

COVID-19 Prevention Program (CPP)



Updated January 2021

COVID-19 Prevention Program (CPP) - CCHAT Center

This CPP is designed to control exposures to the SARS-CoV-2 virus that may occur in our workplace.

Date: Updated January 27, 2021

Authority and Responsibility

The Executive Director has overall authority and responsibility for implementing the provisions of this CPP in our workplace. In addition, all managers and supervisors are responsible for implementing and maintaining the CPP in their assigned work areas and for ensuring staff receive answers to questions about the program in a language they understand.

All staff are responsible for using safe work practices, following all directives, policies and procedures, and assisting in maintaining a safe work environment.

Identification and Evaluation of COVID-19 Hazards

We will implement the following in our workplace:

- Conduct workplace-specific evaluations using the **Appendix A: Identification of COVID-19 Hazards** form.
- Evaluate staff's potential workplace exposures to all persons at, or who may enter, our workplace.
- Review applicable orders and general and industry-specific guidance from the State of California, Cal/OSHA, and the local health department related to COVID-19 hazards and prevention.
- Evaluate existing COVID-19 prevention controls in our workplace and the need for different or additional controls.
- Conduct periodic inspections using the **Appendix B: COVID-19 Inspections form** as needed to identify unhealthy conditions, work practices, and work procedures related to COVID-19 and to ensure compliance with our COVID-19 policies and procedures.

Staff Participation

All staff are encouraged to participate in the identification and evaluation of COVID-19 hazards by:

- Informing the administration of any hazard that requires a COVID-19 inspection
- Staff who would like to discuss the CPP or COVID-19 hazards are encouraged to contact the Executive Director

Employee screening

We screen staff by:

- Staff will self-screen daily upon entry to the building according to CDC and CDPH guidelines and the CCHAT Center's Temperature Check and Symptom Self-Screening (COVID-19) checklist
- Face coverings and use of hand sanitizer is required during self-screen
- Self-screening tools (non-contact thermometer) are to be sanitized between each use
- Staff are required to notify the Executive Director if they do not pass the self-screening exam

Staff Testing

- CCHAT staff are essential workers, and staff includes teachers, instructional aides, speech language pathologists, audiologists or any other school employee that may have contact with students or other staff.
- CCHAT shall test staff periodically, as testing capacity permits and as practicable.
- Recommended frequency for testing by the DPH includes testing all staff over 2 months, where 25% of staff are tested every 2 weeks, or 50% every month to rotate testing of all staff over time.

Correction of COVID-19 Hazards

Unsafe or unhealthy work conditions, practices or procedures will be documented on the **Appendix B:**

COVID-19 Inspections form. CCHAT will implement effective policies and/or procedures for correcting unsafe or unhealthy conditions, work practices, policies and procedures in a timely manner based on the severity of the hazard. This includes, but is not limited to, implementing controls and/or policies and procedures in response to the evaluations conducted related to the identification and evaluation of COVID-19 hazards and investigating and responding to COVID-19 cases in the workplace. This also includes implementing controls related to physical distancing, face coverings, engineering controls, administrative controls, and personal protective equipment.

Control of COVID-19 Hazards

Physical Distancing

Where possible, we ensure at least six feet of physical distancing at all times in our workplace by:

- Class group size will be determined by the ability to maintain physical distancing in the designated classroom space, which could be indoors or outdoors.
- Staff and students will remain in the same groups as much as possible throughout the day (cohorts.)
- Mixing of staff and student groups will be limited to the extent possible.
- All large events such as special performances, back-to-school night, and school-wide events will be modified to allow for social distancing or held virtually.
- All individuals are discouraged from gathering in groups in confined areas.
- Signage throughout the Center and on the playground will reinforce physical distancing. Physical guides, such as tape on floors or sidewalks and signs on walls will help to ensure staff and students remain at least six feet apart in lines and at other times.
- During student drop-off and pick-up, staff will wear face coverings and maintain six feet of physical distance from others.
- Staff and students should enter and exit the classroom through the exterior classroom doors. Parents and staff should not congregate at entrances or exits during drop-off or pick-up.
- Individuals will be kept as far apart as possible when there are situations where six feet of physical distancing cannot be achieved.

