Burkburnett Development Corporation
Meeting Minutes

The Board of Directors of the Burkburnett Development Corporation (BDC) met in Regular Session on Tuesday, December 13, 2022, at 8:00 a.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice given in compliance with the Open Meetings Act.

ITEM 1. CALL MEETING TO ORDER

Jonathan Ellzey, President, called the meeting to order at 8:00 a.m. and welcomed Danny Cremeens and Bill Elder to the Board.

ITEM 2. INVOCATION

Dale Lewis gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

Jonathan Ellzey, President, led the Pledge of Allegiance.

ITEM 4. ROLL CALL

Directors:	Jonathan Ellzey, Dale Lewis, Stacy Hopkins, Nathaniel Dickerson, Joe Lemond, and Danny Taylor
BDC Executive Director:	Travis Haggard
Ex-Officio Members:	Danny Cremeens, Bill Elder, Mickey Fincannon, Ted Kwas, Brad Owen, Matt Patterson, and Kristina Pindell
Absent:	Mickey Cornelius and Kathy Koch
Others present:	Fred Tillman, Interim City Manager; Sarah Culp, Director of Community Planning; and Margie Poole, City Clerk

Jonathan Ellzey, President, welcomed Danny Cremeens and Bill Elder to the Board.

ITEM 5. CONSENT AGENDA

Approval of the Minutes from the November 8, 2022 Meeting
Approval of the Minutes from the December 8, 2022 Special-Called Meeting Retreat
Approval of the November 2022 Financials

Danny Taylor made a motion, seconded by Joe Lemond, to approve the Consent Agenda. Motion carried unanimously.

ITEM 6. PERSONAL/AUDIENCE COMMENTS

There were no public comments.

ITEM 7. Discuss and take any action necessary to adopt the three-year Vision and Mission Statements.

After a staff presentation by Travis Haggard, Executive Director of the BDC, the Board discussed and amended the Vision and Mission Statements as follows:

VISION
Burkburnett Development Corporation's vision is to provide dynamic leadership in building robust partnerships dedicated to enhancing economic vitality/well-being, long-term prosperity, and quality of life for all our citizens.

MISSION
Burkburnett Development Corporation's mission is to foster growth and investment in Burkburnett by:

- Focusing on business retention, expansion, and attraction.
- Strategically developing and improving real estate.
- Offering programs and financial incentives that mutually benefit businesses and promote the economic vitality of the city.
- Connecting businesses with local, state, and federal resources; and
- Supporting local educational institutions to prepare a well-educated and skilled workforce.
- Improving the quality of life and environment for the citizens of Burkburnett, Texas.

Jonathan Ellzey made a motion, seconded by Nathaniel Dickerson, to adopt the Vision and Mission Statements as amended for the next three years. Motion carried unanimously.

ITEM 8. Discuss and take any action necessary on the Burkburnett Development Corporation's involvement in the Downtown Revitalization Project.

After staff presentations by Travis Haggard, Executive Director of the BDC, and Fred Tillman, Interim City Manager, the Board discussed the BDC's involvement. No action was taken.

ITEM 9. EXECUTIVE SESSION
Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Directors may convene in Executive Session regarding the following matters:

A. SECTION 551.072 - Discuss the purchase, exchange, lease, sale, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position.

President Ellzey closed the Regular Meeting and opened the Executive Session at 8:38 a.m.

ITEM 10. RECONVENE
Reconvene to regular session and take action, if any, on matters discussed in Executive Session.

President Ellzey closed the Executive Session and re-opened the Regular Meeting at 9:17 a.m. No action was taken.

ITEM 11. DIRECTOR'S REPORT

Travis Haggard, Executive Director, addressed the Board with a summary of activities and projects, including the Hill Brothers projects, the delivery of Neighborhood Reinvestment Grant checks (each $20,000) to Lipscomb and Pruitt, BDC website, and marketing materials for the Industrial Park.

ITEM 12. BOARD MEMBERS' COMMENTS

There were no comments.

ITEM 13. ADJOURNMENT

Dale Lewis made a motion, seconded by Nathaniel Dickerson, to adjourn. Motion carried unanimously, and the meeting adjourned at 9:21 a.m.

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Jonathan Ellzey, President

ATTEST:

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Margie Poole, City Clerk