

**Burkburnett Development Corporation
Regular Meeting Minutes
Wednesday, August 25, 2021**

The Board of Directors of the Burkburnett Development Corporation (BDC) met in Regular Session on Wednesday, August 25, 2021, at 8:00 a.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice given in compliance with the Open Meetings Act.

ITEM 1. CALL MEETING TO ORDER

Robert Jones, President, called the meeting to order at 8:00 a.m.

ITEM 2. INVOCATION

Matt Patterson gave the invocation.

ITEM 3. ROLL CALL

Directors: Mickey Cornelius, Jonathan Ellzey, Ryan Hardy, Stacy Hopkins, Joe Lemond, Dale Lewis, and Robert Jones

BDC Executive Director: Richard Gordon

Ex-Officio Members: Lawrence Cutrone, Nathaniel Dickerson, Mickey Fincannon, Brad Owen, Matt Patterson, and Kristina Pindell

Absent: Kathy Koch and Ted Kwas

ITEM 4. Approval of the Minutes from the July 15, 2021 Meeting.

Dale Lewis made a motion, seconded Joe Lemond to approve the July 15, 2021 minutes. Motion carried unanimously.

ITEM 5. Approval of the July 2021 Financials.

After Richard Gordon, Executive Director, reviewed the financials with the Board, Jonathan Ellzey made a motion, seconded by Ryan Hardy, to approve the July 2021 financial report. Motion carried unanimously.

ITEM 6. PERSONAL/AUDIENCE COMMENTS

There were no public comments.

ITEM 7. President closed the Regular Meeting and opened the Public Hearing at 8:05 a.m. to discuss the Incentive Grant agreement with the Burkburnett ISD on a new Frisbee Golf course located behind Overton Ray School in Burkburnett.

There were no public comments.

ITEM 8. President closed the Public Hearing and re-opened the Regular Meeting at 8:07 a.m. to discuss and take any action necessary on the Incentive Grant agreement with the

Burkburnett ISD on a new Frisbee Golf course located behind Overton Ray School in Burkburnett.

After a presentation by Richard Gordon, Stacy Hopkins made a motion, seconded by Mickey Cornelius, to approve the Incentive Grant agreement with the Burkburnett ISD. Motion carried unanimously.

ITEM 9. President closed the Regular Meeting and opened the Public Hearing at 8:08 a.m. to discuss the NRG grant program.

There were no public comments.

ITEM 10. President closed the Public Hearing and re-opened the Regular Meeting at 8:14 a.m. to discuss and take any action necessary on the NRG grant program.

After a review of the changes by Richard Gordon and Jonathan Ellzey and follow-up discussion from the Board Members, Ryan Hardy made a motion, seconded by Joe Lemond, to approve the action on the NRG grant program as presented. Motion carried unanimously.

ITEM 11. Discuss and take any action necessary for the election of Officers for the new Fiscal Year 2022.

Margie Poole, Burkburnett City Clerk, opened the floor for nominations for President. Dale Lewis nominated Robert Jones for President. Mr. Jones accepted the nomination. Ms. Poole asked if there were any other nominations. There being none, the floor was closed for nominations for President. Joe Lemond seconded the motion for Robert Jones as the President. Motion carried, with Robert Jones abstaining.

Ms. Poole opened the floor for nominations for Vice President. Robert Jones nominated Jonathan Ellzey for Vice President. Mr. Ellzey accepted the nomination. Ms. Poole asked if there were any other nominations. There being none, the floor was closed for nominations for Vice President. Dale Lewis seconded the motion for Jonathan Ellzey as the Vice President. Motion carried, with Jonathan Ellzey abstaining.

Ms. Poole opened the floor for nominations for Secretary/Treasurer. Ryan Hardy nominated Stacy Hopkins for Secretary/Treasurer. Ms. Hopkins accepted the nomination. Ms. Poole asked if there were any other nominations. There being none, the floor was closed for nominations for Secretary/Treasurer. Joe Lemond seconded the motion for Stacy Hopkins as the Secretary/Treasurer. Motion carried, with Stacy Hopkins abstaining.

ITEM 12. Discuss and take any action on the 2021-2022 Proposed Budget.

After a review of the proposed budget by Richard Gordon and follow-up discussion from the Board Members, Dale Lewis made a motion, seconded by Stacy Hopkins, to adopt the proposed budget as written. Motion carried unanimously.

ITEM 13. DIRECTOR'S REPORT

A. Prospect Update

Richard Gordon, Executive Director, updated the Board on the ongoing projects.

ITEM 14. BOARD MEMBERS' COMMENTS

There were no Board Member comments.

ITEM 15. ADJOURNMENT

Mickey Cornelius made a motion, seconded by Dale Lewis, to adjourn. Motion carried unanimously, and the meeting adjourned at 8:54 a.m.

Robert Jones, President

ATTEST:

Richard Gordon, Executive Director