

## **Board of Directors' Meeting**

February 26, 2019

Minutes

**Roll Call:** Board members present included Ken Anderson, Jeannette Kester, Nadine Schnettler, Irene Bender, Jan Solarz, Chuck Tryon, Paul Thiede, Ex Officio members Dr. Deb Henton and Mark Schmitz, Resource Staff members Julie Toole, Bethany Drake, Michelle Wang, Chris Hoeschen and Josh Baumann.

### **Approve Agenda/Minutes/Operational Costs**

A motion was made by Jan Solarz, seconded by Nadine Schnettler to approve the agenda for the Board of Directors' Meeting for February 26, 2019. Motion carried.

A motion was made by Paul Thiede, seconded by Chuck Tryon to approve the Board of Directors' Meeting minutes from January 15, 2019. Motion carried.

A motion was made by Jeannette Kester, seconded by Irene Bender to approve the operations cost as presented for January 2019. Motion carried.

### **Reports and Presentations**

IT - Chris Hoeshen and Josh Baumann: The Resource IT Department presented on the extensive process and learning of systems of HVAC, door access and video surveillance since the purchase of the building.

Leadership and Development: The Board reviewed and discussed a position within the Leadership and Development department. A new job description was presented. The board discussed current duties, new opportunities and high skill level of current individual. No definitive answer from the board. Resource Executive Director and the Director of Leadership and Development will continue to reach into areas of new opportunity and continue to assess.

CCOGA Personnel: The Board was provided the job description for this position. The goal is to open up the market for cities and shadow our county consultant. Currently, we have four interviews scheduled.

Schools for Equity in Education (SEE): Reviewed the SEE meeting held on February 8, 2019 . Included budget runs by district and different education bill summaries.

MREA: Provided the board with the Budget for One Minnesota.

MHC Update: Paul Bravinder was in attendance at the MHC Board meeting. Election of officers took place. Discussed MHC investment reports and the Rate Stabilization Reserve (RSR) report. RSR funds are all accounted for just in two different places due to the switch over from service coop managing their RSRs to MHC being the fiscal host for RSRs. Fixed rates with BCBS went up. Mark Kinney is still working with arbitration on this.

Rental of Strack Space: Strack's lease is through September 2020 and they have asked to be released from the lease by December 2019. The College of St. Scholastica is looking for more space and we are having those discussions.

Evaluation of Executive Director: We need to get the Evaluation Committee together before the next board meeting to start this year's evaluation of the Executive Director. The committee will come up with the process of evaluation. There was conversation about the pros cons of an anonymous survey.

CPC Board Meeting: Reviewed current and added new contracts. CPC decided not to continue business with Nelson Auto until all past issues were resolved. A special CPC Board meeting conference call took place of February 8, 2019 and reinstated Nelson Auto as a vendor. CPC board officials approved the financial arrangement of CPC.

### **New Business**

Weather Closing Policy. A motion was made by Irene Bender, seconded by Chuck Tryon to approve the weather closing policy in the Resource Employee Manual. A recommendation was made to revise the first sentence of the second paragraph. Motion carried.

**Adjournment.** A motion was made by Chuck Tryon, seconded by Jan Solarz to adjourn the meeting. Motion carried.