



# ICM

## INSTITUTE OF COMMERCIAL MANAGEMENT

### 2021 EXAMINATION TIMETABLE

**IMPORTANT INFORMATION:**

Should a Public Holiday in your country coincide with any date included in this timetable you must apply to undertake that examination at an alternative sitting.

All Examination Timetables show a Closing Date for receipt, by the Institute, of Examination Entries, together with the appropriate fees. If applications are received AFTER the Closing Date the entries will AUTOMATICALLY be carried forward to the NEXT Series.

**CLOSING DATES FOR EXAMINATION ENTRIES**

**MARCH 2021 SERIES - 16 DECEMBER 2020**

**JUNE 2021 SERIES - 17 MARCH 2021**

**SEPTEMBER 2021 SERIES - 23 JUNE 2021**

**DECEMBER 2021 SERIES - 22 SEPTEMBER 2021**

SUBJECT	TIME	MARCH	JUNE	SEPT	DEC
Accident & Emergency Procedures	pm	Wed 3	Thur 3	Fri 3	Fri 3
Accounting	am	Fri 5	Mon 7	Tue 7	Tue 7
Accounting II	am	Thur 4	Fri 4	Mon 6	Mon 6
Accounting III	am	Wed 10	Thur 10	Fri 10	Fri 10
Accounting, Purchasing & Cost Control	pm	Tue 9	Wed 9	Thur 9	Thur 9
Advertising	pm	Thur 4	Fri 4	Mon 6	Mon 6
Applications	am	Mon 8	Tue 8	Wed 8	Wed 8
Auditing & Taxation	pm	Mon 8	Tue 8	Wed 8	Wed 8
Bookkeeping	am	Fri 5	Mon 7	Tue 7	Tue 7
Broadcast Journalism	am	Wed 3	Thur 3	Fri 3	Fri 3
Business Finance & Bookkeeping	am	Tue 2	Wed 2	Thur 2	Thur 2
Business Law	pm	Tue 9	Wed 9	Thur 9	Thur 9
Business Law (ROI)	pm	Tue 9	Wed 9	Thur 9	Thur 9
Business Management & Administration	am	Wed 3	Thur 3	Fri 3	Fri 3
Business Organisation	am	Mon 1	Tue 1	Wed 1	Wed 1
Buyer Behaviour & Consumerism	pm	Fri 5	Mon 7	Tue 7	Tue 7
Campaign Planning & Control	am	Wed 3	Thur 3	Fri 3	Fri 3
Capital & Investment	am	N/A	Tue 1	N/A	Wed 1
Characteristics of World Destinations	am	Wed 10	Thur 10	Fri 10	Fri 10
Computer Appreciation & Applications	pm	Thur 4	Fri 4	Mon 6	Mon 6
Computers & Project Management	pm	Wed 3	Thur 3	Fri 3	Fri 3
Contemporary Leadership Issues	am	Fri 5	Mon 7	Tue 7	Tue 7
Contemporary Strategic Management	pm	Mon 8	Mon 7	N/A	N/A
Contract Negotiations	am	Mon 1	Tue 1	Wed 1	Wed 1
Convergent Journalism	pm	Mon 8	Tue 8	Wed 8	Wed 8
Corporate Governance & Ethics	pm	N/A	Wed 2	N/A	Thur 2
Cost Accounting	pm	Wed 3	Thur 3	Fri 3	Fri 3
Culinary Theory	am	Thur 4	Fri 4	Mon 6	Mon 6
Customer Service	pm	Tue 2	Wed 2	Thur 2	Thur 2
Customer Service Management in Sport	am	Mon 8	Tue 8	Wed 8	Wed 8
Digital TV & Radio Journalism	am	Tue 2	Wed 2	Thur 2	Thur 2
Economics & Hospitality	am	Tue 2	Wed 2	Thur 2	Thur 2
Economics for Business	pm	Fri 5	Mon 7	Tue 7	Tue 7
Effective Leadership of Health & Safety	pm	Thur 4	Fri 4	Mon 6	Mon 6
Electronic Media Management	am	Tue 9	Wed 9	Thur 9	Thur 9
Employee Relations	am	Wed 10	Thur 10	Fri 10	Fri 10
English for Journalists & Writers	am	Wed 3	Thur 3	Fri 3	Fri 3

