

**Burkburnett Development Corporation**  
**Regular Meeting Minutes**  
**Tuesday, March 16, 2021**

The Board of Directors of the Burkburnett Development Corporation (BDC) met in Regular Session on Tuesday, March 16, 2021, at 8:00 a.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice given in compliance with the Open Meetings Act.

**ITEM 1. CALL MEETING TO ORDER**

Robert Jones, President, called the meeting to order at 8:00 a.m.

**ITEM 2. INVOCATION**

President Jones gave the invocation.

**ITEM 3. ROLL CALL**

Directors: Mickey Cornelius, Stacy Hopkins, Joe Lemond, Dale Lewis, and Robert Jones

BDC Executive Director: Richard Gordon

Ex-Officio Members: Nathaniel Dickerson and Mickey Fincannon

Absent: Jonathan Ellzey, Ryan Hardy, Kathy Koch, Brad Owen, and Laurianne Rodriguez

**ITEM 4.** Approval of the minutes from the February 9, 2021 Meeting.

Dale Lewis made a motion, seconded by Stacy Hopkins, to approve the minutes from the February 9, 2021 meeting. Motion carried unanimously.

**ITEM 5.** Approval of the February 2021 financials.

Richard Gordon, Executive Director, reviewed the financials with the Board.

Stacy Hopkins made a motion, seconded by Joe Lemond, to approve the February 2021 financials. Motion carried unanimously.

**ITEM 6. PERSONAL/AUDIENCE COMMENTS**

There were no public comments.

**ITEM 7.** Discuss and take any action necessary regarding the nomination of Mr. Matt Patterson to the Board as an *ex-officio* Board Member.

Dale Lewis made a motion, seconded by Joe Lemond, to accept Mr. Matt Patterson as an *ex-officio* Board Member. Motion carried unanimously.

**ITEM 8.** Discuss and take any action necessary for the Fiscal Year 2020 Audit.

*President Jones moved discussion of this Agenda Item to before Agenda Item 7.*

Ms. Valerie Halverson, MWH Group, presented the final fiscal year 2020 audit to the BDC Board. Joe Lemond made a motion, seconded by Dale Lewis, to accept the audit for the fiscal year 2020. Motion carried unanimously.

**ITEM 9. EXECUTIVE SESSION**

Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Directors may convene in Executive Session regarding the following matters:

- A. SECTION 551.087- Discuss commercial or financial information received from an existing business or business prospect with which the City is negotiating for the location or retention of a facility, or for incentives the City is willing to extend, or financial information submitted by same.

President Jones closed the meeting at 8:30 a.m. and opened the Executive Session.

**ITEM 10. RECONVENE**

Reconvene to regular session and take action, if any, on matters discussed in Executive Session.

President Jones reconvened the meeting at 9:01 a.m. No action was taken.

**ITEM 11. DIRECTOR'S REPORT**

Richard Gordon, Executive Director, updated the Board on the ongoing projects.

**ITEM 12. BOARD MEMBERS' COMMENTS**

There were no Board Member comments.

**ITEM 13. ADJOURNMENT**

President Jones made a motion, seconded by Joe Lemond, to adjourn. Motion carried unanimously. The meeting adjourned at 9:11 a.m.

---

Robert Jones, President

**ATTEST:**

---

Richard Gordon, Executive Director