



LET'S GO FISHING SHOW

JANUARY 5-7, 2024

EXHIBITOR SPACE CONTRACT

Gateway Convention Center • One Gateway Drive
Collinsville, IL 62234

P: 618-345-8998 or 1-800-289-2388 | Fax: 618-345-9024

Jamie Lane - jlane@gatewaycenter.com

www.letsgoshow.com

This Contract, made and entered into between Organization Name and City of Collinsville/Gateway Center, hereinafter referred to as the Management and:

COMPANY INFORMATION:

Organization Name: _____

Contact Person Name: _____

Street Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone Number: _____

Website: _____ **Email:** _____

hereinafter referred to as Exhibitor, for the purpose of renting exhibit space in the above referenced, Let's Go Fishing Show.

HOW DID YOU HEAR ABOUT THE SHOW? _____

BOOTH EXHIBITOR DISPLAY SPACE:

BOOTH NUMBER: _____

TOTAL CHARGE: _____

Please View Exhibitor Work Order Form for ordering and viewing pricing for big power, AV equipment, etc.

DEADLINE: Exhibitors that do not sign and return a signed contract and payment will not be guaranteed space listed above and Management may sell the space to another vendor.

LOCATION REQUEST: _____

Please note this is just your chance to share your request and NOT a guarantee of the location request happening.

TERMS & CONDITIONS: Exhibitors that do not sign and return a signed contract will not be guaranteed space listed above and Management may sell the space to another vendor. Repeat exhibitors have the first opportunity to participate. Gateway Center reserves the right to determine eligibility and refuse any exhibitor. Exhibitor must use the Exhibitor Work Order Form to order equipment, power, water, etc. Please request power at least 14 days in advance of the show to get the Advanced Rate of \$70 per 20 AMP cord with 3 plug-ins. The Day-Of Show rate for power is \$90. The individual signing this contract warrants that he/she has been duly authorized to execute this binding agreement and the exhibitor will continue to fulfill these terms even if the individual ceases to be part of the exhibitor's company. This contract and the rules and regulations constitute the entire agreement between Management and the exhibitor. Exhibitor's signature serves as acceptance of the Exhibitor Space Contract and the Show Rules & Regulations.

ACCEPTANCE OF EXHIBITOR SPACE CONTRACT:

for Exhibitor by (Authorized Signature) _____ **Date:** _____

PAYMENT: Payment can be made by cash, check, or credit. MC, Visa, American Express and Discover are accepted. If you wish to pay via credit card, you can either call 618.345.8998 to make payment over the phone or write the information below. CREDIT CARD PROCESSING FEES OF 2.75% APPLY TO ALL CREDIT CARD TRANSACTIONS. Checks should be made payable to City of Collinsville – Gateway Center.

Name on Credit Card: _____ **Account Number:** _____

Expiration Date: _____ **3 Digit Card Verification Code #:** _____