Face Coverings

We provide clean, undamaged face coverings and ensure they are properly worn by staff over the nose and mouth when indoors, and when outdoors and less than six feet away from another person, including non-employees, and where required by orders from the California Department of Public Health (CDPH) or local health department. The CCHAT Center has provided reusable and disposable face coverings to staff. All staff have access to replace their disposable face coverings as often as desired. Staff members are responsible for cleaning their reusable face covering. Staff may also request reimbursement for purchasing their own face coverings.

- All staff and visitors must wear a face covering while on campus.
- Exceptions will be made for staff while they are providing student instruction. The Governor's order requiring facial masks provides an exemption for persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication. DHH teachers, SLPs and instructional aides will wear face shields during instructional periods. https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Guidance-for-Face-Coverings_06-18-2020.pdf Staff must return to wearing a face covering outside of the classroom.
- Face coverings do not have to be worn by staff when they are alone in their office. However, CCHAT recommends wearing one whenever safely possible.
- Face coverings must not be placed on young children under the age of two, anyone who has trouble breathing, or anyone who is unconscious, incapacitated, or otherwise unable to remove the mask without assistance.

- Staff and visitors must wear face coverings when traveling throughout the building, in confined spaces such as offices, in all common areas and gathering spaces such as classrooms, hallways, lobby areas, and in locations where others are present.
- Due to the disability of the students attending the CCHAT Center, students will not be required to wear face coverings.
- Staff may remove face coverings while eating and drinking but are required to be at least six feet apart

All school district and medical personnel, vendors/contractors, and members of the public must wear face coverings.

All entrances shall clearly indicate facial coverings are required to enter the building or interact with CCHAT staff or students. If a staff member encounters a non-employee not wearing a facial covering, whether inside or outside of the CCHAT facility, staff are instructed to maintain a six-foot physical distance and to take reasonable measures to communicate that the non-staff member should wear a facial covering.

Engineering controls

We implement the following measures for situations where we cannot maintain at least six feet between individuals:

- Installation of partitions/barriers between staff and students/patients (walls or plexi-glass)
- Installation of plexiglass at front desk counters
- Use of crowd dividers to direct path of travel

We maximize, to the extent feasible, the quantity of outside air for our buildings with mechanical or natural ventilation systems by:

- Opening windows or exterior doors to increase ventilation when multiple staff members or students are in a room at the same time, provided outdoor air quality is safe.

Cleaning and Disinfecting

In addition to rigorous hygiene, sanitation, and disinfection procedures already in place, special attention will be paid to the following:

We implement the following cleaning and disinfection measures for frequently touched surfaces:

- The CCHAT Center is cleaned by a professional cleaning service daily.
- Deep cleaning (sanitizing of carpets, tile, etc.) occurs every 9-12 weeks.
- Employees are provided adequate cleaning and sanitization supplies to clean their own workspace.
- Entrances, exits, restrooms and the kitchen are equipped with proper sanitation products, including hand sanitizer and/or sanitizing wipes.
- Surfaces and objects that are frequently touched will be sanitized regularly, including but not limited to toys, games, doorknobs, faucets, etc.
- Toys and games that cannot be cleaned and sanitized will not be used.
- Toys that children have placed in their mouths or that are otherwise contaminated by bodily secretions or excretions will be set aside until they can be cleaned thoroughly by a person wearing gloves.
- Machine-washable cloth toys will be used by one individual at a time or will not be used at all. These toys will be laundered before being used by another child.
- Toys used by a group of children will be washed and sanitized before they will be used by children in a different group or classroom.
- Items that need to be cleaned will be set aside in a dishpan with soapy water or in a separate container marked for soiled toys.
- Each child's personal items will be stored separately in labeled bins, cubbies, or bags.

Should we have a COVID-19 case at CCHAT the following procedures will be implemented:

- Perform an investigation to determine exposed workplace areas.
- Prohibit the use of any exposed workplace area until professional sanitization has been completed by an outside provider.