am = 09:00 - 12:00 pm = 14:00 - 17:00

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SUBJECT	TIME	MARCH	JUNE	SEPT	DEC
Environmental Management in the Hospitality Industry	pm	Fri 5	Mon 7	Tue 7	Tue 7
Essentials of Health & Safety Management	am	Thur 4	Fri 4	Mon 6	Mon 6
Finance of International Trade	pm	Wed 10	Thur 10	Fri 10	Fri 10
Financial Decision Making	pm	Wed 10	Thur 10	N/A	N/A
Financial Management	am	Tue 9	Wed 9	Thur 9	Thur 9
Food & Beverage Management	am	Fri 5	Mon 7	Tue 7	Tue 7
Foundations of Leadership	pm	Mon 8	Tue 8	Wed 8	Wed 8
Framework for Successful Health & Safety Management	am	Fri 5	Mon 7	Tue 7	Tue 7
Freelance & Feature Writing	am	Thur 4	Fri 4	Mon 6	Mon 6
Front Office Operations & Administration	pm	Mon 8	Tue 8	Wed 8	Wed 8
Fundamentals of the Hotel & Catering Industry	am	Thur 4	Fri 4	Mon 6	Mon 6
General Purpose Software	pm	Tue 2	Wed 2	Thur 2	Thur 2
Hardware & Operating Systems	am	Tue 2	Wed 2	Thur 2	Thur 2
Hospitality Management	pm	Thur 4	Fri 4	Mon 6	Mon 6
Hotel & Catering Law	pm	Wed 3	Thur 3	Fri 3	Fri 3
Housekeeping & Accommodation Studies	am	Wed 3	Thur 3	Fri 3	Fri 3
Human Resource Development I	am	Fri 5	Mon 7	Tue 7	Tue 7
Human Resource Development II	pm	Tue 2	Wed 2	Thur 2	Thur 2
Human Resources Management	am	Thur 4	Fri 4	Mon 6	Mon 6
Information Processing	pm	Wed 3	Thur 3	Fri 3	Fri 3
International Business Communications	pm	Wed 3	Thur 3	Fri 3	Fri 3
International Marketing	am	Mon 1	Tue 1	Wed 1	Wed 1
International Marketing Strategy	pm	Thur 4	Fri 4	N/A	N/A
International Purchasing & Supply	pm	Mon 8	Tue 8	Wed 8	Wed 8
International Trade & Payments II	pm	Mon 1	Tue 1	Wed 1	Wed 1
International Trade & Transport - Maritime	am	Thur 4	Fri 4	Mon 6	Mon 6
Introduction to Journalism	pm	Wed 3	Thur 3	Fri 3	Fri 3
Introduction to Leadership	pm	Tue 9	Wed 9	Thur 9	Thur 9
Introduction to Sports Management	pm	Tue 2	Wed 2	Thur 2	Thur 2
Investigative Reporting	pm	Tue 2	Wed 2	Thur 2	Thur 2
IT for Marketing Management	am	Thur 11	Fri 11	Mon 13	Mon 13
Leadership & Teams	pm	Mon 1	Tue 1	Wed 1	Wed 1
Leadership Studies	pm	Wed 10	Thur 10	Fri 10	Fri 10
Leadership: Challenges & Practice	pm	Tue 2	Wed 2	Thur 2	Thur 2
Logistics	pm	Mon 1	Tue 1	Wed 1	Wed 1
Logistics & Supply Chain Management	pm	Thur 4	Fri 4	Mon 6	Mon 6
Logistics & Supply Chain Management - Maritime	pm	Thur 4	Fri 4	Mon 6	Mon 6
Magazine Journalism	pm	Tue 9	Wed 9	Thur 9	Thur 9
Management of Change	am	Tue 9	Wed 9	N/A	N/A
Management of Travel & Tourism Operations	pm	Wed 3	Thur 3	Fri 3	Fri 3
Management Theory & Practice	am	Mon 8	Tue 8	Wed 8	Wed 8
Managing Computer Systems	am	Fri 5	Mon 7	Tue 7	Tue 7
Managing in the Media	am	Wed 10	Thur 10	Fri 10	Fri 10
Managing People in Sport Organisations	pm	Fri 5	Mon 7	Tue 7	Tue 7
Managing Work & Costs	pm	Mon 8	Tue 8	Wed 8	Wed 8
Marine Insurance	am	Mon 8	Tue 8	Wed 8	Wed 8
Maritime Economics	am	Mon 1	Tue 1	Wed 1	Wed 1
Maritime Law	am	Fri 5	Mon 7	Tue 7	Tue 7
Maritime Operations	am	Tue 9	Wed 9	Thur 9	Thur 9
Maritime Security & Safety Management	pm	Tue 2	Wed 2	Thur 2	Thur 2
Marketing	pm	Mon 8	Tue 8	Wed 8	Wed 8
Marketing for Hospitality & Tourism	pm	Wed 10	Thur 10	Fri 10	Fri 10
Marketing Management	am	Tue 2	Wed 2	Thur 2	Thur 2
Marketing Planning & Decision Making - Maritime	pm	Mon 1	Tue 1	Wed 1	Wed 1
Marketing Policy & Strategy	am	Thur 4	Fri 4	Mon 6	Mon 6

