

**Burkburnett Development Corporation**  
**Regular Meeting Minutes**  
**Tuesday, August 11, 2020**

The Board of Directors of the Burkburnett Development Corporation (BDC) met in Regular Session on Tuesday, August 11, 2020, at 8:00 a.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice given in compliance with the Open Meetings Act.

**ITEM 1. CALL MEETING TO ORDER**

Robert Jones, the President, called the meeting to order at 8:01 a.m.

**ITEM 2. INVOCATION**

Robert Jones, the President, gave the invocation.

**ITEM 3. ROLL CALL**

Directors: Bradley Adcock (*via conference phone*), Jonathan Ellzey, Ryan Hardy, Casey McCleskey (*via conference phone*), and Robert Jones

BDC Executive Director: Richard Gordon

Ex-Officio Members: Nathaniel Dickerson, Kathy Koch (*via conference phone*), Dale Lewis, and Laurianne Rodriguez (*via conference phone*)

Absent: Mickey Cornelius, Stacy Hopkins, Tylor Chaplin, Lee Harvey, and Joe Lemond

Guests: Sarah Culp, Executive Assistant of Community Planning

**ITEM 4.** Approval of the minutes from the July 14, 2020 meetings.

Jonathan Ellzey made a motion, seconded by Ryan Hardy, to approve the minutes from July 14, 2020 meeting. Motion carried unanimously.

**ITEM 5.** Approval of the July 2020 financials.

Ryan Hardy made a motion, seconded by Jonathan Ellzey, to approve the July 2020 financials. Motion carried unanimously.

**ITEM 6.** Recognition of outgoing members, new Vice President, and new Director.

Richard Gordon, Executive Director, stated that Casey McCleskey terms out after this meeting with the new Vice President being Jonathan Ellzey, and Dale Lewis is a new voting director.

**ITEM 7.** Discuss and take any action on the Fiscal Year 2021 Budget.

Richard Gordon, Executive Director, stated that the proposed final budget of \$383,957 includes \$100,000 for NRG grants, \$50,000 for the Burk Family Aquatic Center, and \$50,000 per year for

the Victron Truck Stop. The budget also reflects 100% of the Executive Director's compensation. Mr. Gordon then reviewed the budget in detail.

Jonathan Ellzey made a motion, seconded by Ryan Hardy, to approve the Fiscal Year 2021 Budget. Motion carried unanimously.

**ITEM 8. DIRECTOR'S REPORT**

A. Prospect Update

Richard Gordon, Executive Director, updated the Board on Coronavirus Relief Fund (CRF) funds available through the CARES Act.

**ITEM 9. BOARD MEMBERS' COMMENTS**

There were no Board Member comments.

**ITEM 10. ADJOURNMENT**

There being no further business, the meeting adjourned at 8:50 a.m.

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Robert Jones, President

**ATTEST:**

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Richard Gordon, Executive Director