Shared classroom and therapy materials, office supplies and personal protective equipment (PPE)

- PPE must not be shared, e.g., gloves, goggles and face shields.
- Items that employees come in regular physical contact with, such as phones, headsets, desks, keyboards, writing materials, etc. must also not be shared, to the extent feasible. Where there must be sharing, the items will be disinfected between uses by use of CCHAT provided cleaning and sanitization supplies.
- All classroom toys, supplies, materials, and manipulatives will remain in their designated classroom. Sharing of supplies between classrooms will be discouraged.
- Each student should use pens, pencils, scissors, and other supplies designated for their sole use. Ziploc bags with name labels will be available for each child's use.
- Staff will sanitize classroom materials as needed using provided spray bottles, cloths, and EPA-approved cleaners and wipes.
- All school materials must stay at school; no home materials should be brought to school.
- All toys and manipulatives will be washed or sanitized daily.
- All personal items and student belongings will be washed and disinfected if the child goes home ill.
- No personal toys will be allowed on campus.
- Chromebooks and laptops will not be shared and should be sanitized before and after use with wipes.
- Whiteboards and markers will be wiped down at the end of the day and between classes.
- No playdough or clay will be allowed in classrooms.
- Only manipulatives that can be easily disinfected will be used.
- Class books will be placed in a decontamination box for 24 hours between uses.

Hand sanitizing

- Staff, students, and visitors should wash or sanitize their hands after entering the building and throughout the day for at least 20 seconds with soap and water or with hand sanitizer.
 - Staff, families, and students will receive instruction and reminders on hand hygiene and proper coughing and sneezing protocol to limit the spread of infectious disease.
 - Students and staff should use fragrance-free hand sanitizer when handwashing is not practicable. Sanitizer must be rubbed into hands until completely dry. Note: frequent handwashing is more effective than the use of hand sanitizers.
 - Ethyl alcohol-based hand sanitizers are preferred and should be used when there is the potential of unsupervised use by children.
 - Isopropyl hand sanitizers are more toxic when ingested or absorbed in skin.
 - Do not use hand sanitizers that may contain methanol which can be hazardous when ingested or absorbed.
 - Students should only use hand sanitizer under staff supervision.
 - Call Poison Control if consumed: 1-800-222-1222.
 - CCHAT will provide and maintain appropriate hand soap and hand sanitizer supplies throughout campus
- Personal protective equipment (PPE) used to control staff's exposure to COVID-19

We evaluate the need for PPE (such as gloves, goggles, and face shields) as required by CCR Title 8, section 3380, and provide such PPE as needed.

When it comes to respiratory protection, we evaluate the need in accordance with CCR Title 8 section 5144 when the physical distancing requirements are not feasible or maintained.

We provide and ensure use of eye protection and respiratory protection in accordance with section 5144 when employees are exposed to procedures that may aerosolize potentially infectious material such as saliva or respiratory tract fluids.

Investigating and Responding to COVID-19 Cases

This will be accomplished by using the **Appendix C: Investigating COVID-19 Cases** form.

Staff who had potential COVID-19 exposure in our workplace will be:

- Notified within one business day in a manner that does not reveal the COVID-19 case's personal identifying information.
- Offered COVID-19 testing at no cost during working hours and provided applicable benefit information.
- Excluded from the workplace until they meet CalOSHA and CDPH return-to-work criteria.

System for Communicating

Our goal is to ensure that we have effective two-way communication with our employees, in a form they can readily understand, and that it includes the following information:

- Who staff should report COVID-19 symptoms and possible hazards to, and how.
- That staff can report symptoms and hazards without fear of reprisal.
- Our procedures or policies for accommodating staff with medical or other conditions that put them at increased risk of severe COVID-19 illness.
- Where testing is not required, how staff can access COVID-19 testing.
- In the event we are required to provide testing because of a workplace exposure or outbreak, we will communicate the plan for providing testing and inform affected employees of the reason for the testing and the possible consequences of a positive test.
- Information about COVID-19 hazards (including other staff and individuals in contact with our workplace) may be exposed to, what is being done to control those hazards, and our COVID-19 policies and procedures.

