MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas, met in a Regular Meeting on Monday, December 19, 2022, at 7:00 p.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Lori Kemp Mayor
Cory Brinkley Commissioner, Place 1
Randy Brewster Commissioner, Place 2
Susan Mitchell Commissioner, Place 3
Michael Richter Mayor Pro-Tem, Commissioner, Place 4
Marguerite Love Commissioner, Place 5
Bill Lindenborn Commissioner, Place 6

Others present were: Fred Tillman, Interim City Manager; Travis Haggard, Executive Director, Burkburnett Development Corporation (BDC); Dan King, Interim Fire Chief; Sarah Culp, Director of Community Planning; Mike Guevara, City Attorney; Trish Holley, Director of Administration; and Margie Poole, City Clerk.

ITEM 1. CALL MEETING TO ORDER: MAYOR LORI KEMP
Mayor Kemp called the meeting to order at 7:00 p.m.

ITEM 2. INVOCATION
Commissioner Lindenborn gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE
Mayor Kemp led the Pledge of Allegiance.

ITEM 4. CONSENT AGENDA
Approval of Minutes from the November 21, 2022 Regular Meeting
Approval of Minutes from the December 15, 2022 Special-Called Meeting Workshop

Mayor Kemp made a motion, seconded by Commissioner Mitchell, to approve the Consent Agenda. Motion carried unanimously.

ITEM 5. PERSONAL/AUDIENCE COMMENTS
George Masters addressed the Mayor and Commissioners with his public comments regarding a senior citizen tax rate freeze.

ITEM 6. Discuss and take any action necessary on Resolution Number 738.
A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT APPROVING THE SUBMISSION OF THE GRANT APPLICATION FOR THE VOLUNTEER FIREFIGHTER INSURANCE SERVICES (VFIS) EMERGENCY RESPONDER HEALTH AND WELLNESS GRANT.
After a staff presentation by Fred Tillman, Interim City Manager, and Dan King, Interim Fire Chief, Commissioner Brewster made a motion, seconded by Commissioner Brinkley, to approve Resolution Number 738. Motion carried unanimously.

ITEM 7.  Discuss and take any action necessary to reschedule the January and February Regular Meetings of the Board of Commissioners.

Main Motion: Commissioner Brinkley made a motion, seconded by Mayor Pro-Tem Richter, to move the January meeting to January 23rd and the February meeting to February 21st.

Commissioner Brinkley amended his motion in response to Commissioner Brewster’s concern regarding a permanent solution to this issue.

Amend Motion: Commissioner Brinkley made a motion to amend, seconded by Commissioner Brewster, to approve rescheduling meetings that land on a city-observed holiday to the Tuesday following the holiday. Amend Motion carried unanimously.

Main Motion As Amended carried unanimously.

ITEM 8.  Discuss and take any action necessary to adopt Juneteenth as a city-observed holiday.

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Lindenborn made a motion, seconded by Mayor Pro-Tem Richter, to adopt Juneteenth (Emancipation Day) as a city-observed holiday. Motion carried unanimously.

ITEM 9.  Discuss and take any action necessary regarding using American Rescue Plan Act (ARPA) funds for repairs to the Boomtown Bay Family Aquatic Center.

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Brewster made a motion, seconded by Commissioner Lindenborn, to approve:

- Resurface of Leisure Pool Complex and Lazy River: $217,400
- Tile Markers: $12,700
- Resurface of Islands: $29,074
- Zero Entry: $18,752

Motion carried unanimously.

ITEM 10. Discuss and take any action necessary regarding food and beverage sales at the Boomtown Bay Family Aquatic Center.

Commissioner Mitchell made a motion, seconded by Commissioner Love, to direct staff to provide information regarding selling food. After discussion, the motion was withdrawn.

ITEM 11. BURKBURNETT DEVELOPMENT CORPORATION REPORT

Travis Haggard, Executive Director of the BDC, presented the BDC report to the Mayor and Commissioners, including the BDC’s Vision and Mission statements.

Mayor Kemp moved the City Manager’s Report and the Commissioners' Comments before adjournment to Executive Session (see details below).
ITEM 12. EXECUTIVE SESSION
Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Commissioners may convene in Executive Session regarding the following matter:

SECTION 551.074 – Discuss the appointment, employment, evaluation, reassignment, duties, discipline, dismissal of, or to hear, a complaint against the public officer or employee.
A. City Manager

Mayor Kemp closed the Regular Meeting at 8:06 p.m. and opened the Executive Session.

ITEM 13. RECONVENE
Reconvene to regular session and take action, if any, on matters discussed in Executive Session.

Mayor Kemp reconvened the Regular Meeting at 9:37 p.m.

Mayor Kemp made a motion, seconded by Commissioner Lindenborn, to cancel the SGR contract effective immediately, to continue with Chief Fred Tillman with retroactive pay for the Interim City Manager position back to October 1, 2022 of $1000 per month and then his salary will continue as is with $1000 per month stipend. Motion carried unanimously.

Mayor Kemp made a motion, seconded by Commissioner Love, for Chief Tillman to begin his search for a new Police Chief. Motion carried unanimously.

ITEM 14. CITY MANAGER'S REPORT
Fred Tillman, Interim City Manager, updated the Mayor and Commissioners with the following:
- Re-execution of the American Medical Response (AMR) contract
- City Hall will be closed Friday, December 23rd and Monday, December 26th for the Christmas Holidays
- City Hall will be closed Monday, January 2nd for the New Year's Holiday
- First day for filing an application for a place on the General Election ballot is Wednesday, January 18, 2023
- Last day for filing an application for a place on the General Election ballot is Wednesday, February 17, 2023 at 5:00 p.m.

ITEM 15. COMMISSIONERS' COMMENTS
Commissioner Michell thanked all for attending and wished everyone a Merry Christmas. In response to Commissioner Brinkley, Dan King, Interim Fire Chief, provided an update on the success of Operation Santa. Fred Tillman, Interim City Manager, thanked Commissioner Love for the assistance received for Santa’s Mailbox from Yellow Rose Sertoma.
ITEM 16. ADJOURNMENT

Commissioner Lindenborn made a motion, seconded by Mayor Pro-Tem Richter, to adjourn. Motion carried unanimously, and the meeting adjourned at 9:39 p.m.

____________________________
Lori Kemp, Mayor

ATTEST:

___________________________
Margie Poole, City Clerk