MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas, met in a Regular Meeting on Monday, June 20, 2022, at 7:00 p.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Cory Brinkley	Commissioner, Place 1
Susan Mitchell	Commissioner, Place 3
Michael Richter	Mayor Pro-Tem, Commissioner, Place 4
Marguerite Love	Commissioner, Place 5
Bill Lindenborn	Commissioner, Place 6

Mayor Kemp and Commissioner Brewster were absent.

Others present were Lawrence Cutrone, City Manager; Harold Watkins, Fire Chief; Mike Whaley, Director of Public Works; Sarah Culp, Director of Community Planning; Trish Holley, Director of Administration; and Margie Poole, City Clerk.

ITEM 1. CALL MEETING TO ORDER

In the absence of Mayor Kemp, Mayor Pro-Tem Richter called the meeting to order at 7:00 p.m.

ITEM 2. INVOCATION

Mark Mackey, Pastor, Church at Sheppard, gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Richter led the Pledge of Allegiance.

ITEM 4. CONSENT AGENDA

Approval of Minutes from the May 16, 2022 Special-Called Meeting.
Approval of Minutes from the May 16, 2022 Regular Meeting.
Approval of Minutes from the June 6, 2022 Special-Called Meeting.

Commissioner Love made a motion, seconded by Commissioner Mitchell, to approve the Consent Agenda as presented. Motion carried unanimously.

ITEM 5. PERSONAL/AUDIENCE COMMENTS

There were no comments.

ITEM 6. Discuss and take any action necessary on Employee Benefits and Medical Insurance for the Fiscal Year 2023.

After a presentation by Joe Sanchez with TML Health Benefits Pool and a staff presentation by Trish Holley, Director of Administration, Commissioner Lindenborn made a motion, seconded by Commissioner Brinkley, to stay with the $635 defined contribution and to continue with the 25% dependent contribution with the cap of $25,000. Motion carried unanimously.

ITEM 7. Mayor Pro-Tem Richter closed the Regular Meeting and opened the Public Hearing at 7:35 p.m. to discuss the following:

A. Case 2022-5: Specific Use Permit to operate a daycare at 111 W Williams Drive (Legal Description: .333 ACS Abst 3.).

There were no public comments.

B. Case 2022-6: Carport Overlay District for the 600-700 BLKs of Gayle Street.

There were no public comments.

C. Case 2022-7: Specific Use Permit for 101 N Avenue D to operate a used car lot in a commercially zoned district.

There were no public comments.

ITEM 8. Mayor Pro-Tem Richter closed the Public Hearing and re-opened the Regular Meeting at 7:36 p.m. to discuss and take any action necessary on the following:

A. Case 2022-5: Specific Use Permit to operate a daycare at 111 W Williams Drive (Legal Description: .333 ACS Abst 3.).

After a staff presentation by Sarah Culp, Director of Community Planning, Commissioner Brinkley made a motion, seconded by Commissioner Mitchell, to approve Case 2022-5. Motion carried unanimously.

B. Case 2022-6: Carport Overlay District for the 600-700 BLKs of Gayle Street.

After a staff presentation by Sarah Culp, Director of Community Planning, Commissioner Lindenborn made a motion, seconded by Commissioner Love, to approve Case 2022-6: Carport Overlay District. Motion carried unanimously.

C. Case 2022-7: Specific Use Permit for 101 N Avenue D to operate a used car lot in a commercially zoned district.

After a staff presentation by Sarah Culp, Director of Community Planning, Commissioner Brinkley made a motion, seconded by Commissioner Mitchell, to approve Case 2022-7. Motion carried unanimously.

ITEM 9. Discuss and take any action necessary to update the 2022 Nortex Regional Planning Commission Proxy/Alternate Designation Form.

After a staff presentation by Lawrence Cutrone, City Manager, Commissioner Lindenborn made a motion, seconded by Commissioner Mitchell, to approve the recommendation of the Director of Public Works, Mike Whaley, as a proxy. Motion carried unanimously.

ITEM 10. CITY MANAGER'S REPORT

Lawrence Cutrone, City Manager, reported that City Hall would be closed on Monday, July 4, 2022 in observance of Independence Day.

ITEM 11. COMMISSIONERS' COMMENTS

Commissioner Brinkley expressed his gratitude for the City employees working in the heat. Commissioner Mitchell thanked Mr. Mackey and everyone for coming out to join us. Mayor Pro Tem reminded everyone to buy local. Commissioner Lindenborn thanked the Fire Department and

Police Department for the changes that have been made in the Public Safety Department. We appreciate your putting your life on the line every day.

ITEM 12. ADJOURNMENT

Commissioner Brinkley made a motion, seconded by Commissioner Love, to adjourn. Motion carried unanimously, and the meeting adjourned at 7:44 p.m.

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Lori Kemp, Mayor

ATTEST:

_____
Margie Poole, City Clerk