Training and Instruction

We will provide effective training and instruction that includes:

- Our COVID-19 policies and procedures to protect staff from COVID-19 hazards.
- Information regarding COVID-19-related benefits to which the staff member may be entitled under applicable federal, state, or local laws.
- The fact that:
 - COVID-19 is an infectious disease that can be spread through the air.
 - COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose, or mouth.
 - An infectious person may have no symptoms.
- Methods of physical distancing of at least six feet and the importance of combining physical distancing with the wearing of face coverings.
- The fact that particles containing the virus can travel more than six feet, especially indoors, so physical distancing must be combined with other controls, including face coverings and hand hygiene, to be effective.
- The importance of frequent hand washing with soap and water for at least 20 seconds and using hand sanitizer when staff do not have immediate access to a sink or hand washing facility, and that hand sanitizer does not work if the hands are soiled.
- Proper use of face coverings and the fact that face coverings are not respiratory protective equipment - face coverings are intended to primarily protect other individuals from the wearer of the face covering.
- COVID-19 symptoms, and the importance of obtaining a COVID-19 test and not coming to work if

the employee has COVID-19 symptoms.

Appendix D: COVID-19 Training Roster will be used to document this training.

Exclusion of COVID-19 Cases

When we have a COVID-19 case in our workplace, we will limit transmission by:

- Ensuring that COVID-19 cases are excluded from the workplace until our return-to-work requirements are met.
- Excluding staff with COVID-19 exposure from the workplace for 10 days after the last known exposure to a COVID-19 case.
- Continuing and maintaining an employee's earnings, seniority, and all other employee rights and benefits whenever it is demonstrated that the COVID-19 exposure is work related. This will be accomplished by employer-provided sick leave benefits.
- Providing staff at the time of exclusion with information on available benefits.

Reporting, Recordkeeping, and Access

It is our policy to:

- Report information about COVID-19 cases at our workplace to the local health department whenever required by law, and provide any related information requested by the local health department.
- Report immediately to Cal/OSHA any COVID-19-related serious illnesses or death, as defined under CCR Title 8 section 330(h), of an employee occurring in our place of employment or in connection with any employment.
- Maintain records of the steps taken to implement our written COVID-19 Prevention Program in accordance with CCR Title 8 section 3203(b).
- Make our written COVID-19 Prevention Program available at the workplace to staff, authorized staff representatives, and to representatives of Cal/OSHA immediately upon request.
- Use the **Appendix C: Investigating COVID-19 Cases** form to keep a record of and track all COVID-19 cases. The information will be made available to staff, authorized staff representatives, or as otherwise required by law, with personal identifying information removed.

Contact Tracing

- Contact tracing will be implemented to mitigate the spread of infection.
- The director will work with public health officials if a student or staff member tests positive for COVID-19.
- The director and/or local public health officials will work with the infected person to identify close contacts and will notify community members who may have been in close contact with the infected person.
- Instructions that follow current CDC and Sacramento Department of Public Health guidelines will be provided to the infected person and all close contacts regarding isolation and quarantine.

Return-to-Work Criteria

COVID-19 cases with COVID-19 symptoms will not return to work until all the following have occurred:

- At least 72 hours have passed since a fever of 100.4 or higher has resolved without the use of fever-reducing medications.
- COVID-19 symptoms have improved.
- At least 10 days have passed since COVID-19 symptoms first appeared.
- COVID-19 cases who tested positive but never developed COVID-19 symptoms will not return to work until a minimum of 10 days have passed since the date of specimen collection of their first positive COVID-19 test.
- A negative COVID-19 test will not be required for an employee to return to work.
- If an order to isolate or quarantine is issued for an employee by a local or state health official, the

employee will not return to work until the period of isolation or quarantine is completed or the order is lifted. If no period was specified, then the period will be 10 days from the time the order to isolate was effective, or 14 days from the time the order to quarantine was effective.

A handwritten signature in black ink that reads "Laura Covello". The signature is written in a cursive style with a large initial "L".

Laura Covello
Executive Director
CCHAT Center

Appendix A: Identification of COVID-19 Hazards

All persons, regardless of symptoms or negative COVID-19 test results, will be considered potentially infectious. Particular attention will be paid to areas where people may congregate or come in contact with one another, regardless of whether employees are performing an assigned work task or not. For example: meetings, entrances, bathrooms, hallways, aisles, walkways, break or eating areas, and waiting areas.

Evaluation of potential workplace exposure will be to all persons at the workplace or who may enter the workplace, including coworkers, employees of other entities, members of the public, students or patients, and independent contractors. We will consider how employees and other persons enter, leave, and travel through the workplace, in addition to addressing fixed work locations.