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SUBJECT	TIME	MARCH	JUNE	SEPT	DEC
Marketing Research	pm	Mon 1	Tue 1	Wed 1	Wed 1
Media & Society	am	Thur 4	Fri 4	Mon 6	Mon 6
Media Ethics & Regulation	am	Mon 8	Tue 8	Wed 8	Wed 8
Media Law & Ethics	pm	Fri 5	Mon 7	Tue 7	Tue 7
Nature & Organisation of Project Management	am	Wed 3	Thur 3	Fri 3	Fri 3
Negotiation	pm	Fri 5	Mon 7	Tue 7	Tue 7
Networks	am	Mon 1	Tue 1	Wed 1	Wed 1
Newspaper Reporting	pm	Tue 9	Wed 9	Thur 9	Thur 9
Number & Logic	am	Tue 9	Wed 9	Thur 9	Thur 9
Numeracy & Statistics	pm	Wed 10	Thur 10	Fri 10	Fri 10
Office Procedures & Administration	am	Tue 2	Wed 2	Thur 2	Thur 2
Operations Chain Management	am	Tue 9	Wed 9	Thur 9	Thur 9
Operations Management	pm	Tue 9	Wed 9	N/A	N/A
Organisational Behaviour	pm	Thur 4	Fri 4	Mon 6	Mon 6
Organisational Behaviour & Hospitality Management	pm	Mon 1	Tue 1	Wed 1	Wed 1
People in Business	pm	Thur 4	Fri 4	Mon 6	Mon 6
People in Organisations	am	Fri 5	Mon 7	N/A	N/A
Planning & Scheduling	pm	Thur 4	Fri 4	Mon 6	Mon 6
Port Operations & Management	am	Tue 2	Wed 2	Thur 2	Thur 2
Principles & Practice of Selling	am	Thur 4	Fri 4	Mon 6	Mon 6
Principles of Control	pm	Mon 8	Tue 8	Wed 8	Wed 8
Programming	pm	Fri 5	Mon 7	Tue 7	Tue 7
Programming for TV, Radio & the Internet	pm	Wed 10	Thur 10	Fri 10	Fri 10
Project Management	am	Thur 4	Fri 4	Mon 6	Mon 6
Promoting a Positive Health & Safety Culture	am	Wed 3	Thur 3	Fri 3	Fri 3
Public Relations	am	Fri 5	Mon 7	Tue 7	Tue 7
Purchasing & Materials Management	pm	Tue 9	Wed 9	Thur 9	Thur 9
Purchasing & Supply Law	pm	Wed 3	Thur 3	Fri 3	Fri 3
Purchasing Management	am	Tue 2	Wed 2	Thur 2	Thur 2
Purchasing Strategies	am	Mon 8	Tue 8	Wed 8	Wed 8
Quantitative Methods for Managers	am	Wed 10	Thur 10	Fri 10	Fri 10
Regulatory Framework	am	N/A	Wed 2	N/A	Thur 2
Restaurant Services	am	Tue 9	Wed 9	Thur 9	Thur 9
Retail Travel Operations	am	Tue 2	Wed 2	Thur 2	Thur 2
Risk Management	pm	Fri 5	Mon 7	Tue 7	Tue 7
