AGENDA

Notice is hereby given of a meeting of the Planning and Zoning Commission of Burkburnett to be held on Monday, December 5, 2022, at 6:00 p.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas, to consider the following agenda items. The Commission may discuss and take action on any item on this agenda. The Commission reserves the right to meet in a closed session on any agenda item should the need arise and, if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

RIGHT TO ENTER INTO EXECUTIVE SESSION
The Planning and Zoning Commission for the City of Burkburnett reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

PUBLIC COMMENTS ON AGENDA ITEMS
All persons desiring to address a specific agenda item must submit a "Public Comments" form to the Planning Director, Sarah Culp, before the reading of the agenda item. Comments will be limited to three (3) minutes with a maximum of a two (2) minute extension following approval by a majority of the Commissioners.

ITEM 1. CALL MEETING TO ORDER

ITEM 2. CONSENT AGENDA
Approval of Minutes from the November 7, 2022, Regular Meeting.

ITEM 3. PERSONAL/AUDIENCE COMMENTS
The Board invites citizens to speak on any topic. Please fill out a "Public Comments" form and submit the form before 6:00 p.m. to Planning Director Sarah Culp. Public comments are limited to five (5) minutes with a possible two (2) minute extension following the approval by a majority vote of the Board. The Chairperson may adjust time limits to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Board is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City's existing policy on that issue.

ITEM 4. Discuss and take any action necessary on amending Zoning Ordinance #589 Appendix A-1 Definitions to add the definition of Smoke/Tabacco Shop and adding it to the Retail and Services Use Chart.

ITEM 5. DIRECTOR OF PLANNING COMMENTS
- Move Januaries meeting from January 2nd to January 9th, 2023

ITEM 6. COMMISSIONERS' COMMENTS
Pursuant to Government Code Section 551.0415, Commissioners may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:
ITEM 7. ADJOURNMENT

I, Sarah Culp, Planning Director for the City of Burkburnett, Texas, do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at ______ on December 2, 2022, in compliance with the Open Meetings Act Chapter 551.

[Signature]
Sarah Culp, Director of Community Planning
Posted 12/2/2022 @ 4p

This facility is wheelchair accessible, and accessible parking spaces are available. If any accommodations for a disability are required, please notify the City Clerk's Office at 940.569.2263 at least 72 hours before the meeting date. Concerning any item, the Commission may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

I certify that the attached notice of the Planning & Zoning Commission Meeting was removed by me from the glass front door of City Hall on the______ day of ______________________ 2022 at _________.

__________________________________________
Title: ____________________________