Burkburnett Development Corporation
Meeting Minutes

The Board of Directors of the Burkburnett Development Corporation (BDC) met in Regular Session on Thursday, October 13, 2022, at 9:00 a.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice given in compliance with the Open Meetings Act.

ITEM 1. CALL MEETING TO ORDER
Jonathan Ellzey, Acting President, called the meeting to order at 9:00 a.m.

ITEM 2. INVOCATION
Mickey Cornelius gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE
Travis Haggard, Executive Director of the BDC, led the Pledge of Allegiance.

ITEM 4. ROLL CALL

Directors: Jonathan Ellzey, Mickey Cornelius, Joe Lemond, and Dale Lewis
BDC Executive Director: Travis Haggard
Ex-Officio Members: Mickey Fincannon, Brad Owen, and Kristina Pindell
Absent: Nathaniel Dickerson, Stacy Hopkins, Kathy Koch, Ted Kwas, and Matt Patterson
Others present: Charlene Carey, Nicholas Swanner; Fred Tillman, Interim City Manager, and Margie Poole, City Clerk

ITEM 5. Approval of the Minutes from the September 27, 2022 Special-Called Meeting.
Joe Lemond made a motion, seconded by Dale Lewis, to approve the minutes. Motion carried unanimously.

ITEM 6. Approval of the September 2022 Financials.
After a staff presentation by Travis Haggard, Executive Director, BDC, Dale Lewis made a motion, seconded by Joe Lemond, to approve the financials. Motion carried unanimously.

ITEM 7. PERSONAL/AUDIENCE COMMENTS
There were no public comments.
ITEM 8. PUBLIC HEARING: Discuss the Neighborhood Reinvestment Grant (NRG) Program Applications for Charlene Carey & Nicholas Swanner.

Jonathan Ellzey, Acting President, closed the Regular Meeting and opened the Public Hearing at 9:03 a.m. In response to Mickey Fincannon's question, Nicholas Swanner confirmed the property address of 301 N Avenue D and summarized the project.

ITEM 9. Discuss and take any action necessary regarding the Neighborhood Reinvestment Grant (NRG) Program Application for Charlene Carey & Nicholas Swanner.

Jonathan Ellzey, Acting President, closed the Public Hearing and opened the Regular Meeting at 9:04 a.m. Dale Lewis made a motion, seconded by Joe Lemond, to approve the NRG Application. Motion carried unanimously.

ITEM 10. Discuss and take any action necessary regarding the Incentive Agreement for the Texan Brew Coffee House.

After a staff presentation by Travis Haggard, Executive Director, BDC, no action was taken.

ITEM 11. DIRECTOR'S REPORT

Travis Haggard, Executive Director, BDC, addressed the Board with a summary of activities and projects, including downtown revitalization, the BDC website, the Golf Course Committee green replacement project update, Standard Operating Procedures for NRG applications, and the possibility of a Strategic Planning Board Meeting in November.

ITEM 12. BOARD MEMBERS' COMMENTS

There were no comments.

ITEM 13. ADJOURNMENT

Jonathan Ellzey made a motion, seconded by Mickey Cornelius, to adjourn. Motion carried unanimously, and the meeting adjourned at 9:17 a.m.

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Jonathan Ellzey, Acting President

ATTEST:

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Margie Poole, City Clerk