

AGENDA

Notice is hereby given of a Special Called Meeting of the **Planning & Zoning Commission** of Burkburnett to be held on **Monday, March 22, 2021, at 6:00 p.m.** at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas to consider the following agenda items. The Commission may discuss and take action on any item on this agenda. The Commission reserves the right to meet in a closed session on any agenda item should the need arise and, if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

PUBLIC COMMENTS ON AGENDA ITEMS

All persons desiring to address a specific agenda item must submit a "*Public Comments*" form to the Planning Director, Sarah Culp, before the reading of the agenda item. *The public will be allowed into the Council Chambers one at a time to speak on items listed on the posted agenda.*

For those participating through the call bridge, please TEXT questions to 940.503.4622. If you would like to speak, TEXT your name to be called on for your comment. Comments will be limited to three (3) minutes with a maximum of a two (2) minute extension following approval by a majority of the Commissioners.

MEETING ACCESS INFORMATION

Dial-In 1 (571) 317-3166

1 (866) 899-4679 (*Toll-Free*)

Access Code: 412-239-965

ITEM 1. CALL MEETING TO ORDER

ITEM 2. Discuss and take any action necessary for approval of minutes from February 1, 2021.

ITEM 3. PERSONAL/AUDIENCE COMMENTS

The Board invites citizens to speak on any topic. Please fill out a "*Public Comments*" form and submit the form before 8:00 a.m. to Planning Director, Sarah Culp. Public comments are limited to five (5) minutes with a possible two (2) minute extension following the approval by a majority vote of the Board. The Chairperson may adjust time limits to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Board is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City's existing policy on that issue.

ITEM 4. Chairperson to close the Special Called Meeting and open the Public Hearing for Case 2021-1: Creation of a carport overlay district for the 500 Block of E 1st St. Burkburnett.

ITEM 5. Chairperson to close the Public Hearing and reopen the Special Called Meeting to discuss and take any action necessary on Case 2021-1: Creation of a carport overlay district for the 500 Block of E 1st St. Burkburnett.

ITEM 6. Chairperson to close the Special Called Meeting and open the Public Hearing for Case 2021-2: Specific Use Permit to operate a daycare at 100 W Kramer Rd (Legal Description 0.614

Acres Abst 49 CTTR) Burkburnett, TX.

ITEM 7. Chairperson to close the Public Hearing and reopen the Special Called Meeting to discuss and take any action necessary on Case 2021-2: Specific Use Permit to operate a daycare at 100 W Kramer Rd (Legal Description 0.614 Acres Abst 49 CTTR) Burkburnett, TX.

ITEM 5. DIRECTOR OF PLANNING COMMENTS


ITEM 6. COMMISSIONERS' COMMENTS

Pursuant to Government Code Section 551.0415, Commissioners may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

ITEM 7. ADJOURNMENT

I, Sarah Culp, Planning Director for the City of Burkburnett, Texas do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at 4:30p on March 19, 2021, in compliance with the Open Meetings Act Chapter 551.



Sarah Culp, Planning Director
Posted 03/19/2021 @ 4:30p

This facility is wheelchair accessible, and accessible parking spaces are available. If any accommodations for a disability are required, please notify the City Clerk's Office at 940.569.2263 at least 72 hours before the meeting date. Concerning any item, the Commission may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

I certify that the attached notice of the Planning & Zoning Commission Meeting was removed by me from the glass front door of City Hall on the _____ day of _____ 2021 at _____.

Title: _____