

## **MINUTES**

### **BOARD OF COMMISSIONERS**

The Board of Commissioners of the City of Burkburnett, Texas, met in a Regular Meeting on Monday, January 18, 2021, at 7:00 p.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Ted Kwas	Commissioner, Place 1
Randy Brewster	Commissioner, Place 2
Mike Tugman	Commissioner, Place 3
John Beard	Commissioner, Place 4
Marguerite Love	Mayor Pro-Tem, Commissioner, Place 5
Bill Lindenborn	Commissioner, Place 6

Others present were Lawrence Cutrone, City Manager; Margie Poole, City Clerk; and Mike Guevara, City Attorney (*via conference bridge*).

Present in the City Hall Lobby were: Richard Gordon, Executive Director of the BDC; Harold Watkins, Fire Chief; Fred Tillman, Chief of Police; and Trish Holley, Director of Administration.

#### **ITEM 1. CALL MEETING TO ORDER: MAYOR CARL LAW**

Mayor Law called the meeting to order at 7:00 p.m.

#### **ITEM 2. INVOCATION**

Chris Grant, Pastor of the Abundant Life Church, gave the invocation.

#### **ITEM 3. PLEDGE OF ALLEGIANCE**

Commissioner Kwas led the Pledge of Allegiance.

#### **ITEM 4. CONSENT AGENDA**

- A. Approval of Minutes from the December 21, 2020 Regular Meeting.
- B. Approval of Minutes from the January 11, 2021 Special-Called Meeting.

Commissioner Tugman made a motion, seconded by Commissioner Beard, to approve the Consent Agenda upon the correction of the January 11<sup>th</sup> meeting minutes to indicate Commissioner Brewster's absence from that meeting. Motion carried, with Commissioner Brewster abstaining.

#### **ITEM 5. Recognition of Service Awards for the City and Fire Department.**

Fire Chief Watkins announced the following awards:

- ❖ Deputy Chief Burchett presented *Brennan Leslie* the Rookie of the Year Award.
- ❖ Jason Culipher presented *Brennan Leslie* the EMS Provider of the Year Award.
- ❖ Deputy Chief Angel Lopez presented *Brett Wall* the Firefighter of the Year Award.
- ❖ The Outgoing Fire Chief Appreciation award was presented to *Rodney Ryalls* by Deputy Chiefs Burchett, Wall, Lopez, and Nauman.

Mayor Carl Law presented the following Fire Department Service Awards awards:

- ❖ Brett Wall for five years of service
- ❖ Jason Culipher for ten years of service
- ❖ Brian Smith for 15 years of service
- ❖ Rodney Ryalls for 25 years of service
- ❖ Dan King for 30 years of service
- ❖ Greg Neal for 30 years of service

Mayor Carl Law presented the following City Service Awards awards:

- ❖ Michael Ikeler for five years of service
- ❖ Ashlee O'Rourke for five years of service
- ❖ Jim Recer for ten years of service
- ❖ Kelly Knox Daugherty for ten years of service
- ❖ Trish Holley for 30 years of service

**ITEM 6.** Resolution Number 693: First Reading.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS AUTHORIZING AN ECONOMIC DEVELOPMENT AGREEMENT BETWEEN THE BURKBURNETT DEVELOPMENT CORPORATION AND HAYDEN PRICE, POST OAK BBQ, LLC PROVIDING FUNDING TO PROMOTE BUSINESS DEVELOPMENT WITHIN BURKBURNETT, TEXAS.

There were no questions from the Commissioners.

**ITEM 7.** Discuss and take any action necessary to sell aged/out of service Fire Department vehicles.

Fire Chief Watkins addressed the Mayor and Commissioners, requesting the disposal of old or currently out of service vehicles, specifically the 1996 Brush Truck, the 2003 Brush Truck, and the 2011 Mini Rescue. In response to the Commissioners questions, Chief Watkins confirmed that the funds could be used to purchase a Type 7 Brush Truck, which will also be capable of pulling the ATV. Fire Chief Watkins estimates the cost of this new Brush Truck to be \$50,000.

Commissioner Brewster made a motion, seconded by Commissioner Tugman, to approve the sale of aged/out of service Fire Department vehicles. Motion carried unanimously.

**ITEM 8.** Discuss and take any action necessary regarding the purchase of office furnishings for the Fire Administration Building.

Fire Chief Watkins addressed the Mayor and Commissioners, stating that the Fire Administration Building is nearing completion and needs some office furnishings, including desks, chairs, and whiteboards.

