

**Minutes**  
**Resource Training and Solutions Board of Directors**

August 21, 2018

The Resource Training and Solutions Board of Directors' meeting was called to order at 12:45 p.m. by Ken Anderson, Board Chairperson, on Tuesday, August 21, 2018 at Resource Training and Solutions.

**Roll Call:** Board members present included Ken Anderson, Jeannette Kester, Nadine Schnettler, Jan Solarz, Chuck Tryon, Ex Officio Members Mark Schmitz and Dr. Deb Henton, Resource Staff Mark Olsen, Julie Toole, Bethany Drake, Martha Roth and Michelle Wang.

**Approve Agenda/Minutes/Operational Costs**

A motion was made by Chuck Tryon, seconded by Jeannette Kester to approve the agenda for the Board of Directors' meeting for August 21, 2019. Motion carried.

A motion was made by Jan Solarz, seconded by Jeanette Kester to approve the Board of Directors' meeting minutes from June 28, 2018. Motion carried.

A motion was made by Jeannette Kester, seconded by Chuck Tryon to approve operations costs for June 2018 of \$419,179.17 as presented. Motion carried.

A motion was made by Jan Solarz, seconded by Chuck Tryon to approve operations costs for July 2018 of \$497,568.23 as presented. Motion carried.

**Reports and Presentations**

- Member Care Department: Martha Roth presented on Member Care and Professional Training.
- MSC Conference Review: Reviewed board feedback from the MSC Conference and discussed the 2020 MSC Conference location.
- MSC Board Meeting: Ken Anderson reported on the MSC Board of Directors' meeting held on July 12, 2018.
- CPC Board Meeting: Nadine Schnettler reported on the CPC Board of Directors' meeting held on July 12, 2018.
- MHC Board Conference Call: Paul Bravinder reported on the MHC Board of Directors' conference call meeting on July 26, 2018.
- School Insurance Work Group: The School Insurance Work Group provided Resource with valuable feedback on renewal dates and wellness.
- Health & Safety: We acquired onsite contracts with Foley, Grygla and Goodridge and an SDS contract with Howard Lake through CPC.

- County Services Expansion: Counties are in need of research studies and IT support.
- Education Department Look Back: Great attendance at summer classes, excellent feedback from our first ENVoy offering, Leadership Evaluation launched and PBIS Grant has begun.

**New Business**

CCOGA Insurance Pool Minimum and Maximum Options:

	Large Group Minimum	Large Group Maximum	Small Group Minimum	Small Group Maximum	Funds Pledged
<b>Option One</b>	5.0%	19.0%	5.0%	29.0%	\$161,653
<b>Option Two</b>	6.0%	18.5%	6.0%	28.5%	\$175,849

A motion was made by Chuck Tryon, seconded by Jan Solarz to set the renewal as Option 1 rates. Motion carried.

Refund Policy for CCOGA and Schools: A motion was made by Nadine Schnettler, seconded by Jeannette Kester to approve the new MHC credit/refund policy beginning with the 2017 settlement. Motion carried.

Resignations: A motion was made by Jeannette Kester, seconded by Nadine Schnettler to accept the resignations of Warren Taylor, Sophie Snell, Stacy Steil, Amy Weaver and Karen Spiczka. Motion carried.

Accept the Resignation and Separation Agreement for Anthony Farag: A motion was made by Chuck Tryon, seconded by Nadine Schnettler to accept the resignation and separation agreement for Anthony Farag. Motion carried.

A motion was made by Jan Solarz, seconded by Jeannette Kester to hire Amanda Tegels as an RCE English Language Development Specialist and Advocate. Motion carried.

A motion was made by Nadine Schnettler, seconded by Chuck Tryon to hire Jen Andrews van Horne as an RCE English Language Development Specialist and Advocate. Motion carried.

A motion was made by Jan Solarz, seconded by Nadine Schnettler to fill the position of the Wellness Program Manager. Motion carried.

A motion was made by Jeannette Kester, seconded by Jan Solarz to fill the position of an Administrative Coordinator. Motion carried.

A motion was made by Nadine Schnettler, seconded by Chuck Tryon to fill the position of the Finance Assistant/Administrative Coordinator. Motion carried.

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**Adjournment:** A motion was made by Jan Solarz, seconded by Chuck Tryon to adjourn the meeting. Motion carried.