The Board of Commissioners of the City of Burkburnett, Texas, met in a Special-Called Meeting on Friday, August 19, 2022 at noon at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The Meeting was open to the public, with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Lori Kemp Mayor (via conference bridge – left meeting at 1:23 p.m.)
Michael Richter Mayor Pro-Tem, Commissioner, Place 4
Cory Brinkley Commissioner, Place 1
Randy Brewster Commissioner, Place 2
Susan Mitchell Commissioner, Place 3
Marguerite Love Commissioner, Place 5
Bill Lindenborn Commissioner, Place 6

Others present were Pam Miller, Library Director; Lawrence Cutrone, City Manager; Fred Tillman, Director of Public Safety; Mike Whaley, Director of Public Works; Brent Battista, Director of Parks and Recreation; Sarah Culp, Director of Community Planning; and Margie Poole, City Clerk.

ITEM 1. CALL MEETING TO ORDER
As Mayor Kemp was not physically present in the Council Chambers, Mayor Pro-Tem Richter called the meeting to order at noon, suspended Chapter 36 of the Code of Ordinances for ease of communication, and presided over the meeting.

ITEM 2. PERSONAL/AUDIENCE COMMENTS
There were no comments.

ITEM 3. CONSENT AGENDA
Approval of Minutes from the August 5, 2022 Special-Called Meeting.

Commissioner Mitchell made a motion, seconded by Commissioner Brewster, to approve the minutes from the August 5th Special-Called Meeting. Motion carried unanimously (Mayor Kemp did not vote).

ITEM 4. Discuss and take any action necessary on the Library Grant from the Priddy Foundation.

After a staff presentation by Lawrence Cutrone, City Manager, Commissioner Love made a motion, seconded by Commissioner Lindenborn, to accept the grant for the library for $47,878. Motion carried unanimously (Mayor Kemp did not vote.)

ITEM 5. Discuss and take any action necessary on the Proposed Fiscal Year 2023 Budget.

Lawrence Cutrone, City Manager, presented the updated Fiscal Year 2023 Capital Improvement Project (CIP) Budget Request items to the Mayor and Commissioners for discussion and consideration.
The following items are to be moved from the CIP and be covered under the ARPA funds:
Gunite resurfacing: $100,000
Installation of water line tile markers on pool deck: $12,700
Aquatic center decking: $29,074
Level baseball infields: $23,000
Paint Community Center inside: $26,677
Flooring Community Center: $30,161
WWTP Headworks: $140,000

The following items are to be added to the proposed budget in the General Fund CIP
Salary pool for staff increase: $140,558
Senior staff salary increase at 3%: $10,533
Police Department salary increase: $108,177
Pool lights: $6,500
UV-Service for the aquatic center - biannual maintenance: $4,700
Playground mulch: $3,500
Insulate ceiling: $2,369
Picnic table and chairs: $6,595
Event tables and chairs: $4,000
Annual assurance plan for Council Chamber audiovisual system: $1,170
Forklift: $40,000
Demolition: $12,000
Firing range: $10,000

The following items are to be added to the proposed budget in the Water Fund CIP
Salary pool for staff increase: $142,489
Senior staff salary increase at 3%: $7,036
Paint Prescott station & tanks: $81,000
Paint south pump station: $21,000
Air bullet: $8,000
Sewer locator: $3,400
Honda generators (2): $5,000
Light plant: $15,000
Mini ex thumb attachment: $3,000
Electric gate south pump station: $25,000
Wichita meter to WTP SCADA: $29,000
Zero-turn mower: $12,000

Commissioner Brewster made a motion, seconded by Commissioner Lindenborn, to accept the proposed budget as presented, with the remaining $131,558 to the General Reserve Fund and $134,187 to the 90-Day Emergency Water Reserve Fund. Motion carried unanimously. (Mayor Kemp was not present for the vote.)
**ITEM 6.** Discuss and take any action necessary on the Property Tax Rate Reflected in the Proposed Fiscal Year 2023 Budget.

Commissioner Brewster made a motion, seconded by Commissioner Lindenborn, set Property Tax Rate at the Voter-Approval Tax Rate (VAR).

Ayes (5): Mayor Pro-Tem Richter, Commissioner Brinkley, Commissioner Brewster, Commissioner Lindenborn, and Commissioner Love

Nays (1): Commissioner Mitchell

Absent (1): Mayor Lori Kemp

Motion carried.

**ITEM 7. ADJOURNMENT**

Commissioner Brewster made a motion, seconded by Mayor Pro-Tem Richter, to adjourn.

Motion carried unanimously, and the Meeting adjourned at 1:58 p.m.

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Lori Kemp, Mayor

ATTEST:

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Margie Poole, City Clerk