Commissioner Tugman made a motion, seconded by Commissioner Lindenborn, to approve the purchase of office furnishing for the Fire Administration Building. Motion carried unanimously.

**ITEM 9.** Discuss and take any action necessary for the authorization and approval to purchase five (5) Integrated Computer Systems (ICS) Mobile User Licenses for CAD.

Fire Chief Watkins addressed the Mayor and Commissioners, stating that the new CAD system is up and running at the Police Department. These five licenses are needed for the Fire Department

to use the system and will be installed in the in-service vehicles (squad, primary engine, brush, safety, and chief).

Commissioner Lindenborn made a motion, seconded by Commissioner Tugman, to approve the purchase of five (5) Integrated Computer Systems (ICS) Mobile User Licenses for CAD. Motion carried unanimously.

**ITEM 10.** Discuss and take any action necessary on Ordinance Number 990, amending the Fiscal Year 2021 Budget to purchase office furnishings and Mobile User Licenses for the Fire Department.

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS AMENDING THE FISCAL YEAR 2021 GENERAL FUND FIRE DEPARTMENT FOR ADMINISTRATION BUILDING AND TECHNOLOGY EQUIPMENT; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

Commissioner Brewster made a motion, seconded by Commissioner Tugman, to use the funds in the Money Market Account for the Fire Department to pay for this \$24,677.50 to either \$1000 or the minimum amount. Motion carried unanimously.

**ITEM 11.** Discuss and take any action necessary on the Citizen Participation Plan (A1013) for the Texas Community Development Block Grant Program.

After introductory comments from Mr. Lawrence Cutrone, City Manager, and Mr. Richard Gordon, Executive Director of the Burkburnett Development Corporation, Commissioner Brewster made a motion, seconded by Commissioner Lindenborn, to approve the Citizen Participation Plan (A1013) for the Texas Community Development Block Grant Program. Motion carried unanimously.

**ITEM 12.** Discuss and take any action necessary on Ordinance Number 991.

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 1, 2021 TO ELECT COMMISSIONER FOR PLACE 1 AND COMMISSIONER FOR PLACE 2; DESIGNATING THE POLLING PLACE AND PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION.

Commissioner Kwas made a motion, seconded by Mayor Pro Tem Love, to approve Ordinance Number 991. Motion carried unanimously.

**ITEM 13.** Discuss and take any action necessary on Ordinance Number 992.

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 97: PARKS AND RECREATION; REGARDING THE SALE OF ALCOHOLIC BEVERAGES AT CITY PARKS DURING PERMITTED EVENTS; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

In addition to adding the ability to sell alcoholic beverages in city parks, Mr. Mike Guevara, City Attorney, addressed the Mayor and Commissioners from the conference bridge to clarify the changes in this new ordinance.

**Main Motion:** Mayor Pro Tem Love made a motion, seconded by Commissioner Tugman, to adopt Ordinance Number 992.

In response to Commissioner Brewster's concern regarding alcohol in all the parks, the discussion focused on limiting alcohol consumption and sale to certain areas and not where children play on the playgrounds.

**Amend Motion:** Commissioner Brewster made a motion to amend, seconded by Commissioner Tugman, to take away all parks and include Friendship Park, Royalty, Community Center, and the Amphitheater, essentially the block west of Davy and east of County from Kramer to Williams.

**Amend Motion:**

Ayes (4): Mayor Pro-Tem Love, Commissioner Brewster, Commissioner Lindenborn, and Commissioner Tugman

Nays (1): Commissioner Beard

Abstain (2): Commissioner Kwas and Mayor Law

Motion carried.

**Main Motion as amended:**

Ayes (4): Mayor Pro-Tem Love, Commissioner Brewster, Commissioner Lindenborn, and Commissioner Tugman

Nays (2): Commissioner Beard and Mayor Law

Abstain (1): Commissioner Kwas

Motion carried.

**ITEM 14. CITY MANAGER'S REPORT**

Mr. Lawrence Cutrone, City Manager, reported that the period for filing an application for a place on the ballot is now open. The last date to file is Friday, February 12<sup>th</sup> before 5:00 p.m.

**ITEM 15. COMMISSIONERS' COMMENTS**

Commissioner Beard stated that during the tornado season, the Church of Christ on Avenue C has a tornado shelter that is open to the public.

**ITEM 16. ADJOURNMENT**

Commissioner Tugman made a motion, seconded by Commissioner Brewster, to adjourn. Motion carried unanimously, and the meeting adjourned at 8:06 p.m.

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Carl Law, Mayor

**ATTEST:**

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Margie Poole, City Clerk