MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas, met in a Regular Meeting on Monday, November 21, 2022, at 7:00 p.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Lori Kemp          Mayor
Cory Brinkley     Commissioner, Place 1
Susan Mitchell    Commissioner, Place 3
Michael Richter   Mayor Pro-Tem, Commissioner, Place 4
Marguerite Love  Commissioner, Place 5
Bill Lindenborn   Commissioner, Place 6

Commissioner Brewster was absent.

Others present were: Fred Tillman, Interim City Manager; Mike Whaley, Director of Public Works; Shane Culp, Captain, Burkburnett Police Department; Travis Haggard, Executive Director, Burkburnett Development Corporation (BDC); Sarah Culp, Director of Community Planning; Shae Krc, Public Safety Coordinator; and Margie Poole, City Clerk.

ITEM 1. CALL MEETING TO ORDER: MAYOR LORI KEMP

Mayor Kemp called the meeting to order at 7:00 p.m.

ITEM 2. INVOCATION

Commissioner Brinkley gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Love led the Pledge of Allegiance.

ITEM 4. CONSENT AGENDA

Approval of Minutes from the October 17, 2022 Regular Meeting

Commissioner Brinkley made a motion, seconded by Mayor Pro-Tem Richter, to approve the minutes from the Consent Agenda from the October 17th Regular Meeting. Motion carried unanimously.

ITEM 5. PERSONAL/AUDIENCE COMMENTS

There were no public comments.

ITEM 6. PUBLIC HEARING: Mayor closed the Regular Meeting and opened the Public Hearing at 7:01 p.m. for the discussion of the following applications:

A. Case 2022-14: Rezone 707 Louann (Legal Description: Lots 5&6 BLK 1 Doyle 1) from SF-6 to R-1 for the purpose of building a duplex or triplex

There were no public comments.
B. Final Plat Application 2022-P2: Final Plat for Lots 1&2 Block 1 Vaquero Burk Burnett Addition

There were no public comments.

ITEM 7. Mayor closed the Public Hearing and re-opened the Regular Meeting at 7:03 p.m. to discuss and take any action necessary on the following applications:

A. Case 2022-14: Rezone 707 Louann (Legal Description: Lots 5&6 BLK 1 Doyle 1) from SF-6 to R-1 for the purpose of building a duplex or triplex

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Love made a motion, seconded by Commissioner Lindenborn, to approve the rezone for 707 Louann as presented. Motion carried unanimously.

B. Final Plat Application 2022-P2: Final Plat for Lots 1&2 Block 1 Vaquero Burk Burnett Addition

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Lindenborn made a motion, seconded by Commissioner Brinkley, to approve the Final Plat for Lots 1&2 Block 1 Vaquero Addition. Motion carried unanimously.

ITEM 8. Discuss and take any action necessary on the Jurisdictional Memorandum of Understanding between the Burkburnett Independent School District Police Department and City of Burkburnett Police Department.

After a staff presentation by Fred Tillman, Interim City Manager, Mayor Kemp made a motion, seconded by Commissioner Lindenborn, to approve the Jurisdictional Memorandum of Understanding between the Burkburnett Independent School District Police Department and City of Burkburnett Police Department. Motion carried unanimously.

ITEM 9. Discuss and take any action necessary on the Agreement for Fire Protection and First Responder Services with: Wichita County Fire Departments and Volunteer Fire Departments.

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Lindenborn made a motion, seconded by Commissioner Love, to approve this Agreement with Wichita County. Motion carried unanimously.

ITEM 10. Discuss and take any action necessary on the two-year-appointment (2023-2024) of Mr. Jeff Kindt to the Wichita Appraisal District Board of Directors.

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Love made a motion, seconded by Commissioner Mitchell, to approve Jeff Kindt to the two-year-appointment to the Wichita Appraisal District Board of Directors. Motion carried unanimously.

ITEM 11. Discuss and take any action necessary on the election of the following individuals to the Burkburnett Development Corporation Board as non-voting members.

A. Danny Cremeens
B. Bill Elder

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Lindenborn made a motion, seconded by Commissioner Brinkley, to appoint both Danny Cremeens and Bill Elder, that were voted on by the BDC. Motion carried unanimously.
ITEM 12. BURKBURNETT DEVELOPMENT CORPORATION REPORT

Travis Haggard, Executive Director of the BDC, addressed the Mayor and Commissioners summarizing the Neighborhood Revitalization Grant (NRG) program and announced the December 8th BDC Board Retreat and Strategic Planning Session at River Creek Golf Course.

ITEM 13. EXECUTIVE SESSION

Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Commissioners may convene in Executive Session regarding the following matter:

SECTION 551.072 - Discuss the purchase, exchange, lease, sale, or value of real property, and public discussion of such would not be in the best interests of the City's bargaining position.

SECTION 551.074 – Discuss the appointment, employment, evaluation, reassignment, duties, discipline, dismissal of, or to hear, a complaint against the public officer or employee.
A. Interim City Manager Agreement for Fred Tillman
B. SGR Contract Status

Mayor Kemp closed the meeting at 7:38 p.m. and opened the Executive Session.

ITEM 14. RECONVENE

Reconvene to regular session and take action, if any, on matters discussed in Executive Session.

Mayor Kemp reconvened the regular session at 9:21 p.m. No action was taken.

ITEM 15. CITY MANAGER'S REPORT

Fred Tillman, Interim City Manager, update the Mayor and Commissioners with the following information:
A. Burkburnett Fire Department has partnered with the American Red Cross to provide and install free smoke detectors for residents inside the city limits.
B. Sheridan Medical Lodge Chili Cook-Off Judges: Interim Fire Chief Dan King and Captain Shane Culp
C. Ghoul’s Night at the Park, sponsored by the Burkburnett Library
D. Congressional Award of Excellence presented to Detective Robert Turner and Shae Krc
E. TJ Sessions was sworn in as a Peace Officer tonight. He is our newest officer and comes to us from Vernon.

ITEM 16. COMMISSIONERS' COMMENTS

Commissioner Lindenborn and Mayor Kemp wished everyone a Happy Thanksgiving.
ITEM 17. ADJOURNMENT

Commissioner Brinkley made a motion, seconded by Commissioner Mitchell, to adjourn. Motion carried unanimously, and the meeting adjourned at 9:26 p.m.

____________________________
Lori Kemp, Mayor

ATTEST:

_________________________
Margie Poole, City Clerk