

MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas, met in a Regular Meeting on Monday, March 20, 2023, at 7:00 p.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Lori Kemp	Mayor <i>via telephone</i> – <i>not voting</i>
Cory Brinkley	Commissioner, Place 1
Randy Brewster	Commissioner, Place 2
Susan Mitchell	Commissioner, Place 3
Michael Richter	Mayor Pro-Tem, Commissioner, Place 4
Marguerite Love	Commissioner, Place 5
Bill Lindenborn	Commissioner, Place 6

Others present were: Raika Rowe, City Attorney; Travis Haggard, Executive Director, BDC; Dan King, Fire Chief; Mike Whaley, Director of Public Works; Fred Tillman, Interim City Manager; Trish Holley, Director of Administration; and Margie Poole, City Clerk.

ITEM 1. CALL MEETING TO ORDER: MAYOR LORI KEMP

In the absence of Mayor Kemp, Mayor Pro-Tem Richter called the meeting to order at 7:04 p.m.

ITEM 2. INVOCATION

Carl English, Pastor of Providence Baptist Church, gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Richter led the Pledge of Allegiance.

ITEM 4. CONSENT AGENDA

Approval of Minutes from the February 21, 2023 Regular Meeting
Approval of Minutes from the February 27, 2023 Special-Called Meeting

Commissioner Brewster made a motion, seconded by Commissioner Lindenborn, to approve the minutes from the February 21, 2023 Regular Meeting. Motion carried unanimously.

Commissioner Brewster made a motion, seconded by Commissioner Brinkley, to approve the minutes from the February 27, 2023 Special-Called Meeting. Motion carried unanimously.

ITEM 5. PERSONAL/AUDIENCE COMMENTS

There were no public comments.

ITEM 6. Recognition of Service Awards for the City Employees.

Fred Tillman, Interim City Manager, presented to Service Awards the following:

Ten Years of Service

Captain Jason Culipher, Burkburnett Fire Department

Commissioner Marguerite Love, Burkburnett Board of Commissioners

Fifteen Years of Service: Sergeant Jeff Krc, Burkburnett Police Department

Twenty Years of Service: Jared Burchett, Burkburnett Fire Department

Thirty Years of Service: Lieutenant Michael Johnson, Burkburnett Fire Department

ITEM 7. Appointment of Dan King as City of Burkburnett Fire Chief.

Fred Tillman, Interim City Manager, formally appointed Daniel King as the Burkburnett Fire Chief.

ITEM 8. PUBLIC HEARING: Mayor Pro-Tem Richter closed the Regular Meeting and opened the Public Hearing at 7:19 p.m. to discuss the following Planning and Zoning Cases:

A. Case 2023-6: Creation of a Carport Overlay for the 1100 Block of Ruby.

There were no public comments.

B. Case 2023-7: Rezone Application 101 N Preston from SF-6 to R-1.

There were no public comments.

ITEM 9. Mayor Pro-Tem Richter closed the Public Hearing and re-opened the Regular Meeting at 7:21 p.m. to discuss and take any action necessary regarding the following Planning and Zoning Cases:

A. Case 2023-6: Creation of a Carport Overlay for the 1100 Block of Ruby.

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Lindenborn made a motion, seconded by Commissioner Mitchell, to approve Case 2023-6. Motion carried unanimously.

B. Case 2023-7: Rezone Application 101 N Preston from SF-6 to R-1.

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Love made a motion, seconded by Mayor Pro-Tem Richter, to approve Case 2023-7: Rezone Application for 101 N Preston from SF-6 to R-1. Motion carried unanimously.

ITEM 10. Discuss and take any action necessary for the Fiscal Year 2022 Audit.

After Valerie Halverson, with the MWH Group, presented the Mayor and Commissioners with the final fiscal year 2022 audit, Commissioner Brewster made a motion, seconded by Commissioner Mitchell, to accept the audit as presented. Motion carried unanimously.

ITEM 11. Discuss and take any action necessary on the Participation Forms regarding opioid settlements with the following pharmaceutical manufacturers:

A. Allergan

C. Walgreens

B. CVS

D. Walmart

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Love made a motion, seconded by Commissioner Lindenborn, to participate by signing the forms regarding the opioid settlements with Allergan, CVS, Walgreens, and Walmart.

ITEM 12. Discuss and take any action necessary regarding the American Rescue Plan Act (ARPA) Funding Request for the Boomtown Bay Family Aquatic Center (BFAC) Chemical Delivery System Upgrade.

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Brewster made a motion, seconded by Commissioner Brinkley, to approve the chemical delivery system of \$14,400 from ARPA funding. Motion carried unanimously.

ITEM 13. Discuss and take any action necessary regarding the Texas Communities Group, LLC Property Bid for 112 Freeman Street, Burkburnett.

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Brewster made a motion, seconded by Commissioner Lindenborn, to approve the sale. Motion carried unanimously.

ITEM 14. Discuss and take any action necessary on Resolution Number 743.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT APPROVING THE SUBMISSION OF THE TEXAS SMARTBUY MEMBERSHIP APPLICATION.

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Brewster made a motion, seconded by Mayor Pro-Tem Richter, to approve Resolution Number 743. Motion carried unanimously.

ITEM 15. BURKBURNETT DEVELOPMENT CORPORATION REPORT

Travis Haggard, Executive Director of the BDC, presented the BDC report to the Mayor and Commissioners.

ITEM 16. CITY MANAGER'S REPORT

Fred Tillman, Interim City Manager, presented the City Manager's report to the Mayor and Commissioners.

ITEM 17. COMMISSIONERS' COMMENTS

Commissioner Brinkley thanked Travis Haggard for the BDC Report and congratulated Fire Chief Dan King. Commissioner Love thanked Commissioner Brinkley for his insight on the fire suppression system. Commissioner Mitchell and Mayor Pro-Tem Richter thanked the community for supporting the family of Caston Twilligear and for attending tonight.

ITEM 18. ADJOURNMENT

Commissioner Brewster made a motion, seconded by Commissioner Mitchell, to adjourn. Motion carried unanimously, and the meeting adjourned at 7:56 p.m.

Lori Kemp, Mayor

ATTEST:

Margie Poole, City Clerk