet

Principal Contractor: Geoffrey Osborne Limited

Responsible Contractor(s):

Task Briefing Record Sheet

Briefers declaration:

The briefer confirms they are satisfied with the TBS and the information is correct. Suitable risk controls are in place as detailed in the TBS. I have confirmed the workgroup understands the briefing before any work is carried out.

Briefing given by: _____

Name	Sentinel Number / Site Pass Number	Position	Signature

By signing below I confirm that I have received and understood the briefing for this task. If the TBS briefing does not cover your activity, risks, or the controls are not in place as described in the TBS, do not sign this sheet and report it to the briefer immediately and submit a close call.

Print Name	Sentinel Number / Site Pass Number	Signature	Date & Time