

Training and Solutions Board of Directors
Mark Schmitz, Executive Director
Board of Directors' Meeting
October 16, 2018
12:00 p.m.

MINUTES

Roll Call: Board members present included Ken Anderson, Jeannette Kester, Nadine Schnettler, Jan Solarz, Chuck Tryon, Irene Bender, Paul Thiede, Paul Bravinder, Ex Officio Members Mark Schmitz and Dr. Deb Henton, Resource Staff Mark Olsen, Julie Toole and Bethany Drake

Approve Agenda/Minutes/Operational Costs

A motion was made by Chuck Tryon, seconded by Jan Solarz to approve the agenda for the Board of Directors' Meeting for October 16, 2018. Motion carried.

A motion was made by Paul Thiede, seconded by Irene Bender to approve the Board of Directors' Meeting minutes from September 18, 2018. Motion carried.

A motion was made by Nadine Schnettler, seconded by Jeannette Kester to approve operations cost for September 2018 of \$231,172.96 (check numbers 78291 through 78418 with electronic fund transfers represented by vouchers 58903 through 58909, 58991 through 58998, 59040, 59042 through 59044 with one voided transaction represented by check number 78401. Motion carried.

Reports and Presentations

Auditors Draft Presentation: Bergan KDV presented a draft of the audit. Revenue decreased due to wellness programming and Health & Safety Asbestos removal. Expenditures increased due to the purchase of the building. Resource is always on top of everything to is going on and taking direction from the board. Final audit should be to board for approval by the end of the year,

CPC Board Meeting: Lakes Country Service Coop is the fiscal host. Profits split equally between seven cooperatives. Metro ECSU will be held harmless for a period of time based on the \$135,000 net revenue they received in FY17. Three new vendors were added.

County Outreach: Procurement and Best Value Bidding; Stearns County: We continue to reach out to counties. Began goal setting and vision statement for the CCOGA work We are at a point to have a more concrete implementation plan.

Project Earth: 350 students in attendance.

ESS Attendance: The Board filled out intent to attend ESS.

New Business

A motion was made by Chuck Tryon, seconded by Paul Thiede to rescind the motion to transfer \$7,715.00 from the CCOGA Trust Account made at the September 2018 Board meeting and to transfer \$50,233.00 from the General Fund 01 to the CCOGA Trust Account Fund 08 for the CCOGA Wellness and Insurance Programs. Motion carried.

Resource Recognition. A motion was made by Jan Solarz, seconded by Jeannette Kester to approve the purchase of \$60 staff recognition items not to exceed 44 items. Motion carried.

Approve to Hire. A motion was made by Paul Bravinder, seconded by Chuck Tryon to approve the hiring of Julie Mitchell for the position of RCE Reading Specialist effective December 1, 2018. Motion carried

Approve to Fill. A motion was made by Nadine Schnettler, seconded by Chuck Tryon to approve to fill the position of RCE Implementation Specialist. Motion carried.

Adjournment

A motion was made by Nadine Schnettler, seconded by Chuck Tryon to adjourn the meeting. Motion carried.