

Minutes
Resource Training and Solutions
Board of Directors' Meeting, January 16, 2018

The Resource Training and Solutions Board of Directors' meeting was called to order at 12:30 p.m. by Ken Anderson, Board Chairperson, on Tuesday, January 16, 2018 at Resource Training and Solutions.

Roll Call: Board members present included Ken Anderson, Jeannette Kester, Nadine Schnettler, Jan Solarz, Irene Bender, Paul Thiede, Paul Bravinder, Bob Ziegler, Ex Officio Members Mark Schmitz and Dr. Deb Henton, and Resource Staff Mark Olsen, Julie Toole and Anthony Farag.

Board of Directors' Organizational Business:

Election of Board Officers. The board was asked if anyone would like to be an officer. The board was amenable to stay as is with Ken Anderson as Chairperson, Jan Solarz as Vice Chairperson and Jeannette Kester as Secretary/Treasurer. Irene Bender requested to pass a unanimous slate to continue as is. Board approved.

Board of Directors' Meeting Calendar:

A motion was made by Jan Solarz, seconded by Nadine Schnettler to approve the Board of Director's meeting calendar as presented. Meetings will be held on the third Tuesday of each month, other than July due to the MSC Board of Directors' Annual Conference, at 12:00 p.m. Motion carried.

Board of Directors' Meeting Stipend:

A motion was made by Jeanette Kester to keep the stipend the same as last year with the Resource Executive Director making the call if there needs to be any clarification. After discussion, Jeanette Kester withdrew motion.

A motion was made by Paul Bravinder, seconded by Irene Bender to (1) set the amount of the stipend amounts and (2) set (designate) what each meeting will be. Motion carried.

A second motion was made by Paul Bravinder, seconded by Irene Bender, to set the stipend as follows:

- Resource Board of Directors' meetings: \$150.00 for Directors, \$160 for Secretary/Treasurer and Vice Chair, \$180 for Board Chair.
- Board of Directors' onsite meetings for MSC, MHC and CPC at \$150.

- Board of Directors' conference call meeting for MSC, MHC and CPC at \$50.
- MSC Conference is two days, stipend paid per day.
- More than one Board of Directors' meeting (Resource, MSC, MHC, CPC) on the same day at \$150 for first meeting and \$50 for any additional same day meetings.
- Board of Director's committee meetings at \$50.00.
- Resource Recognition Events at \$150.
- MSBA conference will be paid by school district.
- AMC conferences will be paid by county.
- Mileage per IRS guidelines plus \$.20 windshield time.

Motion carried.

Agenda/Minutes/Operational Costs:

A motion was made by Jan Solarz, seconded by Bob Ziegler to approve the agenda for the Board of Directors' Meeting for January 16, 2018. Motion carried.

Minutes of December 19, 2017:

A motion was made by Irene Bender, seconded by Paul Thiede to approve the Board of Directors' Meeting minutes from December 19, 2017. Motion carried.

Operation Costs:

A motion was made by Jeanette Kester, seconded by Paul Bravinder to approve operational costs for December 2017 of \$311,796.37 (76977 through 77146, with electronic fund transfers represented by vouchers 56926, 56933 through 56939, 57053 through 57060, 57140 through 57143, 57146, 57147, 57152, 57153, 57229, with voided transactions represented by vouchers 56960, 57022, 57121 and 57125. Motion carried.

Staff Presentation: Anthony Farag, Cooperative Purchasing. Anthony updated the Board on Cooperative Purchasing, Express and co-branding with NJPA.

Reports:

MSC Board of Directors: Bill Harvey is the new chair. Main presentation was on cyber liability. Mark Sizer, County Services Consultant, presented on a framework for service cooperatives working with CCOGAs to deliver consistent programs across the state.

CPC Board of Directors: Express analytics Resource went from 7% to 12%. We are doing much more outreach. For the past 15 years we have had shared cost, shared revenue. It may be time to start looking at this more like a corporate model looking at the budget more holistically. We may need to look longer term on reinvesting CPC dollars for marketing, etc.

MSBA Leadership Conference: Great conference. Well attended.

Science Rocks/Science Fest: Continues to be very well attended. Science Fest included 260 kids/12 schools. Science Rocks included 650 kids/26 schools

Board of Directors' Nomination Update: We have received three nominations for the 2018 Board elections. All nominations are due to Resource January 31.

Employee Benefits Committee Meeting with Board: This committee meeting will be January 30, 10:00 a.m. at Resource Training and Solutions.

New Business:

Pay Equity Report. A motion was made by Jan Solarz, seconded by Bob Ziegler to approve the Pay Equity Report required by the state. Motion carried.

Approve the Voluntary Termination of Employee. A motion was made by Nadine Schnettler, seconded by Jeannette Kester to approve the voluntary termination of identified employee. Motion carried.

Approve to fill the Part-Time Receptionist position. A motion was made by Paul Bravinder, seconded by Jan Solarz to approve to fill the part-time receptionist position. Motion carried.

A motion was made by Bob Ziegler, seconded by Irene Bender to adjourn the meeting. Motion carried.