

Board of Directors' Meeting
November 20, 2018
Minutes

The Resource Training and Solutions Board of Directors' meeting was called to order at 12:45 p.m. by Ken Anderson, Board Chairperson, on Tuesday, November 20, 2018 at Resource Training and Solutions.

Roll Call: Board members present included Ken Anderson, Jeannette Kester, Nadine Schnettler, Paul Bravinder, Irene Bender, Jan Solarz, Paul Thiede, Ex Officio members Dr. Deb Henton and Mark Schmitz, Resource Staff members Mark Olsen, Julie Toole, Bethany Drake and Jennifer Morrisette Hesse.

Approve Agenda/Minutes/Operational Costs

A motion was made by Jan Solarz, seconded by Jeannette Kester to approve the agenda for the Board of Directors' Meeting for November 20, 2018. Motion carried.

A motion was made by Nadine Schnettler, seconded by Paul Bravinder to approve the Board of Directors' Meeting minutes from October 16, 2018. Motion carried.

A motion was made by Jeannette Kester, seconded by Irene Bender to approve the operations cost for October 2018 of \$326,480.10 (check numbers 78419 through 78561 with electronic fund transfers represented by vouchers 59150, 59177 though 59184, 59199 through 59207, 59276 though 59279, with voided transactions represented by check numbers 78379, 78430 and 78477.

Discussion: Page 13 - Panera charge was for a rental; new policy set for early morning and late day meal expenses; Ron Wieber's phone was kept in service in case we received calls.
Motion carried.

Reports and Presentations

Marketing and Communication Report

- Resource Magazine is more of a story telling format rather than newsletter. Staff shares shining star stories about our members. Magazine will be published twice a year
- Working at where we are going and what stories we are telling to ensure we spread out recognition/stories across our region.
- Our summer catalog will look a bit different with a few stories.
- Twitter analytics are all up.
- Facebook - 1018 page likes. Grown by 300 since April with a steady increase.
- New website - still editing and have applied for a .gov domain. Site will be launched as soon as the new url comes through.

LEEA and ESS Review

- Joe Beckman was a great speaker at LEEA.
- Good to see all the teachers there.
- ESS - Could we put their title next to awardees?
- ESS gave the direction of not having administrators in photos. This text was incorrect from a previous event. Administrators will be photos in the future.

MREA Conference: Provided the 2018-2019 Issue Report.

SEE Legislative Platform and Election Review: Discussed the legislative platform and election results.

Board of Directors' Election Documents and Timeline: Reviewed the Board of Directors' election timeline.

Employee Handbook Revisions: We are in the process of updating the employee handbook. We do have a few policies to update and will bring back to the board for review.

School Pool Advisory:

- Task Force met and the decision was made to leave our renewal date October 1.
- Reviewed the mandatory bid timeline.
- Reviewed taxation. Incentives that are given are taxable.
- Resource is working many different angles within insurance which include the combination of MHC, Wellness, member visits, collaborating, identifying decision makers/influencers in each district.

2020 MSC Board of Directors Conference: Julie presented the board with two options for the 202 MSC Conference, Maddens and Arrowwood. Arrowwood is the best option financially. It was recommended that Julie look into Grandview Lodge in Nisswa.

New Business

2019 Board Meeting Calendar. A motion was made by Jan Solarz, seconded by Nadine Schnettler to approve the 2019 Board of Directors' meeting calendar as presented. Meetings will be held on the third Tuesday of each month, 12:00 p.m., with the exception of February and March, and no meeting in July due to the MSC Board of Directors' Annual Conference. Motion carried.

Adjournment

A motion was made by Paul Bravinder, seconded by Jan Solarz to adjourn the meeting. Motion carried.