Person conducting the evaluation:

Date:

Name(s) of employee and authorized employee representative that participated:

Interaction, area, activity, work task, process, equipment and material that potentially exposes employees to COVID-19 hazards	Places and times	Potential for COVID-19 exposures and employees affected, including members of the public and employees of other employers	Existing and/or additional COVID-19 prevention controls, including barriers, partitions and ventilation

Appendix B: COVID-19 Inspections

Date:

Name of person conducting the inspection:

Work location evaluated:

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
Engineering			
Barriers/partitions			
Ventilation (amount of fresh air and filtration maximized)			
Additional room air filtration			
Administrative			
Physical distancing			
Surface cleaning and disinfection (frequently enough and adequate supplies)			
Hand washing facilities (adequate numbers and supplies)			
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions			
PPE (not shared, available and being worn)			
Face coverings (cleaned sufficiently often)			
Gloves			
Face shields/goggles			
Respiratory protection			

Appendix C: Investigating COVID-19 Cases

All personal identifying information of COVID-19 cases or symptoms will be kept confidential. All COVID-19 testing or related medical services provided by us will be provided in a manner that ensures the confidentiality of employees, with the exception of unredacted information on COVID-19 cases that will be provided immediately upon request to the local health department, CDPH, Cal/OSHA, the National Institute for Occupational Safety and Health (NIOSH), or as otherwise required by law.

All employees' medical records will also be kept confidential and not disclosed or reported without the employee's express written consent to any person within or outside the workplace, with the following exceptions: (1) Unredacted medical records provided to the local health department, CDPH, Cal/OSHA, NIOSH, or as otherwise required by law immediately upon request; and (2) Records that do not contain individually identifiable medical information or from which individually identifiable medical information has been removed.

Date:

Name of person conducting the investigation:

Employee (or non-employee*) name:		Occupation (if non-employee, why they were in the workplace):	
Location where employee worked (or non-employee was present in the workplace):		Date investigation was initiated:	
Was COVID-19 test offered?		Name(s) of staff involved in the investigation:	
Date and time the COVID-19 case was last present in the workplace:		Date of the positive or negative test and/or diagnosis:	
Date the case first had one or more COVID-19 symptoms:		Information received regarding COVID-19 test results and onset of symptoms (attach documentation):	

Results of the evaluation of the COVID-19 case and all locations at the workplace that may have been visited by the COVID-19 case during the high-risk exposure period, and who may have been exposed (attach additional information):	
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Notice given (within one business day, in a way that does not reveal any personal identifying information of the COVID-19 case) of the potential COVID-19 exposure to:		
All employees who may have had COVID-19 exposure and their authorized representatives.	Date:	
	Names of employees that were notified:	
Independent contractors and other employers present at the workplace during the high-risk exposure period.	Date:	
	Names of individuals that were notified:	

Notice given (within one business day, in a way that does not reveal any personal identifying information of the COVID-19 case) of the potential COVID-19 exposure to:			
What were the workplace conditions that could have contributed to the risk of COVID-19 exposure?		What could be done to reduce exposure to COVID-19?	
Was local health department notified?		Date:	

*Should an employer be made aware of a non-employee infection source COVID-19 status.

Additional Consideration #1

Multiple COVID-19 Infections and COVID-19 Outbreaks

***This section will be in effect if CCHAT is identified by a local health department as the location of a COVID-19 outbreak, or there are three or more COVID-19 cases in your workplace within a 14-day period. Reference section 3205.1 for details.**

This section of CPP will stay in effect until there are no new COVID-19 cases detected at CCHAT for a 14-day period.

COVID-19 testing

- We will provide COVID-19 testing to all employees in our exposed workplace except for employees who were not present during the period of an outbreak identified by a local health department or the relevant 14-day period. COVID-19 testing will be provided at no cost to employees during employees' working hours.
- COVID-19 testing consists of the following:
 - All employees in our exposed workplace will be immediately tested and then tested again one week later. Negative COVID-19 test results of employees with COVID-19 exposure will not impact the duration of any quarantine period required by, or orders issued by, the local health department.
 - After the first two COVID-19 tests, we will continue to provide COVID-19 testing of employees who remain at the workplace at least once per week, or more frequently if recommended by the local health department, until there are no new COVID-19 cases detected in our workplace for a 14-day period.
 - We will provide additional testing when deemed necessary by Cal/OSHA.

