

Minutes
Resource Training and Solutions
Board of Directors' Meeting, December 19, 2017

The Resource Training and Solutions Board of Directors' meeting was called to order at 12:30 p.m. by Ken Anderson, Board Chairperson, on Tuesday, December 19, 2017 at Resource Training and Solutions.

Roll Call: Board members present included Ken Anderson, Jeannette Kester, Nadine Schnettler, Jan Solarz, Irene Bender, Paul Thiede, Paul Bravinder, Bob Ziegler, Ex Officio Members Mark Schmitz and Dr. Deb Henton, and Resource Staff Mark Olsen, Julie Toole, Chris Hoeschen and Josh Baumann.

Approve Agenda/Minutes/Operational Costs

A motion was made by Bob Ziegler, seconded by Irene Bender to approve the agenda for the Board of Directors' Meeting for December 19, 2017. Motion carried.

A motion was made by Jeannette Kester, seconded by Paul Bravinder to approve the Board of Directors' Meeting minutes from November 21, 2017. Motion carried.

A motion was made by Jeannette Kester, seconded by Jan Solarz to approve operational costs for November 2017 of \$293,038.15 (check numbers 75659 through 76976, with electronic fund transfers represented by vouchers 56504, 56627 through 56633, 56765 through 56769, 56770 through 56772, 56856 through 56862, 56909, 56911, 56912, 56916 and 56920, with no voided check transactions. Motion carried.

Communications and Reports – IT Department

- Conversion of physical servers to virtual
- Rolled out Safety Data Sheets (SDS) Depot
- Updated RICs school and CCOGA database
- Rolled out Wellness Coordinator Connection

Reports

AESA Conference: Mixed sense of value in time and dollar commitment. Will evaluate attendance next year.

Superintendent Advisory Committee: The December 4, 2017 meeting minutes were sent out to superintendents, school board members, business managers and curriculum coordinators. It was advised we check with superintendents as to who we should send them to. We reviewed and discussed minutes.

MN Healthcare Consortium (MHC): Elected a treasurer. There is a meeting December 21 to confirm. Details of BCBS contract worked out and the MHC board will approve that contract. RSR has a 10% cushion we keep in place to pay the claims.

Schools for Equity in Education (SEE):

- Ironic discussion on workforce comes around every so often – technical piece of it, but no one wants to fund it.
- Amy Wallstein talked about crisis for apprenticeship. We need school districts on board to support this.
- TRA – stable in the future.
- Legislative platform - provision to talk about 1% sales tax increase dedicated to solely funding schools.

Association of MN Counties (AMC) Conference: Mark Sizer operated the MSC booth at this conference. He was able to create good conversations. Paul Thiede received many comments about Mark Sizer sitting at the booth. There is a CCOGA group, including Mark Sizer and Mark Schmitz, working on putting together a document outlining how AMC and the service cooperative will collaborate.

Employee Benefits Committee for 2018: Mark Schmitz asked for volunteers from the board to participate on an employee benefits committee. Focus of the committee will be what to do with internal employee benefits in the future. Jeannette Kester, Jan Solarz and Nadine Schnettler volunteered for this committee. First meeting will be January or February 2018.

New Business

HIPAA: Security audit complete. PCI (credit card) audit completed with a clean record. Resource does not hold any of the data that BCBS does. We would have potential liability if hacked but the target would be BCBS. We do not store any credit card information. Security training for staff will be in January 2018.

A motion was made by Nadine Schnettler, seconded by Jan Solarz to approve the Resource HIPAA Security and Privacy Policy as presented. Motion carried.

MN Rural Education Association (MREA) Board Member Ballot:

A motion was made by Jan Solarz, seconded by Jeannette Kester to approve the Resource Board of Director's vote for Patty Stangl, Pierz Schools, as the candidate for the MREA Board of Directors. Motion carried.

Board of Directors' Appointment for Cities, Counties and other Governmental Agencies (CCOGA)

Resource Board Member:

A motion was made by Nadine Schnettler, seconded by Irene Bender to appoint Paul Thiede, Crow Wing County Commissioner, as the CCOGA Resource Board Member for a term of 4 years beginning April 2018. Motion carried.

A motion was made by Bob Ziegler, seconded by Paul Bravinder to adjourn the meeting. Motion carried.