

MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas, met in a Regular Meeting on Monday, March 15, 2021, at 7:00 p.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Ted Kwas	Commissioner, Place 1
Randy Brewster	Commissioner, Place 2
Mike Tugman	Commissioner, Place 3
John Beard	Commissioner, Place 4
Marguerite Love	Mayor Pro-Tem, Commissioner, Place 5
Bill Lindenborn	Commissioner, Place 6

Others present were Lawrence Cutrone, City Manager; Margie Poole, City Clerk; and Arthur Bryan II, City Attorney (*via conference bridge*).

Present in the City Hall Lobby were: Ron Hobbs, President, Ron Hobbs Architecture; Joe Grajewski, JTG Engineering; Sarah Culp, Planning Director; and Harold Watkins, Fire Chief.

ITEM 1. CALL MEETING TO ORDER: MAYOR CARL LAW

Mayor Law called the meeting to order at 7:00 p.m.

ITEM 2. INVOCATION

Liz Talbert, Pastor, First United Methodist Church, gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Love led the Pledge of Allegiance.

ITEM 4. CONSENT AGENDA

A. Approval of Minutes from February 22, 2021, Regular Meeting.

Commissioner Lindenborn made a motion, seconded by Commissioner Beard, to approve the minutes from the February 22, 2021 Regular Meeting. Motion carried unanimously.

ITEM 5. PERSONAL/AUDIENCE COMMENTS

There were no public comments.

ITEM 6. Discuss and take any action necessary for the Fiscal Year 2020 Audit.

Ms. Valerie Halverson, MWH Group, presented the Mayor and Commissioners the final fiscal year 2020 audit.

Commissioner Tugman made a motion, seconded by Commissioner Brewster, to accept the audit for the fiscal year 2020. Motion carried unanimously.

ITEM 7. Discuss and take any action necessary on the Professional Engineering Services Agreement with JTG Engineering PLLC.

After a presentation from Ms. Sarah Culp, Director of Planning, and Mr. Joe Grajewski with JTG Engineering, Commissioner Tugman made a motion, seconded by Mayor Pro-Tem Love, to engage JTG Engineering PLLC to complete various general engineering services. Motion carried unanimously.

ITEM 8. Discuss and take any action necessary regarding the schematic design options presented by Ron Hobbs Architects for the Burkburnett Fire Station.

After an update from Mr. Ron Hobbs on the Burkburnett Fire Station design, discussion ensued regarding the project costs. No action was taken.

ITEM 9. Discuss and take any action necessary regarding the schematic design options presented by Ron Hobbs Architects for the Burkburnett Events Center.

Mr. Ron Hobbs from Ron Hobbs Architecture presented the Burkburnett Events Center design options to the Mayor and Commissioners. In response to Commissioner Brewster's question, the discussion centered on the possibility of purchasing the property not yet owned by the City but included in the conceptual designs.

Main Motion: Mayor Pro-Tem Love made a motion, seconded by Commissioner Kwas, to select Concept B.

Amend Motion: Commissioner Tugman made a motion to amend, seconded by Commissioner Kwas, to allow Mr. Hobbs time to give Mr. Cutrone the information about what land is needed and Mr. Cutrone time to see if the property that is required for Concept B is available for purchase.

Amend Motion:

Ayes (5): Mayor Law, Mayor Pro-Tem Love, Commissioner Beard, Commissioner Kwas, and Commissioner Tugman

Nays (1): Commissioner Brewster

Abstain (1): Commissioner Lindenborn

Motion carried.

Main Motion as amended:

Ayes (6): Mayor Law, Mayor Pro-Tem Love, Commissioner Brewster, Commissioner Kwas, Commissioner Lindenborn, and Commissioner Tugman

Nays (1): Commissioner Brewster

Motion carried.

The Mayor and Commissioners took a break at 8:50 p.m. and resumed the meeting at 9:00 p.m.

ITEM 10. Discuss and take any action necessary regarding the leasing and ownership of the cemetery.

Mr. Barney Fudge addressed the Mayor and Commissioners, stating that Mr. Kreg Keese is not comfortable taking over the maintenance of the older sections of the cemetery, as the expenses may outweigh the potential income. He is still interested in continued conversations regarding the undeveloped acreage in terms of either buying or leasing that.

ITEM 11. Discuss and take any action necessary on exploring interest in receiving bids for the River Creek Golf Course and the Boomtown Bay Family Aquatic Center.

Mr. Lawrence Cutrone, City Manager, addressed the Mayor and Commissioners regarding essential versus non-essential governmental services. Mr. Bill Elder and Mr. Matt Patterson addressed the Mayor and Commissioner regarding the River Creek Golf Course. There was no action due to no motion.

Mr. Lawrence Cutrone, City Manager, then addressed the Mayor and Commissioners regarding the Boomtown Bay Family Aquatic Center, providing financial information and restrictions on the Aquatic Center's sale. There was no action due to no motion.

ITEM 12. Discuss and take any action necessary on awarding the Engineering Contract for the 2021-2022 Community Development Block Grant (CDBG) Program.

After a staff presentation from Mr. Lawrence Cutrone, City Manager, Commissioner Tugman made a motion, seconded by Commissioner Lindenborn, to approve the bid from Corlett, Probst, & Boyd for \$35,000 for the CDBG grant project. Motion carried unanimously.

ITEM 13. Discuss and take any action necessary on Resolution Number 699.

A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF SIX CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.

Commissioner Tugman made a motion, seconded by Commissioner Brewster, to approve the \$676 expenditure. Motion carried unanimously.

ITEM 14. Discuss and take any action necessary on the General Obligation Bond Proposal: Street Reconstruction and Repair.

After a staff presentation from Mr. Lawrence Cutrone, City Manager, Commissioner Lindenborn made a motion, seconded by Mayor Pro-Tem Love, to move forward with the Street Bond Propositions A and D (asphalt option) and put on the November ballot as two separate items.

In response to Commissioner Brewster's question, staff confirmed that the Roller Road improvement would include curb and gutter. Mr. Cutrone will ask Ms. Sarah Culp to review the curb and gutter ordinance and update the Mayor and Commissioners.

Ayes (4): Mayor Pro-Tem Love, Commissioner Beard, Commissioner Kwas, and Commissioner Lindenborn

Nays (3): Mayor Law, Commissioner Brewster, and Commissioner Tugman

Motion carried.

ITEM 15. CITY MANAGER'S REPORT

Early voting starts April 19, 2021 at City Hall. The First Annual Boomtown Shoot Out will be March 19-20, 2021 – hope everyone enjoys it and has a great spring break.

ITEM 16. COMMISSIONERS' COMMENTS

Mayor Law commented that the City Manager’s evaluation would be on the April agenda. Commissioner Tugman commented that he likes what the City is doing right now and appreciates the city manager and staff. Commissioner Beard wished Commissioners Brewster and Kwas good luck on the upcoming election.

ITEM 17. ADJOURNMENT

Commissioner Tugman made a motion, seconded by Commissioner Lindenborn, to adjourn. Motion carried unanimously, and the meeting adjourned at 9:42 p.m.

Carl Law, Mayor

ATTEST:

Margie Poole, City Clerk