Exclusion of COVID-19 cases

We will ensure COVID-19 cases and employees who had COVID-19 exposure are excluded from the workplace in accordance with our CPP **Exclusion of COVID-19 Cases** and **Return to Work Criteria** requirements, and local health officer orders if applicable.

Investigation of workplace COVID-19 illness

We will immediately investigate and determine possible workplace-related factors that contributed to the COVID-19 outbreak in accordance with our CPP **Investigating and Responding to COVID-19 Cases**.

COVID-19 investigation, review and hazard correction

In addition to our CPP **Identification and Evaluation of COVID-19 Hazards** and **Correction of COVID-19 Hazards**, we will immediately perform a review of potentially relevant COVID-19 policies, procedures, and controls and implement changes as needed to prevent further spread of COVID-19.

The investigation and review will be documented and include:

- Investigation of new or unabated COVID-19 hazards including:
 - Our leave policies and practices and whether employees are discouraged from remaining home when sick.
 - Our COVID-19 testing policies.
 - Insufficient outdoor air.
 - Insufficient air filtration.
 - Lack of physical distancing.
- Updating the review:
 - Every 30 days that the outbreak continues.
 - In response to new information or to new or previously unrecognized COVID-19 hazards.

- When otherwise necessary.
- Implementing changes to reduce the transmission of COVID-19 based on the investigation and review. We will consider:
 - Moving indoor tasks outdoors or having them performed remotely.
 - Increasing outdoor air supply when work is done indoors.
 - Improving air filtration.
 - Increasing physical distancing as much as possible.
 - Respiratory protection.

Notifications to the local health department

- Immediately, but no longer than 48 hours after learning of three or more COVID-19 cases in our workplace, we will contact the local health department for guidance on preventing the further spread of COVID-19 within the workplace.
- We will provide to the local health department the total number of COVID-19 cases and for each COVID-19 case, the name, contact information, occupation, workplace location, business address, the hospitalization and/or fatality status, and North American Industry Classification System code of the workplace of the COVID-19 case, and any other information requested by the local health department. We will continue to give notice to the local health department of any subsequent COVID-19 cases at our workplace.

Additional Consideration #2

Major COVID-19 Outbreaks

This section will be in effect should CCHAT experience 20 or more COVID-19 cases within a 30-day period. Reference section 3205.2 for details.

This section of CPP will stay in effect until there are no new COVID-19 cases detected in our workplace for a 14-day period.

COVID-19 testing

We will provide twice a week COVID-19 testing, or more frequently if recommended by the local health department, to all employees present at our exposed workplace during the relevant 30-day period(s) and who remain at the workplace. COVID-19 testing will be provided at no cost to employees during employees' working hours.

Exclusion of COVID-19 cases

We will ensure COVID-19 cases and employees with COVID-19 exposure are excluded from the workplace in accordance with our CPP **Exclusion of COVID-19 Cases** and **Return to Work Criteria**, and any relevant local health department orders.

Investigation of workplace COVID-19 illnesses

We will comply with the requirements of our CPP **Investigating and Responding to COVID-19 Cases**.

COVID-19 hazard correction

In addition to the requirements of our CPP **Correction of COVID-19 Hazards**, we will take the following actions:

- In buildings or structures with mechanical ventilation, we will filter recirculated air with Minimum Efficiency Reporting Value (MERV) 13 or higher efficiency filters if compatible with the ventilation system. If MERV-13 or higher filters are not compatible with the ventilation system, we will use filters with the highest compatible filtering efficiency. We will also evaluate whether portable or mounted High Efficiency Particulate Air (HEPA) filtration units, or other air cleaning systems would reduce the risk of transmission and implement their use to the degree feasible.
- We will determine the need for a respiratory protection program or changes to an existing respiratory protection program under CCR Title 8 section 5144 to address COVID-19 hazards.
- We will evaluate whether to halt some or all operations at our workplace until COVID-19 hazards have been corrected
- Implement any other control measures deemed necessary by Cal/OSHA.

Notifications to the local health department

We will comply with the requirements of our **Multiple COVID-19 Infections** and **COVID-19 Outbreaks-Notifications to the Local Health Department**.