

# BUS SERVICE 2020



## WHAT ARE THE CURRENT BUS ROUTES?

<b>Werribee route</b>	includes Hoppers Crossing and Point Cook.
<b>Inverleigh route</b>	includes Shelford and Teesdale.
<b>Meredith route</b>	includes Lethbridge and Bannockburn.
<b>Grovedale route</b>	includes Armstrong Creek, Waurm Ponds, Belmont, Highton and Newtown.
<b>Lara route</b>	includes Norlane and Lovely Banks.
<b>Moolap route</b>	includes East Geelong, Newcomb and Geelong.
<b>Drysdale route</b>	includes Wallington and Leopold.

## What is the cost of the bus service?

The cost is reviewed annually and in 2018 the Bus Levies are:

- Metropolitan Bus Levy- \$1,350 per student, per annum. The Metropolitan Bus Levy applies to students travelling from Werribee, Hoppers Crossing, Wyndham Vale and surrounding areas.
- Regional Bus Levy- \$1,100 per student, per annum. The Regional Bus Levy applies to all other students.
- A pro-rata cost applies to part-time travellers.
- Casual bus travellers are charged \$5.00 per trip and will be invoiced after the end of each term.
- Bus Levies are invoiced together with College fees at the beginning of each year and adjusted if required.

## What is Conveyance Allowance?

Conveyance Allowance is available for eligible families depending on two main criteria. Firstly, the student must live more than 4.8kms from Covenant College.

Secondly, Covenant College must be the nearest school of a similar classification i.e. where a Covenant College family lives closer to Christian College, Heathdale College or Melton Christian School, the family is ineligible for Conveyance Allowance.

## How are bus routes developed?

Each year families are surveyed and asked if they intend using the bus service. The responses are used to develop

the various bus routes.

Families are clustered and grouped together on the same bus based on the students' addresses.

Does the bus route change?

Yes it does. As students join or stop using the bus service, the various pick up times change accordingly, but generally, the pick-up and drop off locations do not change.

## How is the service regulated?

The College's bus service must comply with the Transport Safety Victoria regulations. Stringent regulations regarding safety, administration and general operations need to be complied with. Annual audits are conducted and the College must comply to maintain its accreditation.

## What responsibilities lie with the parents and guardians?

Covenant College is committed to providing a safe and reliable service to all bus travellers. Parents and guardians are required to:

- communicate with the Transport Manager in a timely manner regarding their child not using the service on particular days. This is usually done via the Bus Message Form, SMS to bus phone or through the Administration office.
- communicate any concerns regarding the service to the Transport Manager.
- be at the drop off and pick up locations if they have primary school children (Foundation to Year 4).
- support the drivers by encouraging their children to adhere to the bus rules.
- participate in the annual Bus Satisfaction Survey each year.

## What happens in the case of emergencies?

There are established procedures guiding emergencies. Individual drivers will contact the Transport Manager who will then contact the office, informing them of the situation and then instructing them accordingly- this usually involves informing parents of the situation. Emergencies instructions to parents are to be taken from the school or Transport Manager and not from your children.