

**Minutes**  
**Resource Training and Solutions**  
**Board of Directors' Meeting, February 20, 2018**

The Resource Training and Solutions Board of Directors' meeting was called to order at 12:30 p.m. by Ken Anderson, Board Chairperson, on Tuesday, February 20, 2018 at Resource Training and Solutions.

**Roll Call:** Board members present included Ken Anderson, Jeannette Kester, Nadine Schnettler, Paul Thiede, Paul Bravinder, Bob Ziegler, Ex Officio Members Mark Schmitz and Dr. Deb Henton, and Resource Staff Mark Olsen, Bethany Drake, Julie Toole, Ron Wieber, Scott George, Wayne Warzecha and Josh Baumann.

**Agenda/Minutes/Operational Costs:**

A motion was made by Bob Ziegler, seconded by Jeannette Kester to approve the agenda for the Board of Directors' Meeting for February 20, 2018. Motion carried.

**Minutes of January 16, 2018:**

A motion was made by Nadine Schnettler, seconded by Paul Thiede to approve the Board of Directors' Meeting minutes from January 16, 2018. Motion carried.

**Operation Costs:**

A motion was made by Jeanette Kester, seconded by Nadine Schnettler to approve operational costs for January 2018 of \$341,796.77 (check numbers 77147 through 77270 with electronic fund transfers represented by vouchers 57164 through 57170, 57233, 57234, 57241 through 57247, 57311, 57312, 57317, 57318, 57323, 57324, 57327, 57328, 57358 through 57366 with voided transactions represented by checks 77048, 77073 and 77147. Motion carried.

**Reports:**

Health and Safety: Ron Wieber, Scott George, Wayne Warzecha and Josh Baumann presented. Less revenue this year matched less expenses; Ron Wieber is transitioning to part-time and retirement; department is working with districts on lead in water testing, written plans for new walking, working surfaces on low sloped roofs; partnership with FJJ; marketing and the new SDS Depot.

MASA Region VI: Resource hosted this event on January 23, 2018. Jim Rickabaugh presented The Institute for Personalized Learning.

SEE General Membership Meeting: Eric Pratt and Sondra Erickson outlined their policy priorities.

Employee Benefits: The Resource Board Employee Benefits Committee met on January 30 to discuss employee benefits for Resource employees. The committee recommends Resource moves forward in looking at different options to offer new employees and the Resource staff in Fiscal Year 2018.

Online Course Development and Delivery: Deliver concurrent enrollment through TeckCheck. We are working with other service coops to partner.

### **New Business**

Resource Administration Efficiencies and Lean Process: Mark Schmitz made a presentation to the board to address efficiencies and lean processes to better serve Resource members in the most cost-effective and efficient way as possible. Highlights include: strategic efficiencies within our health insurance pool seeking ways to diversify revenue streams; creating a fund for innovative programs and services to include permission to all staff to creative positive revenue generating programs and services that are designed to better meet the needs of our members; and structural modifications within Resource departments.

A motion was made by Nadine Schnettler, seconded by Bob Ziegler to hereby direct administration to seek efficiencies and lean processes to better serve Resource members in the most cost-effective manner as possible. The Board further directs administration to bring efficiencies and lean operating recommendations to the Board of Directors for approval before the next fiscal year (FY19) begins on July 1, 2018. Motion carried.

Commitment of Innovation Funds: A motion was made by Jeannette Kester, seconded by Nadine Schnettler to approve the commitment of \$200,000 dedicated to funding of the development of innovative programs and services. Motion carried.

Approve the Selection for the Part-time Receptionist Position: A motion was made by Nadine Schnettler, seconded by Jeannette Kester to approve the selection of Karen Spiczka for the part-time position as Receptionist. Motion carried.

Adjournment: A motion was made by Nadine Schnettler, seconded by Paul Bravinder to adjourn the meeting. Motion carried.