Safety in Sports Management	pm	Thur 4	Fri 4	Mon 6	Mon 6
Sales & Sales Management	pm	Tue 9	Wed 9	Thur 9	Thur 9
Shipbroking & Chartering Practices	am	Wed 3	Thur 3	Fri 3	Fri 3
Sport & Recreation Operations Management	am	Tue 9	Wed 9	Thur 9	Thur 9
Sport & the Media	pm	Wed 10	Thur 10	Fri 10	Fri 10
Sports Journalism	pm	Fri 5	Mon 7	Tue 7	Tue 7
Sports Marketing Management	pm	Wed 3	Thur 3	Fri 3	Fri 3
Sports Mega Events Management	am	Mon 1	Tue 1	Wed 1	Wed 1
Stores Management & Stock Control	am	Wed 3	Thur 3	Fri 3	Fri 3
Strategic Management	am	Mon 8	Tue 8	Wed 8	Wed 8
Strategic Management in Hospitality	am	Mon 1	Tue 1	Wed 1	Wed 1
Strategic Management in Sport	pm	Mon 1	Tue 1	Wed 1	Wed 1
Strategic Marketing Management	pm	Tue 9	Wed 9	Thur 9	Thur 9
Structure of Travel & Tourism	am	Tue 9	Wed 9	Thur 9	Thur 9
Sub-editing	am	Mon 8	Tue 8	Wed 8	Wed 8
Sub-editing & Design	pm	Mon 1	Tue 1	Wed 1	Wed 1
Supply Chain Management	pm	Wed 10	Thur 10	Fri 10	Fri 10
Systems Analysis	pm	Mon 1	Tue 1	Wed 1	Wed 1
The Business Environment	am	Mon 8	Tue 8	Wed 8	Wed 8

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SUBJECT	TIME	MARCH	JUNE	SEPT	DEC
The Business of Shipping	pm	Fri 5	Mon 7	Tue 7	Tue 7
The Financial & Commercial Framework	am	Fri 5	Mon 7	Tue 7	Tue 7
The Human Resource in Hospitality	am	Mon 8	Tue 8	Wed 8	Wed 8
The International Business Environment	am	Wed 10	Thur 10	Fri 10	Fri 10
The Structure of Business	pm	Wed 10	Thur 10	Fri 10	Fri 10
Tour Operations	pm	Mon 8	Tue 8	Wed 8	Wed 8
Tourism & the Environment	pm	Tue 9	Wed 9	Thur 9	Thur 9
Tourism Marketing & Promotion	pm	Tue 2	Wed 2	Thur 2	Thur 2
Training & Development	pm	Wed 10	Thur 10	Fri 10	Fri 10
Travel & Tourism Development	pm	Mon 1	Tue 1	Wed 1	Wed 1
Working Environment & Occupational Health	am	Wed 10	Thur 10	Fri 10	Fri 10
Working Practices, Hazards & Controls	am	Tue 9	Wed 9	Thur 9	Thur 9

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