MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas, met in a Regular Meeting on Monday, January 23, 2023, at 7:00 p.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Lori Kemp	Mayor
Susan Mitchell	Commissioner, Place 3
Michael Richter	Mayor Pro-Tem, Commissioner, Place 4
Marguerite Love	Commissioner, Place 5
Bill Lindenborn	Commissioner, Place 6

Commissioners Brewster and Brinkley were absent.

Others present were: Fred Tillman, Interim City Manager; Travis Haggard, Executive Director, Burkburnett Development Corporation (BDC); Dan King, Interim Fire Chief; Mike Whaley, Director of Public Works; Mike Guevara, City Attorney (via conference bridge); Trish Holley, Director of Administration; and Margie Poole, City Clerk.

ITEM 1. CALL MEETING TO ORDER: MAYOR LORI KEMP

Mayor Kemp called the meeting to order at 7:00 p.m.

ITEM 2. INVOCATION

Mayor Pro-Tem Richter gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Mitchell led the Pledge of Allegiance.

ITEM 4. CONSENT AGENDA
Approval of Minutes from the December 19, 2022 Regular Meeting

Commissioner Lindenborn made a motion, seconded by Commissioner Love, to approve the minutes. Motion carried unanimously.

ITEM 5. PERSONAL/AUDIENCE COMMENTS

There were no public comments.

ITEM 6. PUBLIC HEARING: Mayor Kemp closed the Regular Meeting and opened the Public Hearing at 7:02 p.m. to discuss the following Planning and Zoning Cases:

A. Case 2023-2: Specific Use Permit for 111 Williams Drive to allow a Residence in a Commercial Zone

There were no public comments.

B. Case 2023-3: Creation of a Carport Overlay District for 999-1023 Jewel Avenue

There were no public comments.

ITEM 7. Mayor Kemp closed the Public Hearing and re-opened the Regular Meeting at 7:03 p.m. to discuss and take any action necessary regarding the following Planning and Zoning Cases:

A. Case 2023-2: Specific Use Permit for 111 Williams Drive to allow a Residence in a Commercial Zone

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Lindenborn made a motion, seconded by Commissioner Mitchell, to approve Case 2023-2. Motion carried unanimously.

B. Case 2023-3: Creation of a Carport Overlay District for 999-1023 Jewel Avenue

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Love made a motion, seconded by Commissioner Mitchell, to approve the Carport Overlay District for Jewel Avenue, Case 2023-3. Motion carried unanimously.

ITEM 8. Discuss and take any action necessary regarding Case 2023-4: Site Plan review for 277 Red River Expressway for a Gas Station.

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Lindenborn made a motion, seconded by Mayor Pro-Tem Richter, to approve the Site Plan for Case 2023-4. Motion carried unanimously.

ITEM 9. Discuss and take any action necessary regarding the Strategic Planning Proposal by Alysia Cook with Opportunity Strategies.

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Lindenborn made a motion, seconded by Commissioner Love, to approve the Strategic Planning Proposal with both optional add-ons included. Motion carried unanimously.

ITEM 10. Discuss and take any action necessary regarding Resolution Number 739:
A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF TEN CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Lindenborn made a motion, seconded by Mayor Kemp, to approve Resolution Number 739. Motion carried, with Commissioner Love abstaining.

ITEM 11. Discuss and take any action necessary regarding Ordinance Number 1030:
AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 6, 2023, TO ELECT COMMISSIONER FOR PLACE 5 AND COMMISSIONER FOR PLACE 6, DESIGNATING THE POLLING PLACE AND PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION.

After a staff presentation by Fred Tillman, Interim City Manager, Mayor Pro-Tem Richter made a motion, seconded by Commissioner Lindenborn, to approve Ordinance Number 1030. Motion carried unanimously.

ITEM 12. Discuss and take any action necessary regarding Ordinance Number 1031: AN ORDINANCE ORDERING AND PROVIDING NOTICE OF A SPECIAL HOME-RULE ELECTION IN THE CITY OF BURKBURNETT, TEXAS, TO BE HELD ON MAY 6, 2023, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS, FOR ADOPTION OR REJECTION, PROPOSED AMENDMENTS TO THE EXISTING CHARTER OF THE CITY OF BURKBURNETT, TEXAS, AS AMENDED; AND PROVIDING AN EFFECTIVE DATE.

After a staff presentation by Fred Tillman, Interim City Manager:

Main Motion: Commissioner Lindenborn made a motion, seconded by Commissioner Love, to approve Ordinance Number 1031 with the proposed amendment verbiage change: ~~*"five (5) miles of the City limits"*~~ change to *"Wichita County, Texas".*

After further discussion Commissioner Lindenborn amended his motion:

Amend Motion: Commissioner Lindenborn made a motion to amend, seconded by Commissioner Mitchell, to include this change in verbiage: *with consideration to further amend the language for the residency requirement at the February meeting*. **Amend Motion** carried unanimously.

Main Motion As Amended carried unanimously.

ITEM 13. Discuss and take any action necessary on the reappointment of Dan King to Wichita County's Emergency Medical Services Board.

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Mitchell made a motion, seconded by Commissioner Lindenborn, to take action necessary to reappoint Dan King to the Wichita County's Emergency Medical Services Board. Motion carried unanimously.

ITEM 14. BURKBURNETT DEVELOPMENT CORPORATION REPORT

Travis Haggard, Executive Director of the BDC, presented the BDC report to the Mayor and Commissioners, including the BDC's website, the downtown revitalization project, and the approval of an NRG for Texoma Steel.

ITEM 15. CITY MANAGER'S REPORT

Fred Tillman, Interim City Manager, presented his report.

ITEM 16. COMMISSIONERS' COMMENTS

There were no comments.

ITEM 17. ADJOURNMENT

Mayor Kemp made a motion, seconded by Commissioner Lindenborn, to adjourn. Motion carried unanimously, and the meeting adjourned at 7:40 p.m.

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Lori Kemp, Mayor

ATTEST:

_____
Margie Poole, City Clerk